



Sunnyside Unified School District No. 12
Governing Board
Regular Board Meeting Agenda

July 13, 2021

Governing Board Room, 2238 E. Ginter Rd., Tucson, AZ
85706

6:35 PM

1.	<u>OPENING OF MEETING</u>	<u>PROPOSED BY</u>	<u>PURPOSE</u>
a.	Call to Order		
b.	Salute to the Flag		
c.	Signing of the Register		
d.	Roll Call		
e.	Approval of Agenda		
f.	Board Comments		
	1. Governing Board Comments	S. Holmes	Information
g.	Superintendent's Report		
	1. Superintendent's Report	S. Holmes	Information
h.	Recognition		

2. CALL TO THE AUDIENCE*

Consideration and discussion of comments and concerns from the public. Those wishing to address the governing board on items on or not on tonight's agenda may do so at this time. Speakers are requested to hold their comments to three (3) minutes. In accordance with the Arizona Open Meeting Law, board members may not respond, comment or ask questions of speakers regarding issues not on the agenda.

3. CONSENT AGENDA**

a.	Approval of Governing Board Minutes		
	1. Approval of Governing Board Minutes	S. Holmes	Action
b.	Personnel		

- | | | |
|-----|------------------------------------------------------------------------------------------------------------------------|-------------|
| 1. | Personnel Report | Action |
| c. | Vouchers | |
| 1. | Vouchers | Action |
| d. | Lost Warrants | |
| e. | Financial Statements | |
| f. | Use of Facilities | |
| g. | Student Attendance Requests | |
| h. | Student Travel Requests | |
| i. | Personnel Travel Requests | |
| j. | Board Travel Requests | |
| k. | Contract with Outside Agency | |
| 1. | IGA-Preschool Programs Partnership with Pima County | Action |
| l. | Supplementary Textbooks | |
| m. | Application/Amendment for Funding | |
| n. | Business and Finance | |
| 1. | Three Year End of Term Bond Advisory Committee Members | Info/Action |
| 2. | Renewal - RFP 20-21-24 Fresh Produce | Info/Action |
| 3. | Award of Sealed Bid - SSHS Fire Alarm System and approval of School Facilities Board (SFB) Terms and Conditions | Action |
| 4. | AZ School Risk Retention Trust - FY22 Property/Liability Insurance Renewal | Info/Action |
| 5. | Request to Dispose Via Public Surplus Auction | Info/Action |
| 6. | FY 22 Governing Board Approval - Vendor Purchases in Excess of \$100,000 | Info/Action |
| 7. | Request to purchase items in excess of \$100,000 - District Wide Water Fountains with Bottle Fillers | Info/Action |
| 8. | Request to issue LEXIA Learning Systems purchase order in excess of \$100,000 | Info/Action |
| 9. | Renewal of RFP #19-23-24 Fencing and Installation Services | Info/Action |
| 10. | Award RFP 22-06-26 Refuse Collection, Recycling and Composting Program Services | Info/Action |
| o. | Open Enrollment | |
| p. | Revisions of Governing Board Policies, Regulations, Exhibits | |
| q. | Request for Early Graduation | |

4. GENERAL FUNCTIONS

- | | | | |
|----|----------------------------------------------------------|------------|-------------|
| a. | FY 22 Adopted Annual Expenditure Budget | H. Encinas | Info/Action |
| b. | Request to Hold a Special Governing Board Meeting | S. Holmes | Info/Action |
- 5. SUGGESTION FOR FUTURE AGENDA ITEMS**
- | | | | |
|----|--------------------------------------------|-----------|-------------|
| a. | Suggestions for Future Agenda Items | S. Holmes | Information |
|----|--------------------------------------------|-----------|-------------|

6. UNFINISHED BUSINESS

7. ADJOURNMENT

- If you desire to speak before the Governing Board, please read and complete the yellow card provided at the sign-in table and deliver to the Administrative Assistant to the Governing Board (Pursuant to Board Policy BEDH - Public Participation at Board Meetings).**
- ** Names and details are available in the Office of the Superintendent during normal business hours.**
- *** (If used) All actions concerning this may be done in executive session.**
- **** One or more members of the Governing Board may participate in this meeting by means of a conference call or video conferencing.**



SUNNYSIDE UNIFIED SCHOOL DISTRICT NO. 12
2238 East Ginter Road
Tucson, Arizona 85706

BOARD ACTION ITEM

MEETING OF: 7/13/2021

BOARD AGENDA NO.: Board Comments 1.

TITLE OF AGENDA ITEM: Governing Board Comments

ACTION TYPE: Information

**PREVIOUS ACTION OF AGENDA
ITEM:**

SUBMITTED BY: Steve Holmes, Superintendent

DESCRIPTION/JUSTIFICATION:

This item is placed on the agenda to give the Governing Board Members the options, if desired, to briefly discuss current events.

POLICY CONSIDERATIONS:

LEGAL CONSIDERATIONS:

BUDGET INFORMATION:

REVIEWED BY: Mr. Steve Holmes, Superintendent

SUPERINTENDENT'S RECOMMENDATION/MOTION:

Information Item.

CREATION:

Date/Time:

7/2/2021 10:30 AM

Department:

Superintendent

REVIEWERS:

Date

7/2/2021 - 11:09 AM

7/2/2021 - 11:10 AM

Action

Approved

Approved

Department

Superintendent

Superintendent



SUNNYSIDE UNIFIED SCHOOL DISTRICT NO. 12
2238 East Ginter Road
Tucson, Arizona 85706

BOARD ACTION ITEM

MEETING OF: 7/13/2021

BOARD AGENDA NO.: Superintendent's Report 1.

TITLE OF AGENDA ITEM: Superintendent's Report

ACTION TYPE: Information

**PREVIOUS ACTION OF AGENDA
ITEM:**

SUBMITTED BY: Steve Holmes, Superintendent

DESCRIPTION/JUSTIFICATION:

Steve Holmes, Superintendent, will be presenting the Superintendent's report for the Board's information.

POLICY CONSIDERATIONS:

LEGAL CONSIDERATIONS:

BUDGET INFORMATION:

REVIEWED BY: Mr. Steve Holmes, Superintendent

SUPERINTENDENT'S RECOMMENDATION/MOTION:

Information Item.

CREATION:

Date/Time:

7/2/2021 10:51 AM

Department:

Superintendent

REVIEWERS:

Date

7/2/2021 - 11:11 AM

7/2/2021 - 11:12 AM

Action

Approved

Approved

Department


Superintendent

Superintendent

SUPERINTENDENT'S RECOMMENDATION/MOTION:

To approve the meeting minutes as submitted.

ATTACHMENTS:

File Name	Description	Type
 06222021_Board_Meeting_Minutes.pdf	06222021 Board Meeting Minutes	Cover Memo

CREATION:**Date/Time:****7/2/2021 10:54 AM****Department:****Superintendent****REVIEWERS:****Date****Action****Department**

7/7/2021 - 11:11 AM

Approved

Superintendent

7/7/2021 - 11:12 AM

Approved

Superintendent



2238 East Ginter Road
Tucson, Arizona 85706

Minutes of the Regular Board Meeting of the Governing Board

June 22, 2021

6:30 PM

PLACE:

Governing Board Room, 2238 E. Ginter Rd., Tucson, AZ 85706

The Regular Governing Board meeting convened at 6:30 pm. Governing Board members present were: Beki Quintero, Eva C. Dong, and Lisette Nunez. Absent: Matthew Taylor, and Consuelo Hernandez (6:33 pm).

Approval of Agenda

Board Member Eva Carrillo Dong moved, seconded by Board Member Lisette Nunez to approve the agenda as submitted. Aye/Yes: Carrillo Dong, Hernandez, Nunez, Quintero. Motion Passed

Board Comments

Governing Board Comments

Eva C. Dong wishes that everyone has a good summer and to have a little bit of time to do some relaxation for yourself and to take some time off. Everyone has had an extremely difficult year and has done an incredible job.

Lisette Nunez wished that all teachers and staff enjoy their summer and to take time for yourself. It's been a hard year for everyone. She thanked everyone.

Beki Quintero dittoed to what was just said and that she wants to see everyone back on June 29th for the graduation. She is excited about the graduation, because we have a good number of students returning to graduate for 2020 and it's going to be great.

Superintendent's Report

Superintendent's Report

Steve Holmes commented that we are getting ready for the 29th when we will have our graduation ceremony. The team is doing a great job getting it set-up.

Recognition

CALL TO THE AUDIENCE

Acknowledgement of Public Request to Speak

Richard Hernandez, Resident, congratulated Lisette Nunez and welcomed her to the Sunnyside Governing Board. He

commented on our visitors from last month. He is glad they are not here today, but as a reminder to everyone, only the people who are invested in Sunnyside, those who pay taxes, vote here, and those who live here, are the ones we need to listen to. It is a public meeting and they have the right to come voice their opinion, but the people who make a difference are the folks who live here. He is going to visit with them and remind them that if they really want to help all the minorities on the Southside, open up their wallets and have every senior get a thousand dollars to go to college.

He has two out of five votes from the Pima Community College Board requesting that graduates from this year be allowed to go to Pima Community College for free their first semester. He is hoping to get the third votes so this can be offered to everyone. He is working on using stimulus money to pay for this. If we can make this happen it would be about \$7 million in aid. If this happens, it would be every graduate in Pima County.

Tahlako William, Parent, shared his concern that outside people are coming into our community and are trying to change our outlook on safety. He thanked all of the employees and the Governing Board.

CONSENT AGENDA

Board Member Eva Carrillo Dong moved, seconded by Board Member Consuelo Hernandez to approve the consent agenda, pulling for unfinished business, item 3 (n) 13. Aye/Yes: Carrillo Dong, Hernandez, Nunez, Quintero. Motion Passed

a. Approval of Governing Board Minutes

1. Approval of Governing Board Minutes

b. Personnel

1. Personnel Report

c. Vouchers

1. Vouchers

d. Lost Warrants

e. Financial Statements

f. Use of Facilities

g. Student Attendance Requests

h. Student Travel Requests

i. Personnel Travel Requests

1. Out of District Travel

j. Board Travel Requests

k. Contract with Outside Agency

1. Agreement between the Sunnyside Unified School District (SUSD) and the Center for the Future of Arizona (CFA)

l. Supplementary Textbooks

m. Application/Amendment for Funding

n. Business and Finance

1. **Sole Source Designations - FY 2021-22**
2. **Student Activities Handbook - FY22**
3. **MidState Assured Service Program Agreement and Labor Agreement FY22**
4. **Bid Activity Log- June 2021**
5. **Request to Dispose Via Public Surplus Auction**
6. **Public Surplus Auction Payment Report - June 2021**
7. **Request to Renew RFP 20-23-24 On-line courseware/credit recovery program**
8. **Request to renew RFP 20-10-24 - Vocational Placement for Mentally Emotionally disabled Students**
9. **Sunnyside High School West Gym Bleachers**
10. **Sierra Middle School and Desert View High School Special Needs Bathrooms**
11. **Gallego Primary and Lauffer MS Acoustic Panels Installation**
12. **Ocotillo Shade Structure and Resurfacing of play area**
13. **Playground Equipment - Elvira, Liberty, Craycroft and Los Ninos**
14. **Replacement of Challenger Outdoor bleachers**
15. **Gifts & Donations**
- o. **Open Enrollment**
- p. **Revisions of Governing Board Policies, Regulations, Exhibits**
- q. **Request for Early Graduation**
- r. **Individual (ISL) and Aggregate (ASL) Stop Loss Reinsurance Recommendation**

GENERAL FUNCTIONS

Proposed 2021-22 Annual Expenditure Budget

Hector M. Encinas, Chief Financial Officer presented to the Governing Board the Proposed 2021-22 Annual Expenditure Budget.

The State of Arizona Legislature and Governor Ducey had not yet approved the FY22 State Budget. The amounts in the attached Proposed Budget were calculated based on the most recent and accurate information available as of June 18, 2021.

(Refer to the Governing Board Agenda to view Proposed Budget).

2021-2022 budget- increase 10.7 % in the budget.

On July 13, 2021 a "Public Hearing" will be held at 6:30 p.m. followed by the Regular Governing Board meeting in which the Governing Board will be requested to approve and adopt the "FY 22 Annual Expenditure Budget".

Board Member Eva Carrillo Dong moved, seconded by Board Member Consuelo Hernandez to approve the "Proposed 2021-2022 Annual Expenditure Budget" as submitted. Aye/Yes: Carrillo Dong, Hernandez, Nunez, Quintero. Motion Passed

Proposed Superintendent's Performance Goals 2021-2022

Steve Holmes, Superintendent, provided a review to the Governing Board of his Proposed Superintendent's Performance Goals for 2021-2022.

1. Improve aggregate AZMerit performance in Literacy and Mathematics by a minimum of 5% from the previous 2020-2021 school year.
2. In collaboration with experts from the field, develop a framework for supporting the Whole Learner that incorporates Social Emotional Learning and Student Wellbeing. Evidence of a comprehensive system will include:
 - Tiered system of support from mental health professionals who provide support for all students.
 - Aligned resources that support the interventions included in the newly revised Student Handbook
 - Strategic relationships with community partners to increase support for students and families.
 - Increased opportunities for extra and co-curricular activities for students that foster school connectedness.
3. In collaboration with students, teachers and district staff, develop policy recommendations to support consistent grading practices K - 12 that are accurate, motivational, bias-resistant and improve learning.
4. Continue the implementation of customer service satisfaction surveys in all district departments where data is used to improve results over time. Place an emphasis on disaggregating the data by teachers in the district to ensure experiences with central office are not leading to issues of retention. The Chief Schools Officer will work with leadership teams at each site to develop specific strategies to address climate issues that impact the retention of staff at individual sites (discipline, communication, instructional support). This coming year, we will implement parent, student, and staff climate surveys. We will analyze results and share with administrators. Retention data will be analyzed for each school.

Board Member Eva Carrillo Dong moved, seconded by Board Member Lisette Nunez to approve the Superintendent's Performance Goals presented be set for school year 2021-2022. Aye/Yes: Carrillo Dong, Hernandez, Nunez, Quintero. Motion Passed

ESSER Funding - FY21-22 Priorities

Hector M. Encinas, Chief Financial Officer presented to the Governing Board the Proposed Revised July 1, 2021- June 30, 2022 Classified Hourly Pay Schedule.
(Refer to the Board agenda to see the Proposed Pay Schedule).

Sunnyside Unified School District has submitted applications for ESSER I and II.

As the Governing Board will recall:

ESSER I - \$ 5,721,902.83 is the approved SUSD amount (expires 9-30-22)

ESSER II - \$23,554,897.94 is the approved SUSD amount (expires 9-30-23)

Academic ESSER Priorities*

Required 20% Set Aside Addressing Learning Loss:

20% required set aside of LEA's total allocation must be reserved to learning loss through the implementation of evidence-based interventions, such as summer learning or summer enrichment, extended day, comprehensive afterschool programs, or extended school year programs.

After School Programs:

All K-8 schools will provide after school programs to their students. Some schools will use their 21st Century Grant

allocations. These programs will provide both extended learning and enrichment opportunities for students.

Cost:\$2,100,000.

Academic ESSER Priorities:

Specialists (Art/Music/Library)

- Restore full time Librarians, Art teachers and Music teachers to all elementary schools- Cost: \$1,400,000

Music Coordination

- Implement Music Coordinator to oversee District music programs- Cost \$50,000

Each school will not have one person in every school. There will be floating personnel.

- Advanced Learning Coordination - Cost \$100,000
- Academic Compliance Officers (2) - Cost \$110,000

Proposed Social Worker Staffing:

3 Social Workers- Cost \$150,000

Parent Student Advocates:

Parent Involvement- Institute Parent Student Advocates at each K-8 school.

These positions will help improve parent communication and also will help provide support and guidance to families.

Cost: \$600,000

Employee Wellness:

Increase in chronic illness, sedentary time and a negative impact on mental health-employee wellness initiatives are a must to combat the effects of the pandemic

ESSER: \$967,500 for employee wellbeing initiatives.

(Refer to the Governing Board agenda to view the wellness program chart).

Family Resource and Wellness

- Extend the AWARE Hours to offer individual/family counseling until 6:00pm (M-Th)
- Extend the Los Ranchitos Resource Center Hours for food/clothing.
- Hold suspensions in abeyance through counseling (provided by AWARE) and remote learning
- Increase parent support through workshops and family counseling (provided by AWARE)
- Expand partnerships with ASU School of Social Work and UA Counseling Program to place students there for practicum/internship hours

Cost: Clerical Support for Scheduling (\$50,000)

Nurse Redesigned Support Model:

- Work with Nurse Coordinators to design a model for adding more nurses in schools

Will not have a nurse in each school. Additional nurses.

Cost: \$630,000

Operations ESSER Priorities

- Classified Recruitment and Retention (Compression)
 - Request Board approval of the FY22 Proposed Classified Wage Schedule
 - Eliminate separate longevity payment. This amount is built into the hourly wage schedule
 - "Topped-out" individuals placed on step 18
 - After FY22 an additional step beyond 18 will be added annually (2%)

Cost: \$3,100,000

Total Recommended Approval

- K-8 After School program - \$2.1M
- Specialists - \$1.4M
- Music Coordinator- \$50K
- Advance Learning Coordinator - \$100K
- ACOs - \$110K
- Social Workers - \$150K
- Parent Student Advocates - \$600K
- Employee Wellness - \$968K
- Family Resource Clerical Support - \$50K
- Nurse Redesigned Support Model - \$630K
- FY22 Proposed Classified Wage Schedule: \$3.1M

Total Initial Expenditure Request: \$9,258,000

Board Member Eva Carrillo Dong moved, seconded by Board Member Consuelo Hernandez to approve the FY 21- 22 ESSER initial funding priorities as presented. Aye/Yes: Carrillo Dong, Hernandez, Nunez, Quintero. Motion Passed

Letter to the Department of Transportation

Steve Holmes, Superintendent presented the letter that will be sent on behalf of the Sunnyside Unified School District Governing Board to the City of Tucson Department of Transportation asking that all school crosswalks located within our district be repainted and that the work be completed no later than August 4, 2021.

Board Member Eva Carrillo Dong moved, seconded by Board Member Consuelo Hernandez to approve letter as submitted. Aye/Yes: Carrillo Dong, Hernandez, Nunez, Quintero. Motion Passed

SUGGESTION FOR FUTURE AGENDA ITEMS

Suggestions for Future Agenda Items

UNFINISHED BUSINESS

Hector Encinas, Chief Financial Officer, asked the Governing Board to pull Consent Agenda item regarding the playground equipment revising the request for approval to exclude the Elvira Elementary School playground at the request of the Principal. The revised recommendation is to award the playground equipment to Play it Safe for \$154,889.40 and Dave Bang will be \$96,368.00, not the \$165,075.02.

Board Member Eva Carrillo Dong moved, seconded by Board Member Consuelo Hernandez to approve the playground equipment as presented with the exception of Elvira Elementary School that will be brought back to us at a future meeting. Aye/Yes: Carrillo Dong, Hernandez, Nunez, Quintero. Motion Passed

ADJOURNMENT

Board Member Eva Carrillo Dong moved, seconded by Board Member Consuelo Hernandez to adjourn the Regular Governing Board meeting at 7:24 p.m. Aye/Yes: Carrillo Dong, Hernandez, Nunez, Quintero. Motion Passed



SUNNYSIDE UNIFIED SCHOOL DISTRICT NO. 12
2238 East Ginter Road
Tucson, Arizona 85706

BOARD ACTION ITEM

MEETING OF: 7/13/2021

BOARD AGENDA NO.: CA - Personnel 1.

TITLE OF AGENDA ITEM:

Personnel Report

ACTION TYPE:

Action

PREVIOUS ACTION OF AGENDA ITEM:

SUBMITTED BY:

Dr. Debra Bergman, Chief Human Resources and
Organizational Development Officer

DESCRIPTION/JUSTIFICATION:

Consideration of approving certified and classified support staff hires, rehires, non-renewals, requests for resignations, retirements, transfers, terminations, and leaves of absence. Internal Transfers: Information only.

POLICY CONSIDERATIONS:

LEGAL CONSIDERATIONS:

BUDGET INFORMATION:


REVIEWED BY:

Mr. Steve Holmes, Superintendent

SUPERINTENDENT'S RECOMMENDATION/MOTION:

To approve the personnel report as presented.

ATTACHMENTS:

File Name	Description	Type
 Consent_Agenda_07-13-21.pdf	Personnel Report 07-13-2021	Backup Material

CREATION:**Date/Time:****7/8/2021 2:28 PM****Department:****Human Resources****REVIEWERS:****Date****Action****Department**

7/8/2021 - 7:54 PM

Approved

Human Resources

7/9/2021 - 6:29 AM

Approved

Superintendent

SUNNYSIDE UNIFIED SCHOOL DISTRICT #12
GOVERNING BOARD MEETING JULY 13, 2021
CERTIFIED HIRES

Last Name	First Name	Title	Site/Department	Effective Date	FTE	Grade	Step	Comment
Barsiwal	Daya	Teacher-6th Grade Science	B.L. Lauffer	7/21/2021	1	BA-BA44	7	Rescind
Bejarano	Michael	Advanced Learning Coordinator	Student Services	7/14/2021	1	10	18+	Post-R
Bojorquez	Misara	Teacher-Special Ed Inclusion Support	Curriculum & Instruction	7/21/2021	1	BA-BA44	1	
Bujanda	Cynthia	Certified Substitute	District Wide	6/16/2021	N/A	N/A	N/A	
Burton	Joshua	Long Term Substitute	Sunnyside	7/21/2021	N/A	N/A	N/A	
Butron Solis	Maria	Certified Substitute	District Wide	7/28/2021	N/A	N/A	N/A	
Colby Minjares	Beatriz	Permanent Substitute	STAR	7/21/2021	N/A	N/A	N/A	Rehire
Cuen	Jessica	Teacher-5th Grade	Gallego Intermediate	7/21/2021	1	BA-BA44	1	Temporary
Cushing	Cynthia	Case Manager	Sunnyside	7/28/2021	1	5	11	
Devane	Heidi	Teacher-Special Ed ELA	Sunnyside	7/21/2021	1	BA45-MA44	6	Temporary
Everhart	Hannah	Teacher-6th Grade Science	B.L. Lauffer	7/21/2021	1	BA-BA44	1	Temporary
Gamon	Marilyn	Permanent Substitute	Summit View	7/21/2021	N/A	N/A	N/A	Rehire
Guerra	Francisco	Teacher-Math/Algebra I	Sunnyside	7/21/2021	1	BA-BA44	1	Temporary
Hicks	Robin	Teacher- Special ED	Sunnyside	7/21/2021	1	BA-BA44	1	Temporary
Johnson	Tiamoya	Counselor	Mission Manor	7/21/2021	1	BA45-MA44	1	
Kunz	Jonathan	Teacher-7th/8th Grade Social Studies	Challenger	7/21/2021	1	BA-BA44	1	
Lopez	Guadalupe	Certified Substitute	District Wide	5/25/2021	N/A	N/A	N/A	
Maldonado	Anyah	Teacher-8th Grade ELA	Challenger	7/21/2021	1	BA-BA44	1	
McGowan	Sarah	Teacher-Special Ed Autism	Ocotillo ELC	7/21/2021	1	BA45-MA44	1	Rescind
Moreno	Ashley	Teacher-7th Grade Social Studies	Gallego Intermediate	7/21/2021	1	BA-BA44	1	Temporary
Nunez	Alexis	Teacher-Special Ed Preschool	Ocotillo ELC	7/21/2021	1	BA-BA44	1	
Ortez-Figueroa	Glenda	Teacher-3rd Grade	Gallego Primary	7/21/2021	1	BA-BA44	1	Temporary
RamirezTrillo	Jennifer	Teacher-Art Digital	Challenger	7/21/2021	1	BA-BA44	1	
Reyes	Joanna	Teacher-5th Grade	Esperanza	7/21/2021	1	BA-BA44	1	Temporary
Romero	Marissa	Teacher-2nd Grade	Rivera	7/21/2021	1	BA-BA44	1	Temporary
Saldivar	Carlos	Permanent Substitute	Sierra	7/21/2021	N/A	N/A	N/A	Rehire
Solis	Carlos	Teacher-Fine Arts Band/Orchestra	Summit View	7/21/2021	1	BA45-MA44	3	
South	Dylan	Teacher-6th Grade ELA	Mission Manor	7/21/2021	1	BA-BA44	1	
Tagaban	Felisia	Student Support Specialist	Student Services	7/14/2021	1	5	1	
Underhill	John	Permanent Substitute	Elvira	7/21/2021	N/A	N/A	N/A	Rehire
Urquides	Arlene	Teacher-4th Grade	Rivera	7/28/2021	1	BA-BA44	10	
Van Varenberg	Tineke	Certified Substitute	District Wide	7/28/2021	N/A	N/A	N/A	Rescind
Wallace	Alexandrina	Teacher-Biology	Sunnyside	7/21/2021	1	BA45-MA44	1	Temporary
White	Levon	Teacher-5th Grade	Liberty	7/21/2021	1	BA-BA44	1	Temporary

OFFER TO EMPLOY AND REHIRE RECOMMENDATIONS ARE CONTINGENT UPON RECEIPT OF ALL APPLICATION MATERIALS,
FINGERPRINT CLEARANCE, AND APPROPRIATE CERTIFICATES IN THE HUMAN RESOURCES DEPARTMENT.

7/8/2021
3:43 PM

SUNNYSIDE UNIFIED SCHOOL DISTRICT #12
GOVERNING BOARD MEETING JULY 13, 2021
CLASSIFIED HIRES

Last Name	First Name	Title	Site/Department	Effective Date	FTE	Grade	Step	Comment
Adams	Dolly	Custodian	Curriculum & Instruction	7/16/2021	1	7	1	Correction #1
Aguilar Arredondo	Azalea	Parent Student Advocate	Gallego Intermediate	7/28/2021	1	6	1	
Borunda	Ruben	School Bus Driver Trainee	Transportation	7/6/2021	0.75	6	1	
Cuen	Jessica	SPED Personal Care Assistant	Gallego Intermediate	8/3/2021	0.88	11	1	Rescind
Davila	Miguel	Crossing Guard	Sierra	8/3/2021	0.38	4	1	
De Medina	Angela	Custodian	Ocotillo ELC	7/16/2021	1	7	1	Rehire
Fisher	Amber	Parent Student Advocate	Apollo	7/28/2021	1	6	1	
Gallegos	Vanessa	SPED Personal Care Assistant	Ocotillo ELC	8/3/2021	0.88	11	1	
Gracia Rochin	Yamne	Custodian	Gallego Intermediate	7/16/2021	1	7	1	
Islas	Edward	Native American Education Program Advisor	Student Services	7/28/2021	1	17 RTW	1	Post-R
Laguna	Maria	Lead Custodian	Drexel	7/16/2021	1	9	9	
McDermott	Patrick	IT Technician	Information Technologies	7/14/2021	1	18	1	
Mendoza	Anthony	Campus Monitor	Apollo	7/28/2021	1	5	1	
Moehlis	Amanda	CCLC Coordinator	Gallego Intermediate	7/1/2021	0.38	N/A	N/A	\$35.00 per hour
Nunez	Raymond	IT Technican	Information Technologies	7/14/2021	1	18	1	
Ortega	Herman	Parapro-Intervention	B.L. Lauffer	8/3/2021	0.75	7	1	
Parra	Rojelio	School Bus Driver	Transportation	8/2/2021	0.75	12	1	
Robles de Monge	Ana	Parent Student Advocate	Challenger	7/28/2021	1	6	1	
Romo	Ali	Parent Student Advocate	B.L. Lauffer	7/28/2021	1	6	1	
Sainz	Marco	Custodian	Challenger	7/16/2021	1	7	1	
Salazar	Isaias	School Bus Driver	Transportation	8/2/2021	0.75	12	1	
Sanchez	Jessica	Childcare Worker	Ocotillo ELC	8/3/2021	0.94	5	1	Temporary
Sweeney	Sheena	Parent Student Advocate	Craycroft	7/28/2021	1	6	1	
Tomazic	Misty	Crossing Guard	Craycroft	8/3/2021	0.38	4	1	
Valenzuela	Crystal	Parapro	Desert View	8/3/2021	0.75	5	1	
Vasquez	Anissa	AVID Tutor	Curriculum & Instruction	8/25/2021	0	N/A	N/A	Rehire
Vasquez	Marivette	Parent Student Advocate	Drexel	7/28/2021	1	6	1	
Williamson	Eleanor	SPED Personal Care Assistant	Challenger	8/3/2021	0.88	11	1	

Correction #1 = Previous Board Effective Date: 06/15/2021

SUNNYSIDE UNIFIED SCHOOL DISTRICT #12
GOVERNING BOARD MEETING JULY 13, 2021
CERTIFIED SEPARATIONS

Last Name	First Name	Title	Site/Department	Effective Date	Reason	Comment
Costello	Napada	Certified Substitute	District Wide	6/30/2021	Null and Void	Rescind
Gonsalves	Theresa	Teacher Coach	Apollo	6/30/2021	Resignation	
Randolph	Jordan	Teacher-Math Algebra I	Sunnyside	6/18/2021	Resignation	

SUNNYSIDE UNIFIED SCHOOL DISTRICT #12
GOVERNING BOARD MEETING JULY 13, 2021
CLASSIFIED SEPARATIONS

Last Name	First Name	Title	Site/Department	Effective Date	Reason	Comment
Carranza	Elvira	Parapro-Intervention	Gallego Primary	6/30/2021	Resignation	
Hammond	Matthew	Media Center Technician	Information Technologies	5/27/2021	Resignation	
Parra	Selena	SPED Personal Care Assistant	Liberty	7/8/2021	Reduction in Force	
Rubio	Ana	Office Assistant	Human Resources	6/25/2021	Separated from District	
Ruiz	Eduardo	Bus Driver	Transportation	6/25/2021	Resignation	
Sanchez IV	Marcelino	Maintenance Technician-General	Maintenance	7/16/2021	Resignation	
Soto	Anissa	SPED Personal Care Assistant	Ocotillo ELC	7/29/2021	Resignation	

SUNNYSIDE UNIFIED SCHOOL DISTRICT #12
GOVERNING BOARD MEETING JULY 13, 2021
PAY CHANGES

Last Name	First Name	Title	Site/Department	Effective Date	Reason	Previous Grade	Previous Step	FTE	New Grade	New Step	New FTE
Benavidez	Magdalena	Counselor	Desert View	7/21/2021	Salary Credit Adjustment	BA-BA44	5	1	BA45-MA44	5	1
Inmon	Alexandra	Counselor	Summit View	7/21/2021	Salary Credit Adjustment	BA-BA44	1	1	BA45-MA44	1	1
Rickel	Jaxon	Teacher-8th Grade Science	Challenger	7/28/2021	Salary Credit Adjustment	BA-BA44	3	1	BA45-MA44	3	1
Sweetman	Andrea	Teacher-Special Ed LD	Gallego Intermediate	7/28/2021	Salary Credit Adjustment	BA-BA44	2	1	BA45-MA44	2	1

SUNNYSIDE UNIFIED SCHOOL DISTRICT #12
GOVERNING BOARD MEETING JULY 13, 2021
TRANSFERS

Last Name	First Name	Previous Title	Previous Site/Dept	Previous Grade	Previous Step	Old FTE	New Title	New Site/Dept	New Grade	New Step	New FTE	Effective Date	Comment
Brenton	Harley	Teacher-8th Grade ELA	Challenger	BA-BA44	3	1	Teacher-Boys Physical Ed	Challenger	BA-BA44	1	1	7/28/2021	
Celaya	Diana	Teacher-Special Ed Preschool	Ocotillo ELC	BA45-MA44	13	0.5	Teacher-Special Ed Preschool	Ocotillo ELC	BA45-MA44	13	1	7/28/2021	
Chikos	Michael	Office Assistant	Human Resources	9	10	1	Human Resources Specialist	Human Resources	15	2	1	6/23/2021	Rescind
Gallardo	Alejandrina	Teacher-Foreign Language/Spanish	Sierra	BA45-MA44	16	1	Academic Interventionist	Sierra	8	1	1	7/16/2021	
Gamble	Anita	Parapro-Special Ed ED	B.L. Lauffer	7	1	1	Office Manager	B.L. Lauffer	12	1	1	7/6/2021	
Gonzales	Cookie	Teacher-CTE Air Force JROTC	Desert View	BA-BA44	15	1	Academic Interventionist	Desert View	8	1	1	7/16/2021	
Ibarra	Guadalupe	Campus Monitor	Gallego Intermediate	5	2	1	Crossing Guard	Mission Manor	5	2	0.38	8/4/2021	
Leyvas	Albert	School Bus Driver	Transportation	12	11	0.75	School Bus Driver Trainer	Transportation	12	11	1	7/1/2021	
Lopez	Maribel	Teacher-4th Grade	Rivera	MA45/EdS- PhD	11 RTW	1	Teacher-5th Grade	Rivera	MA45/EdS- PhD	11 RTW	1	7/21/2021	
Lopez	Francisco	Teacher-History/World History	Desert View	BA45-MA44	17	1	Teacher Coach	Apollo	BA45-MA44	18	1	7/22/2021	

OFFER TO EMPLOY AND REHIRE RECOMMENDATIONS ARE CONTINGENT UPON RECEIPT OF ALL APPLICATION MATERIALS,
FINGERPRINT CLEARANCE, AND APPROPRIATE CERTIFICATES IN THE HUMAN RESOURCES DEPARTMENT.

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SUNNYSIDE UNIFIED SCHOOL DISTRICT #12
GOVERNING BOARD MEETING JULY 13, 2021
TRANSFERS

Mace	Megan	Teacher-Geometry	Sunnyside	BA-BA 44	1	1	Teacher-Algebra 1	Sunnyside	BA-BA44	1	1	7/21/2021	
Morales	Adriana	SPED Personal Care Assistant	Liberty	11	2	0.88	Parent Student Advocate	Liberty	6	2	1	7/28/2021	
Nunez	Diana	Teacher-1st Grade	Santa Clara	BA-BA44	16	1	Teacher Coach	Santa Clara	BA-BA44	17	1	7/22/2021	
Pelaez Acosta	Lidia	School Psychologist	Liberty	13	6	1	School Psychologist	Apollo	13	6	1	7/28/2021	
Peterson	Sam	Teacher-6th Grade ELA	Mission Manor	BA45-MA44	13	1	Teacher-8th Grade ELA	Challenger	BA45-MA44	13	1	7/28/2021	
Stathotos	Michelle	School Psychologist, PhD	Esperanza	15	3	0.5	School Psychologist, PhD	Esperanza	15	3	0.5	7/28/2021	
Villegas	Kryc	Campus Monitor	Sunnyside	5	12	1	Native American Education Program Advisor	Student Services	17	1	1	7/28/2021	

SUNNYSIDE UNIFIED SCHOOL DISTRICT #12
GOVERNING BOARD MEETING JULY 13, 2021
SUPPLEMENTAL PAYMENT JUSTIFICATION

Supplemental Payment Title	Supplemental Description	Rate of Pay	Salary/Hourly/Per Job	Comment
2021 Summer Custodial Assignment	Assisting custodian where needed to get schools ready for returning students	\$13.02	Hourly	
Aces Girls Camp	Transporting students	Employee's hourly rate	Hourly	
Bond Advisory Committee Secretary	Support to the Bond Advisory Committee (BAC), process agenda packet, attend BAC meetings, and record minutes	Employee's hourly rate	Hourly	
Collaboration work with C2C	Work with the C2C task force team to general a Southern Arizona Referral Form	\$25.00	Hourly	
Extended/Child Care Fee Base coverage	Providing coverage in the fee base program when extended/fee base program opens on 7/19/2021	Employee's hourly rate	Hourly	
Illustrative Mathematics Elementary PL Yr 2 PD	Attend curriculum PD hosted by Illustrative Mathematics, and plan implementation based on new understandings	\$25.00	Hourly	
K-5 ELA/ELD NTO Week Returning Teacher PD	Attend curriculum PD hosted by the Language Acquisition and Literacy Department to support implementation in the coming school year	\$15.00	Hourly	
School-Centered Universal Referral Form Collaborative	In conjunction with United Way and Help and Hope for Youth, the Mental Health Professional will work on a Southern Arizona School Based-Universal referral form for most mental health agencies in Southern Arizona. The goal is to stream line the referral process for school personnel to outside agencies.	\$25.00	Hourly	
Sped help with registration	Sped support at both high schools to read IEPS and help staff put students in the correct classes according to their IEPs	Employee's hourly rate	Hourly	
SPED Parapro Jumpstart	The employee will assistant in working with student needs of communication, toileting, and feeding	Employee's hourly rate	Hourly	
Teach Camp PD	Teachers will be participating in the Teach Camp PD off contract hours; 2 full days in the summer and then a one hour follow up in the fall and spring	\$20.00	Hourly	
Transportation Office Assistants	Assisting the transportation office in getting ready for next school year	Employee's hourly rate	Hourly	
TSW HS Jump Start	Transporting students	Employee's hourly rate	Hourly	

SUNNYSIDE UNIFIED SCHOOL DISTRICT #12
GOVERNING BOARD MEETING JULY 13, 2021
ADDED DUTIES/SUPPLEMENTALS

Last Name	First Name	Title	Site/Department	Effective Date	Amount	Hourly/Salary/F	Comment
Alcantara	Oscar	Athletic Event Staff	Desert View	8/9/2021	\$20.00	Per Event	
Alcorta	Patricia	Extended/Child Care Fee Base Coverage	Ocotillo ELC	7/19/2021	\$15.85	Hourly	
Amador	Monica	Transitions Coordinator	Liberty	7/1/2021	\$35.00	Hourly	
Andrews	Chelsea	Reading Apprenticeship SUSDCohort	Sunnyside	7/19/2021	\$25.00	Hourly	
Anglen	Richard	SPED help with registration	Desert View	7/20/2021	\$36.76	Hourly	
Araiza	Zelika	Teacher of Record (Spanish and French)	Sunnyside	7/1/2021	\$30.00	Hourly	
Arguelles	Maria	Summer Custodian	Desert View	7/6/2021	\$18.22	Hourly	
Armenta	Maria	Athletic Event Staff-Classified	Desert View	8/4/2021	Blended Rate	Hourly	
Aviles	Jesus	2021 Summer Custodial Assignment	Transportation	7/6/2021	\$13.02	Hourly	
Baxter	Tara	Teacher of Record (Social Studies)	STAR	5/28/2021	\$30.00	Hourly	
Bernal Pina	Alexis	Transitions ECSA	Ocotillo ELC	7/1/2021	\$12.15	Hourly	
Bonillas	Jose	Summer School Freshman Teacher	Desert View	6/1/2021	\$30.00	Hourly	
Bradshaw	Michelle	ESY-OT	Curriculum & Instruction	7/1/2021	\$47.89	Hourly	
Bustos	Lydia	Summer Custodian	Gallego Intermediate	7/6/2021	\$13.28	Hourly	
Campas	Maria	Summer Custodian	Sunnyside	7/6/2021	\$17.17	Hourly	
Careaga	Eduardo	Summer Custodian	Liberty	7/6/2021	\$14.37	Hourly	
Carlos	Roxanna	Extended/Child Care Fee Base Coverage	Ocotillo ELC	7/19/2021	\$20.91	Hourly	
Carrasco	Rebecca	Transitions Certified Professional Learning	Ocotillo ELC	7/1/2021	\$25.00	Hourly	
Carrasco	Rebecca	Transitions Certified Instructor	Ocotillo ELC	7/1/2021	\$30.00	Hourly	
Carrillo	Christine	Transitions Coordinator	Gallego Primary	7/1/2021	\$35.00	Hourly	
Castaneda	Rosemarie	TSW HS Jump Start	Transportation	7/21/2021	\$16.40	Hourly	
Castillo	Ana	Summer Custodian	Sunnyside	7/6/2021	\$16.84	Hourly	
Castillo	Lianna	Transitions Coordinator	Esperanza	7/1/2021	\$35.00	Hourly	
Cazares	Ruben	Extended CTE Opportunities	Sunnyside	7/1/2021	\$25.00	Hourly	
Cervantes	Maria	2021 Summer Custodial Assignment	Transportation	7/6/2021	\$13.02	Hourly	
Chacon	Karen	Transitions Certified Instructor	Elvira	7/1/2021	\$30.00	Hourly	
Chacon	Karen	Transitions Certified Professional Learning	Elvira	7/1/2021	\$25.00	Hourly	
Collins	Christina	SPED help with registration	Sunnyside	7/20/2021	\$48.72	Hourly	
Contreras Lopez	Maria	Summer Custodian	Gallego Intermediate	7/6/2021	\$13.28	Hourly	
Del Valle	Esther	ESSER Summer School Certified PD/Plan/Prep	Drexel	5/25/2021	\$25.00	Hourly	
Del Valle	Esther	Transitions Coordinator	Drexel	7/1/2021	\$35.00	Hourly	
Delavara	Mercedes	Extended/Child Care Fee Base Coverage	Ocotillo ELC	7/19/2021	\$13.68	Hourly	
Duarte	Richard	CTE Teacher PD and Curriculum Development	Desert View	7/1/2021	\$25.00	Hourly	
Duarte-Ortega	Humberto	Summer Custodian	Challenger	7/6/2021	\$18.22	Hourly	

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SUNNYSIDE UNIFIED SCHOOL DISTRICT #12
GOVERNING BOARD MEETING JULY 13, 2021
ADDED DUTIES/SUPPLEMENTALS

Last Name	First Name	Title	Site/Department	Effective Date	Amount	Hourly/Salary/F	Comment
Elsner	Cynthia	Summer School Teacher Algebra I	Sunnyside	6/15/2021	\$30.00	Hourly	
Encila	Robert	CTE Teacher PD and Curriculum Development	Desert View	6/21/2021	\$25.00	Hourly	
Esling	Zackary	Teacher of Record (Science)	Desert View	7/1/2021	\$30.00	Hourly	
Espinosa	Jesus	Summer Custodian	Sunnyside	7/6/2021	\$13.02	Hourly	
Espinoza	Maria	Summer Custodian	Esperanza	7/6/2021	\$16.18	Hourly	
Esquivel	Martha	Athletic Event Staff-Classified	Desert View	8/9/2021	Blended Rate	Hourly	Blended Rate
Fimbres	Maria	Summer Custodian	Sierra	7/6/2021	\$14.37	Hourly	
Finedo	Beatrice	CTE Teacher Support	Desert View	7/5/2021	\$16.02	Hourly	
Garcia	Lorenzo	Summer Custodian	Los Ninos	7/6/2021	\$17.17	Hourly	
Gastelum	Maria	Summer Custodian	Sunnyside	7/6/2021	\$13.02	Hourly	
Glass	Brenda	Teach Camp PD	Rivera	7/6/2021	\$20.00	Hourly	
Gonzalez	Jovita	Summer Custodian	Sunnyside	7/6/2021	\$13.02	Hourly	
Gonzalez	Haydee	Summer Custodian	Rivera	7/6/2021	\$13.28	Hourly	
Gutierrez	Cesar	Extended CTE Opportunities	Desert View	7/1/2021	\$25.00	Hourly	
Guzman	Jennifer	TSW HS Jump Start	Transportation	7/21/2021	\$20.00	Hourly	
Guzman	Jennifer	Aces Girls Camp	Transportation	7/12/2021	\$20.00	Hourly	
Harper	Clarence	Athletic Event Staff	Desert View	8/9/2021	\$20.00	Per Event	
Haywood	Derrick	Athletic Event Staff	Desert View	8/9/2021	\$20.00	Per Event	
Higuera	Darlene	Transitions Certified Instructor	Elvira	7/1/2021	\$30.00	Hourly	
Higuera	Darlene	Transitions Certified Professional Learning	Elvira	7/1/2021	\$25.00	Hourly	
Huguez	Jose	Summer Custodian	Sunnyside	7/6/2021	\$17.17	Hourly	
Jester	Mary Ann	National Board Certification	Gallego Primary	7/28/2021	\$3,000.00	Salary	
Kischer	Frank	Athletic Event Staff	Desert View	8/9/2021	\$100.00	Per Event	
Laguna	Maria	Summer Custodian	Liberty	7/6/2021	\$15.25	Hourly	
Laguna Castillo	Araseli	Summer Custodian	Sunnyside	7/6/2021	\$13.02	Hourly	
Leon Cuiltre	Laura	Summer Custodian	Sunnyside	7/6/2021	\$13.02	Hourly	
Lira	Yolanda	Summer Custodian	Summit View	7/6/2021	\$14.66	Hourly	
Lizarraga	Mirna	Transitions Certified Instructor	Ocotillo ELC	7/1/2021	\$30.00	Hourly	
Lizarraga	Mirna	Transitions Certified Professional Learning	Ocotillo ELC	7/1/2021	\$25.00	Hourly	
Loera	Delia	District Food Service Summer Staff	Food Service	7/1/2021	\$18.22	Hourly	
Lopez	Teresa	District Food Service Summer Staff	Food Service	7/1/2021	\$20.10	Hourly	
Loreto	Maria	Summer Custodian	Esperanza	7/6/2021	\$13.02	Hourly	
Macias	Margaret	Teach Camp PD	Drexel	7/6/2021	\$20.00	Hourly	
Macias-Ramirez	Lori	Transitions Certified Instructor	Ocotillo ELC	7/1/2021	\$30.00	Hourly	
Macias-Ramirez	Lori	Transitions Certified Professional Learning	Ocotillo ELC	7/1/2021	\$25.00	Hourly	

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SUNNYSIDE UNIFIED SCHOOL DISTRICT #12
GOVERNING BOARD MEETING JULY 13, 2021
ADDED DUTIES/SUPPLEMENTALS

Last Name	First Name	Title	Site/Department	Effective Date	Amount	Hourly/Salary/F	Comment
Mandros	Julia	Transitions Certified Professional Learning	Ocotillo ELC	7/1/2021	\$25.00	Hourly	
Mandros	Julia	Transitions Certified Instructor	Ocotillo ELC	7/1/2021	\$30.00	Hourly	
Marron	Ramona	Summer Custodian	Rivera	7/6/2021	\$13.81	Hourly	
Martinez	Roberto	Mariachi Curriculum Writing	Sunnyside	7/1/2021	\$25.00	Hourly	
Martinez	Melanie	Transition Coordinator	Summit View	7/1/2021	\$35.00	Hourly	
Martinez	Isabel	Transitions Coordinator	Craycroft	7/1/2021	\$35.00	Hourly	
Martinez	Edilia	2021 Summer Custodial Assignment	Transportation	7/6/2021	\$13.02	Hourly	
McDonough	Mary	Transitions Coordinator	Mission Manor	7/1/2021	\$35.00	Hourly	
Mendoza	Lucianna	Athletic Event Staff-Classified	Desert View	8/9/2021	Blended Rate	Hourly	Blended Rate
Merritt	Ann	Teach Camp PD	Sierra	7/6/2021	\$20.00	Hourly	
Montano	Martin	Summer Custodian	Desert View	7/6/2021	\$14.37	Hourly	
Montoya	Etelvina	Extended/Child Care Fee Base Coverage	Ocotillo ELC	7/19/2021	\$15.85	Hourly	
Moore	Jevon	Athletic Event Staff	Desert View	8/9/2021	\$20.00	Per Event	
Moraga	Pamela	Athletic Event Staff-Classified	Desert View	8/9/2021	Blended Rate	Hourly	Blended Rate
Murrens	Kay	Professional Learning for Educators of ELL	B.L. Lauffer	7/6/2021	\$15.00	Hourly	
Naranjo	Jorge	Teach Camp PD	Sierra	7/6/2021	\$20.00	Hourly	
Navarrete	Irma	Transition Coordinator	Los Amigos	7/1/2021	\$35.00	Hourly	
Noriega de Vega	Juanita	Summer Custodian	Sunnyside	7/6/2021	\$15.25	Hourly	
O'Brien	John	Teacher of Record (PE)	Sunnyside	7/1/2021	\$30.00	Hourly	
Ochoa	Francisca	Summer Custodian	Sunnyside	7/6/2021	\$17.87	Hourly	
Ochoa	Vicente	Summer Custodian	Sunnyside	7/6/2021	\$15.25	Hourly	
Orendain	Aida	Summer Custodian	Apollo	7/6/2021	\$16.51	Hourly	
Ortega	Carla	Summer Custodian	Sierra	7/6/2021	\$13.02	Hourly	
Padilla	Beatriz	TSW HS Jump Start	Transportation	7/21/2021	\$14.19	Hourly	
Padilla	Beatriz	Aces Girls Camp	Transportation	7/12/2021	\$14.19	Hourly	
Paredes	Anna	Teacher of Record (Math)	Desert View	7/1/2021	\$30.00	Hourly	
Pinedo	Crystal	Transitions ECSA	Elvira	7/1/2021	\$12.15	Hourly	
Pinedo	Beatrice	Athletic Event Staff-Classified	Desert View	8/9/2021	Blended Rate	Hourly	Blended Rate
Pino	Federico	2021 Summer Custodial Assignment	Transportation	7/6/2021	\$13.02	Hourly	
Ragan	Timothy	Teacher of Record (English)	Sunnyside	7/1/2021	\$30.00	Hourly	
Ramirez	Luis	Summer Custodian	Santa Clara	7/6/2021	\$13.81	Hourly	
Ramirez	Rosalba	Extended/Child Care Fee Base Coverage	Ocotillo ELC	7/19/2021	\$13.41	Hourly	
Ravenscroft	Kerri	Transitions Coordinator	Elvira	7/1/2021	\$35.00	Hourly	
Real	Francisca	Extended/Child Care Fee Base Coverage	Ocotillo ELC	7/19/2021	\$13.15	Hourly	
Requadt	Adele	Equitable Grading Committee	Craycroft	7/6/2021	\$25.00	Hourly	

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7/8/2021
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SUNNYSIDE UNIFIED SCHOOL DISTRICT #12
GOVERNING BOARD MEETING JULY 13, 2021
ADDED DUTIES/SUPPLEMENTALS

Last Name	First Name	Title	Site/Department	Effective Date	Amount	Hourly/Salary/F	Comment
Reyes	Hector	Athletic Event Staff	Desert View	8/9/2021	\$20.00	Per Event	
Rivas Figueroa	Natali	Summer Custodian	B.L. Lauffer	7/6/2021	\$13.28	Hourly	
Rivera Barela	Nina	Summer Custodian	Craycroft	7/6/2021	\$13.02	Hourly	
Robinson	Felicia	Transitions Coordinator	Ocotillo ELC	7/1/2021	\$35.00	Hourly	
Rodriguez	Lizeth	Teach Camp PD	Drexel	7/6/2021	\$20.00	Hourly	
Rudic	Robin	SPED help with registration	Sunnyside	7/20/2021	\$44.19	Hourly	
Sandoval	Maria	ESSER Summer School Classified PD/Plan/Prep	Elvira	6/22/2021	\$15.00	Hourly	
Sandoval	Maria	ESSER Summer School Classified Instructor/Tutor	Elvira	6/22/2021	\$20.00	Hourly	
Schmidt	Elva	District Food Service Summer Staff	Food Service	7/1/2021	\$17.01	Hourly	
Swaim	Krystina	Transitions Coordinator	Santa Clara	7/1/2021	\$35.00	Hourly	
Tapia	Alfred	Summer Custodian	Sunnyside	7/6/2021	\$13.02	Hourly	
Tapia-Twomey	Donna	Transitions Coordinator	Craycroft	7/1/2021	\$35.00	Hourly	
Toala	Valerie	National Board Certification	Liberty	7/28/2021	\$3,000.00	Salary	
Valdez	Emilio	Summer Custodian	Desert View	7/6/2021	\$13.02	Hourly	
Valdez	Gina	Transitions Coordinator	Rivera	7/1/2021	\$35.00	Hourly	
Valentine	Jennifer	National Board Certification	Gallego Primary	7/28/2021	\$3,000.00	Salary	
Vasquez	Maria	Summer Custodian	Desert View	7/6/2021	\$18.22	Hourly	
Velasquez	Norma	Summer Custodian	Summit View	7/6/2021	\$15.25	Hourly	
Viguerias	Elvira	Summer Custodian	Desert View	7/6/2021	\$15.25	Hourly	
Villegas	Kryc	Summer Custodian	Sunnyside	7/6/2021	\$13.02	Hourly	
Wade	Arlene	Transitions Certified Instructor	Elvira	7/1/2021	\$30.00	Hourly	
Wade	Arlene	Transitions Certified Professional Learning	Elvira	7/1/2021	\$25.00	Hourly	
Zaroni	Fernando	Summer Custodian	Desert View	7/6/2021	\$18.22	Hourly	
Marchese	Leslie	CCLC Coordinator	Sierra	7/1/2021	0.5	N/A	N/A

SUNNYSIDE UNIFIED SCHOOL DISTRICT #12
GOVERNING BOARD MEETING JULY 13, 2021
LEAVES OF ABSENCE

Last Name	First Name	Position	Site/Department	Leave Start Date	Leave End Date	Comment
Norzagaray	Angelica	Substitute Coordinator	Human Resources	7/1/2021	1/3/2022	
Quiroga	Gabriela	SPED Personal Care Assistant (LD)	Drexel	8/3/2021	10/4/2021	
Santini	Guadalupe	Lead Custodian	Elvira	6/30/2021	7/15/2021	



SUNNYSIDE UNIFIED SCHOOL DISTRICT NO. 12
2238 East Ginter Road
Tucson, Arizona 85706

BOARD ACTION ITEM

MEETING OF: 7/13/2021

BOARD AGENDA NO.: CA - Vouchers 1.

TITLE OF AGENDA ITEM:

Vouchers

ACTION TYPE:

Action

**PREVIOUS ACTION OF AGENDA
ITEM:**

SUBMITTED BY:

Hector M. Encinas, Chief Financial Officer

DESCRIPTION/JUSTIFICATION:

Respectfully request Governing Board approval of the attached Expense and Payroll Vouchers in the amount submitted.

POLICY CONSIDERATIONS:

LEGAL CONSIDERATIONS:

BUDGET INFORMATION:


REVIEWED BY:

Mr. Steve Holmes, Superintendent

SUPERINTENDENT'S RECOMMENDATION/MOTION:

To approve as submitted.

ATTACHMENTS:

File Name	Description	Type
 VOUCHERS_07-13-21.pdf	Vouchers	Cover Memo

CREATION:**Date/Time:****7/8/2021 3:29 PM****Department:****Business and Finance****REVIEWERS:**

Date	Action	Department
7/9/2021 - 11:33 AM	Approved	Business and Finance
7/9/2021 - 8:55 AM	Approved	Superintendent



Business & Finance Department
2238 East Ginter Road
Tucson, Arizona 85706
Telephone (520) 545-2154
Fax (520) 545-2120

Regular Board Meeting:
Agenda Title:

July 13, 2021
Consent Agenda- Vouchers

Voucher Listing

SY 2021-2022

Voucher #	Classification	Voucher Date	Ending Date	Amount
1001	Expense	07/06/2021	----	\$ 1,565,671.56

SY 2020-2021

Voucher #	Classification	Voucher Date	Ending Date	Amount
1336	Expense	06/17/2021	----	\$ 392,326.81
1337	Expense	06/22/2021	----	\$ 89,463.67
1338	Expense	06/24/2021	----	\$ 945,642.38
1339	Expense	06/29/2021	----	\$ 219,557.64
1340	Expense	07/01/2021	----	\$ 65,144.60
1341	Expense	07/06/2021	----	\$ 243,174.17
1342	Expense	07/08/2021	----	\$ 618,141.24
26	Payroll & Matching	06/18/2021	----	\$ 3,151,157.21

SUNNYSIDE UNIFIED SCHOOL DISTRICT NO. 12 VOUCHER

Voucher No: 1001

Voucher Date: 07/06/2021

Prepared By:

Printed: 07/06/2021 11:17:16 AM

SUNNYSIDE UNIFIED SCHOOL DISTRICT NO. 12 is hereby authorized to draw warrants against SUNNYSIDE UNIFIED SCHOOL DISTRICT NO. 12 funds for the sum of \$1,565,671.56 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2021 to September 30, 2022 (period cannot overlap fiscal year end.)

I certify by my original signature below that this claim is just and correct, and the services and/or materials herein represented have been received and that the claim: _____ was approved at a public meeting of the governing board on _____ (A.R.S. 15-304), or _____ will be ratified at the next regular or special meeting of the governing board on _____ in accordance with the procedures of A.R.S. 15-321 All items are properly coded and not in excess of the budget. Itemized invoices accompany these vouchers. All employees and officials have on file an oath in compliance with ARS 38-231.



Rebecca "Beki" Quintero President

Consuelo Hernandez Clerk

Lisette Nuñez Member

Eva Carrillo Dong Member

Matthew Taylor Member

SUNNYSIDE UNIFIED SCHOOL DISTRICT NO. 12


Fund		Amount
001	Maintenance and Operation Fund	\$20,558.75
110	Title I - (Even years)	\$32,173.00
336	ESSER II - Elemt Secondary School Emerg Relief	\$1,442,875.00
525	Auxiliary Operations Funds	\$200.00
638	Bond Building (Series G)	\$0.00
665	Energy and Water Savings	\$69,864.81
		\$1,565,671.56

SUNNYSIDE UNIFIED SCHOOL DISTRICT NO. 12 VOUCHER

Voucher No: 1336

Voucher Date: 06/17/2021

Prepared By:


Printed: 06/17/2021 11:03:41 AM

SUNNYSIDE UNIFIED SCHOOL DISTRICT NO. 12 is hereby authorized to draw warrants against SUNNYSIDE UNIFIED SCHOOL DISTRICT NO. 12 funds for the sum of \$392,326.81 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2020 to September 30, 2021 (period cannot overlap fiscal year end.)

I certify by my original signature below that this claim is just and correct, and the services and/or materials herein represented have been received and that the claim: ___ was approved at a public meeting of the governing board on _____ (A.R.S. 15-304), or ___ will be ratified at the next regular or special meeting of the governing board on _____ in accordance with the procedures of A.R.S. 15-321 All items are properly coded and not in excess of the budget. Itemized invoices accompany these vouchers. All employees and officials have on file an oath in compliance with ARS 38-231.



Rebecca "Beki" Quintero President

Consuelo Hernandez Clerk

Lisette Nuñez Member

Eva Carrillo Dong Member

Matthew Taylor Member

SUNNYSIDE UNIFIED SCHOOL DISTRICT NO. 12

Fund		Amount
001	Maintenance and Operation Fund	\$51,188.74
117	Targeted Support & Imp (Odd Years)	\$1,500.00
165	21st Century Community - starting 2020 3 schools	\$1,341.41
261	Voc Ed Carl Perkins Basic Grant (Odd years)	\$29,868.04
326	ESSER I - Elemt Secondary School Emerg Relief	\$4,565.50
336	ESSER II - Elemt Secondary School Emerg Relief	\$266,535.72
400	VOC ED: Priority Programs	\$217.87

Voucher No: 1336**Voucher Date: 06/17/2021**

Fund		Amount
490	First Things First Grant	\$342.61
510	Food Service	\$9,818.04
525	Auxiliary Operations Funds	\$130.00
532	Gifts & Donations	\$958.79
550	Insurance Proceeds	\$937.84
570	Indirect Costs	\$2,380.00
596	JTED	\$710.73
610	Unrestricted Capital	\$21,624.55
850	Student Activities	\$206.97
		<hr/> \$392,326.81

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SUNNYSIDE UNIFIED SCHOOL DISTRICT NO. 12 VOUCHER

Voucher No: 1337

Voucher Date: 06/22/2021

Prepared By:

Printed: 06/22/2021 10:43:07 AM

SUNNYSIDE UNIFIED SCHOOL DISTRICT NO. 12 is hereby authorized to draw warrants against SUNNYSIDE UNIFIED SCHOOL DISTRICT NO. 12 funds for the sum of \$89,463.67 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2020 to September 30, 2021 (period cannot overlap fiscal year end.)

I certify by my original signature below that this claim is just and correct, and the services and/or materials herein represented have been received and that the claim: ___ was approved at a public meeting of the governing board on ___ (A.R.S. 15-304), or ___ will be ratified at the next regular or special meeting of the governing board on ___ in accordance with the procedures of A.R.S. 15-321 All items are properly coded and not in excess of the budget. Itemized invoices accompany these vouchers. All employees and officials have on file an oath in compliance with ARS 38-231.



Rebecca "Beki" Quintero President

Consuelo Hernandez Clerk

Lisette Nuñez Member

Eva Carrillo Dong Member

Matthew Taylor Member

SUNNYSIDE UNIFIED SCHOOL DISTRICT NO. 12

Fund		Amount
001	Maintenance and Operation Fund	\$27,847.01
111	Title 1 - (Odd years)	\$406.46
141	Title II A Imp Teach Qulty (Odd years)	\$104.43
164	21st Century Community - starting 2017 3 schools	\$317.14
165	21st Century Community - starting 2020 3 schools	\$63.65
261	Voc Ed Carl Perkins Basic Grant (Odd years)	\$500.00
283	McKinney Vento Homeless - Continuation from 19-20	\$1,273.17

Voucher No: 1337**Voucher Date: 06/22/2021**

Fund		Amount
301	AWARE Grant (odd years)	\$1,025.00
326	ESSER I - Elemt Secondary School Emerg Relief	\$39,215.74
336	ESSER II - Elemt Secondary School Emerg Relief	\$499.64
362	School To Work - PAES Lab - AZDES	\$42.00
400	VOC ED: Priority Programs	\$710.37
465	Early Literacy Grant (ELG) Dxl, Elv, Riv, SMS, SV	(\$421.06)
490	First Things First Grant	\$937.68
510	Food Service	\$5,547.28
520	Weekend Academy	\$223.03
526	Tax Credits	\$488.56
530	Gifts & Donations	\$2,705.06
532	Gifts & Donations	\$183.40
596	JTED	\$652.30
597	Arizona Industry Credential Incentive Program	\$5,500.00
610	Unrestricted Capital	(\$505.52)
850	Student Activities	\$2,148.33
		<hr/> \$89,463.67

SUNNYSIDE UNIFIED SCHOOL DISTRICT NO. 12 VOUCHER

Voucher No: 1338

Voucher Date: 06/24/2021

Prepared By:

Printed: 06/24/2021 11:11:54 AM

SUNNYSIDE UNIFIED SCHOOL DISTRICT NO. 12 is hereby authorized to draw warrants against SUNNYSIDE UNIFIED SCHOOL DISTRICT NO. 12 funds for the sum of \$945,642.38 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2020 to September 30, 2021 (period cannot overlap fiscal year end.)

I certify by my original signature below that this claim is just and correct, and the services and/or materials herein represented have been received and that the claim: ____ was approved at a public meeting of the governing board on ____ (A.R.S. 15-304), or ____ will be ratified at the next regular or special meeting of the governing board on ____ in accordance with the procedures of A.R.S. 15-321 All items are properly coded and not in excess of the budget. Itemized invoices accompany these vouchers. All employees and officials have on file an oath in compliance with ARS 38-231.



Rebecca "Beki" Quintero President

Consuelo Hernandez Clerk

Lisette Nuñez Member

Eva Carrillo Dong Member

Matthew Taylor Member

SUNNYSIDE UNIFIED SCHOOL DISTRICT NO. 12

Fund		Amount
001	Maintenance and Operation Fund	\$269,330.42
111	Title 1 - (Odd years)	\$576.00
164	21st Century Community - starting 2017 3 schools	\$2,075.81
165	21st Century Community - starting 2020 3 schools	\$440.80
221	IDEA, Part B (VI-B) (ODD YEARS)	\$3,500.00
291	Medicaid MIPS/DSC	\$709.46
326	ESSER I - Elemt Secondary School Emerg Relief	\$4,277.46

Voucher No: 1338**Voucher Date: 06/24/2021**

Fund		Amount
336	ESSER II - Elemt Secondary School Emerg Relief	\$358,616.11
362	School To Work - PAES Lab - AZDES	\$54.07
510	Food Service	\$3,332.32
530	Gifts & Donations	\$681.53
555	Textbooks	\$1,338.96
596	JTED	\$0.00
610	Unrestricted Capital	\$1,222.76
638	Bond Building (Series G)	\$298,793.60
850	Student Activities	\$693.08
		<hr/> \$945,642.38

SUNNYSIDE UNIFIED SCHOOL DISTRICT NO. 12 VOUCHER

Voucher No: 1339

Voucher Date: 06/29/2021

Prepared By:

Printed: 06/29/2021 10:31:49 AM

SUNNYSIDE UNIFIED SCHOOL DISTRICT NO. 12 is hereby authorized to draw warrants against SUNNYSIDE UNIFIED SCHOOL DISTRICT NO. 12 funds for the sum of \$219,557.64 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2020 to September 30, 2021 (period cannot overlap fiscal year end.)

I certify by my original signature below that this claim is just and correct, and the services and/or materials herein represented have been received and that the claim: ___ was approved at a public meeting of the governing board on _____ (A.R.S. 15-304), or ___ will be ratified at the next regular or special meeting of the governing board on _____ in accordance with the procedures of A.R.S. 15-321 All items are properly coded and not in excess of the budget. Itemized invoices accompany these vouchers. All employees and officials have on file an oath in compliance with ARS 38-231.



Rebecca "Beki" Quintero President

Consuelo Hernandez Clerk

Lisette Nuñez Member

Eva Carrillo Dong Member

Matthew Taylor Member

SUNNYSIDE UNIFIED SCHOOL DISTRICT NO. 12

Fund		Amount
001	Maintenance and Operation Fund	\$63,355.15
111	Title 1 - (Odd years)	\$576.00
117	Targeted Support & Imp (Odd Years)	\$6,000.00
141	Title II A Imp Teach Qulty (Odd years)	\$6,500.00
165	21st Century Community - starting 2020 3 schools	(211.50)
166	21st Century Community - starting 2021 4 schools	\$6,574.68
231	Johnson Omalley (JOM) (Odd years)	\$43.20
281	McKinney Vantor Homeless (odd years)	\$19.60
301	AWARE Grant (odd years)	\$1,900.00

Voucher No: 1339**Voucher Date: 06/29/2021**

Fund		Amount
326	ESSER I - Elemt Secondary School Emerg Relief	\$719.53
336	ESSER II - Elemt Secondary School Emerg Relief	\$99,165.59
362	School To Work - PAES Lab - AZDES	\$47.35
490	First Things First Grant	\$2,331.56
510	Food Service	\$3,251.39
525	Auxiliary Operations Funds	\$15,686.00
526	Tax Credits	\$75.00
530	Gifts & Donations	\$1,382.87
531	Gifts & Donations	\$287.22
532	Gifts & Donations	\$4,291.75
570	Indirect Costs	\$932.60
596	JTED	\$1,732.17
610	Unrestricted Capital	\$3,513.10
850	Student Activities	\$1,384.38
		\$219,557.64

SUNNYSIDE UNIFIED SCHOOL DISTRICT NO. 12 VOUCHER

Voucher No: 1340

Voucher Date: 07/01/2021

Prepared By:

Printed: 07/01/2021 10:45:25 AM

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SUNNYSIDE UNIFIED SCHOOL DISTRICT NO. 12 is hereby authorized to draw warrants against SUNNYSIDE UNIFIED SCHOOL DISTRICT NO. 12 funds for the sum of \$65,144.60 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2020 to September 30, 2021 (period cannot overlap fiscal year end.)

I certify by my original signature below that this claim is just and correct, and the services and/or materials herein represented have been received and that the claim: ____ was approved at a public meeting of the governing board on ____ (A.R.S. 15-304), or ____ will be ratified at the next regular or special meeting of the governing board on ____ in accordance with the procedures of A.R.S. 15-321 All items are properly coded and not in excess of the budget. Itemized invoices accompany these vouchers. All employees and officials have on file an oath in compliance with ARS 38-231.



Rebecca "Beki" Quintero

President

Consuelo Hernandez

Clerk

Lisette Nuñez

Member

Eva Carrillo Dong

Member

Matthew Taylor

Member

SUNNYSIDE UNIFIED SCHOOL DISTRICT NO. 12

Fund		Amount
001	Maintenance and Operation Fund	\$5,033.18
111	Title 1 - (Odd years)	\$630.00
141	Title II A Imp Teach Qulty (Odd years)	\$21,250.00
164	21st Century Community - starting 2017 3 schools	\$597.39
231	Johnson Omalley (JOM) (Odd years)	\$2,171.28
301	AWARE Grant (odd years)	\$7,195.50
336	ESSER II - Elemt Secondary School Emerg Relief	\$19,875.50
362	School To Work - PAES Lab - AZDES	\$12.82
510	Food Service	\$1,076.44

Voucher No: 1340**Voucher Date: 07/01/2021**

Fund		Amount
526	Tax Credits	\$398.87
530	Gifts & Donations	\$1,135.29
532	Gifts & Donations	\$1,044.48
555	Textbooks	\$25.00
596	JTED	\$1,117.90
638	Bond Building (Series G)	\$1,464.00
850	Student Activities	\$2,116.95
		<hr/> \$65,144.60

SUNNYSIDE UNIFIED SCHOOL DISTRICT NO. 12 VOUCHER

Voucher No: 1341

Voucher Date: 07/06/2021

Prepared By:

Printed: 07/06/2021 10:52:17 AM

SUNNYSIDE UNIFIED SCHOOL DISTRICT NO. 12 is hereby authorized to draw warrants against SUNNYSIDE UNIFIED SCHOOL DISTRICT NO. 12 funds for the sum of \$243,174.17 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2020 to September 30, 2021 (period cannot overlap fiscal year end.)

I certify by my original signature below that this claim is just and correct, and the services and/or materials herein represented have been received and that the claim: ___ was approved at a public meeting of the governing board on _____ (A.R.S. 15-304), or ___ will be ratified at the next regular or special meeting of the governing board on _____ in accordance with the procedures of A.R.S. 15-321 All items are properly coded and not in excess of the budget. Itemized invoices accompany these vouchers. All employees and officials have on file an oath in compliance with ARS 38-231.



Rebecca "Beki" Quintero President

Consuelo Hernandez Clerk

Lisette Nufiez Member

Eva Carrillo Dong Member

Matthew Taylor Member

SUNNYSIDE UNIFIED SCHOOL DISTRICT NO. 12

Fund		Amount
001	Maintenance and Operation Fund	\$235,849.05
141	Title II A Imp Teach Qulty (Odd years)	\$850.00
164	21st Century Community - starting 2017 3 schools	\$150.71
221	IDEA, Part B (VI-B) (ODD YEARS)	\$100.00
326	ESSER I - Elemt Secondary School Emerg Relief	\$5,447.41
510	Food Service	\$777.00
		\$243,174.17

SUNNYSIDE UNIFIED SCHOOL DISTRICT NO. 12 VOUCHER

Voucher No: 1342

Voucher Date: 07/08/2021

Prepared By:

Printed: 07/08/2021 10:51:30 AM

SUNNYSIDE UNIFIED SCHOOL DISTRICT NO. 12 is hereby authorized to draw warrants against SUNNYSIDE UNIFIED SCHOOL DISTRICT NO. 12 funds for the sum of \$618,141.24 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2020 to September 30, 2021 (period cannot overlap fiscal year end.)

I certify by my original signature below that this claim is just and correct, and the services and/or materials herein represented have been received and that the claim: _____ was approved at a public meeting of the governing board on _____ (A.R.S. 15-304), or _____ will be ratified at the next regular or special meeting of the governing board on _____ in accordance with the procedures of A.R.S. 15-321 All items are properly coded and not in excess of the budget. Itemized invoices accompany these vouchers. All employees and officials have on file an oath in compliance with ARS 38-231.



Rebecca "Beki" Quintero President

Consuelo Hernandez Clerk

Lisette Nuñez Member

Eva Carrillo Dong Member

Matthew Taylor Member

SUNNYSIDE UNIFIED SCHOOL DISTRICT NO. 12

Fund		Amount
001	Maintenance and Operation Fund	\$123,321.35
164	21st Century Community - starting 2017 3 schools	\$238.21
165	21st Century Community - starting 2020 3 schools	\$4,076.81
166	21st Century Community - starting 2021 4 schools	\$313.36
301	AWARE Grant (odd years)	\$2,075.00
326	ESSER I - Elemt Secondary School Emerg Relief	\$2,288.43
336	ESSER II - Elemt Secondary School Emerg Relief	\$226,859.65

Voucher No: 1342**Voucher Date: 07/08/2021**

Fund		Amount
465	Early Literacy Grant (ELG) Dxl, Elv, Riv, SMS, SV	\$176.64
490	First Things First Grant	\$31.47
510	Food Service	\$243,475.25
531	Gifts & Donations	\$1,286.02
570	Indirect Costs	\$595.00
596	JTED	\$362.23
610	Unrestricted Capital	\$921.82
638	Bond Building (Series G)	\$12,120.00
		\$618,141.24

Arizona School District Voucher

Sunnyside Unified School District # 12

2238 E. Ginter Road
Tucson, AZ 85706

Brenda K. Maloney

Prepared By & Date: 06/17/21



Payroll Voucher #

26

Payroll Voucher Date:

6/18/2021

The County School Superintendent of PIMA County is hereby authorized to draw warrant(s) on the County Treasurer against Sunnyside Unified School District #12 fund(s) for the sum of:

Three Million, One Hundred Fifty One Thousand, One Hundred Fifty Seven and 21/100----- **\$ 3,151,157.21**

Governing Board of Sunnyside Unified School District #12

I certify that this claim is just and correct, and the services and/or materials herein represented have been received. All items are properly coded and not in excess of the budget. Itemized invoices accompany this voucher. All Employees have on file an oath in compliance with ARS 15-504.



Superintendent, Chief Financial Officer or Designee

Rebecca "Beki" Quintero President

Consuelo Hernandez Clerk

Eva Carrillo Dong Member

Lisette Nunez Member

Matthew Taylor Member

<u>Fund</u>	<u>Fund Description</u>	<u>Amount</u>
001	Maintenance and Operations	\$ 1,936,531.89
011	Classroom Site - Base Salary	\$ 52,894.11
012	Classroom Site - Performance Pay	\$ 2,407.60
013	Classroom Site - Other	\$ 96,804.00
020	Instructional Improvement	\$ 6,558.37
111	Title I (odd years)	\$ 153,019.04
113	Comp Sup \$ Imprv - STAR	\$ 1,294.12
117	Targeted Support & Imp	\$ 7,045.26
141	Title II A Improving Teacher Quality (odd years)	\$ 20,219.73
163	21st Century Community 2016	\$ 3,873.19
164	21st Century Community 2017	\$ 18,010.39
165	21st Century Community 2020	\$ 21,179.16
166	21st Century Community 2021	\$ 8,103.29
191	Title III Limited English (odd years)	\$ 7,037.76
221	IDEA, Part B (VI-B) (Odd Years)	\$ 112,599.44
227	Preschool Entitlement (Odd Years)	\$ 988.71
261	Voc Ed Carl Perkins (odd years)	\$ 2,030.09
281	McKinney Vento Homeless	\$ 1,366.09
290	Medicaid Shape/MAC	\$ 1,585.16
291	Medicaid MIPS	\$ 1,628.51
301	AWARE (odd years)	\$ 20,253.19
326	ESSER I - Elemt Secondary Sch Emerg Relief	\$ 494,713.84
335	ROTC	\$ 4,863.66
336	ESSER II - Elemt Secondary Sch Emerg Relief	\$ 951.90

Arizona School District Voucher

Sunnyside Unified School District # 12

2238 E. Ginter Road

Tucson, AZ 85706

Brenda K. Maloney

Prepared By & Date: 06/17/21

Payroll Voucher #

26

Payroll Voucher Date:

6/18/2021

362	School to Work - PAES Lab AZDES	\$	12,732.57
457	Results Based Funding	\$	33,637.00
465	Early Literacy Grant	\$	1,264.01
490	First Things First	\$	16,601.60
510	Food Service	\$	9,014.59
520	Weekend Academy	\$	7,418.50
525	Auxiliary Operations	\$	659.07
530	Gifts and Donations	\$	7,139.86
570	Indirect Costs	\$	58,756.58
596	JTED	\$	27,974.93
		\$	<u>3,151,157.21</u>



SUNNYSIDE UNIFIED SCHOOL DISTRICT NO. 12
2238 East Ginter Road
Tucson, Arizona 85706

BOARD ACTION ITEM

MEETING OF: 7/13/2021

BOARD AGENDA NO.: CA - Contract With Outside Agency 1.

TITLE OF AGENDA ITEM:

IGA-Preschool Programs Partnership with Pima
County

ACTION TYPE:

Action

PREVIOUS ACTION OF AGENDA ITEM:

June 8, 2021

SUBMITTED BY:

Ana Gallegos, Chief School Officer

DESCRIPTION/JUSTIFICATION:

This IGA was Board approved on June 8, 2021. At that time, Exhibit B was missing, so we are resubmitting for approval with Exhibit B.

POLICY CONSIDERATIONS:

LEGAL CONSIDERATIONS:

BUDGET INFORMATION:


REVIEWED BY:

Mr. Steve Holmes, Superintendent

SUPERINTENDENT'S RECOMMENDATION/MOTION:

To approve as submitted with Exhibit B included.

ATTACHMENTS:

File Name	Description	Type
 IGA_Pima_County_Community.pdf	IGA - Preschool Programs Partnership with Pima County	Cover Memo

CREATION:**Date/Time:****7/2/2021 5:01 PM****Department:****Curriculum and Instruction****REVIEWERS:**

Date	Action	Department
7/2/2021 - 5:07 PM	Approved	Curriculum and Instruction
7/7/2021 - 9:31 AM	Approved	Superintendent

Pima County Community & Workforce Development Department

Program: Pima Early Education Program

IGA: Sunnyside Unified School District 12 *dba* Sunnyside Unified School District

Amount: \$528,000

IGA No: CT-CR-21-430

Funding: Pima County General Funds

INTERGOVERNMENTAL AGREEMENT

This Intergovernmental Agreement ("IGA") is between Pima County ("County"), a body politic and corporate of the State of Arizona, and Sunnyside Unified School District 12 *dba* Sunnyside Unified School District ("District"), a taxing district of the State of Arizona; pursuant to A.R.S. § 11-952.

- A. County and District may contract for services and enter into agreements with one another for joint or cooperative action pursuant to A.R.S. § 11-951, *et seq.*
- B. County is authorized by A.R.S. §§ 11-254.04 to appropriate and spend public monies for and in connection with activities that the County Board of Supervisors finds and determines will assist in the creation or retention of jobs or will otherwise improve or enhance the economic welfare of County inhabitants.
- C. District is authorized by A.R.S. § 15-342(13) to enter into this IGA with County.
- D. County, as part of its Economic Development Plan 2019-2021, has recognized the significance of workforce shortages and the need for reliable, high-quality, and affordable preschool programs to address barriers to parents entering and remaining in the workforce.
- E. Research shows that children, particularly economically disadvantaged children and children of color, who attend preschool are better prepared for kindergarten and are less likely to need expensive special education services, and that, with continued supportive education, these benefits may result in positive longer-term outcomes for those children, their parents, employers, and taxpayers.
- F. In Pima County, only 46% of third graders are minimally proficient at reading – a key educational indicator. Preschool enrollment is low, enrollment in quality preschool is even lower, half of all preschool-age children are from low-income families, a majority of preschool-age children from low-income families are children of color, and public funding and preschool capacity for those who need it is insufficient.
- G. County has determined that funding preschool expansion for low-income families that wish to enroll their preschool-age children in high quality preschools will improve the economic health and welfare of those children, their parents, employers, and taxpayers.

NOW, THEREFORE, County and District, pursuant to the above, and in consideration of the matters and things hereinafter set forth, do mutually agree as follows:

Agreement

1.0 Purpose.

The purpose of this IGA is to increase the number of high quality preschool classes at District sites without cost to low-income families.

2.0 Term

This IGA commences on August 1, 2021 and will terminate on May 31, 2023. If the commencement date of the Term is before the date of execution, the parties will, for all purposes, deem the IGA to have been in effect as of the commencement date.

3.0 Party Responsibilities.

- 3.1 District shall provide County with the services described in the attached Exhibit A ("Program Services"). District shall obtain and maintain all applicable licenses, permits, and authority required for its performance under this IGA. District shall also identify a Liaison for this IGA by July 1, 2021.
- 3.2 County shall pay District for the services described in the attached Exhibit A. County shall identify a Liaison for this IGA by July 1, 2021. County shall also notify District in advance if the IGA is transferred to a third party for administration and will also identify the new Liaison.

4.0 COVID-19 Restrictions

District shall provide all in person and group Program Services in compliance with Centers for Disease Control and Prevention ("CDC"), State, and County guidelines for operating during the Coronavirus COVID-19 pandemic. If District's performance of the services must be modified or curtailed to comply with public health restrictions related to COVID-19, District shall immediately report the situation to County. County and District will confer at least monthly to determine appropriate performance requirements and activities until services can be resumed in full.

5.0 Confidentiality

District acknowledges that student files and information are private and the use or disclosure of such information, when not directly connected with District's or County's responsibilities under this IGA is prohibited unless District obtains written consent from the individual or, in the case of a minor, from the responsible parent or guardian of the minor. District will allow only authorized individuals with a need for client or applicant information to have access to these files. District will comply with all state and federal statutes and regulations governing the use or disclosure of private information.

6.0 Monitoring

County will monitor all of District's management, fiscal, and service provision activities to ensure that District is making adequate and acceptable progress in the provision of Program Services, maintaining adequate and acceptable systems to document services and expenditures, and using the provided funds effectively and efficiently to accomplish the program purposes. District will cooperate with County in the monitoring and evaluation process and will provide County with access to all documentation required to evaluate District's performance and use of funds under this IGA.

7.0 Financing.

- 7.1 In consideration for the provision of Program Services, County shall pay District an amount not-to-exceed \$528,000.00 ("the maximum allocated amount"). District may not submit requests for payment prior to the end of the first month of Program Services and before District has completed and submitted a W-9 Taxpayer Identification Number form and registered online as a Pima County Vendor through County's Vendor Self Service System. County will only pay for services provided between the commencement date in paragraph 2.1 and the termination date. County shall notify District by April 30, 2022 of County's ability to fund additional Program Services in Fiscal Year 2023.
- 7.2 County will pay District a per-class base reimbursement rate. The rates in 7.2.1 and 7.2.2 below are based on the following per child amounts to be paid by the County: \$6,600 per child per 10-month program. Because the total cost per child is \$8,350, the parties understand that District is making an in-kind contribution of \$1,750 per child in addition to the \$6,600 per child paid by the County:
- 7.2.1 Up to \$132,000 per 20-child class per 10-month program (4-year-old class, including 5 year olds not eligible for Kindergarten).
- 7.2.2 Up to \$118,800 per 18-child class per 10-month program (3-year-old class or mixed 3-5 year olds not eligible for Kindergarten).
- 7.3 District shall maximize existing financial assistance for preschools and utilize County funding as a last-dollar-in approach. District shall ensure other financial assistance has been applied and accepted if awarded. Examples include but are not limited to DES childcare subsidies and Quality First scholarships. District also shall not invoice County for costs that are paid by another fund source(s) and District shall allocate expenses between other fund sources, as allowable. District shall document receipt of alternative funding for costs which would otherwise be subject to payment under this IGA as part of the monthly invoice to the County under Section 7.6 below. District must have an accounting manual describing its financial procedures in sufficient detail to allow a reasonable understanding of District's financial practices.
- 7.4 The rates paid by County to District, in addition to the in-kind contribution by District, are intended to fully cover the cost of providing high quality preschool. Districts shall not charge eligible families any fees. District may only charge fees for before or after preschool care. In the event that the total reimbursable expenses under this IGA exceed the costs of services, District shall use such monies to improve the quality of preschool programming.
- 7.5 The rates paid by County account for District's in-kind contributions to this program including classroom space, utility costs, custodian services, security, and administrative overhead (Human Resources, Information Technology, payroll processing, etc.), valued at approximately \$1,750 per 10-month program per child.
- 7.6 District shall submit invoices and performance reports to County within 30 days from the end of the service month using the form in Exhibit B. The invoice will include the following information: (1) number of new classes in operation under this IGA multiplied by the per class base reimbursement rate for that age group, (2) the dollar amount of other financial assistance received by the school district that month for the children in the class(es), (3) the dollar amount received by the school district that month for private-pay children in the

class(es), and (4) the total reimbursable amount for that month. The performance report will include (1) the total number of children enrolled per class for that month as of the last day of the month, (2) number of children receiving other financial assistance that month to attend class(es), and (3) number of children funded under private pay to attend class(es). An authorized representative of District shall approve and sign all invoices and performance reports.

- 7.7 Because of continuing impacts from the COVID-19 public health emergency, County will reimburse District at the per class base reimbursement rate regardless of enrollment, less other financial assistance, and less private pay received for children in the class(es). For example, two classes of 20 children each at the per class base reimbursement rate of \$132,000 each (\$264,000), minus DES subsidy received for five children, minus private-pay received for two children = total reimbursement amount.
- 7.8 If District's invoices include adequate and accurate documentation, County will generally pay District within 30 days from the date County receives the invoice. Before paying District, County may first determine the acceptability and progress of work performed and determine the resulting entitlement to payment of each request for payment. In addition, County may liquidate funds available under this IGA for costs incurred by County on behalf of District. County may also deny reimbursement completely for requests for payment made later than six months after the last item of the account accrues. County may question any payment made under this Section 7.8 and require reimbursement by setoff or otherwise for payments that County determines were improper. District shall reimburse County for improper, unallowable, or unsubstantiated costs discovered as a result of audit or otherwise within 30 days following demand for reimbursement by County.

8.0 Audit Requirements

District shall establish and maintain a separate and identifiable account of all funds provided by County under this IGA. District shall also provide financial statement audits as required by law. Upon written notice from County, District shall provide a program-specific financial statement. The notice will identify the period to be covered by the statement and the deadline for District to complete and submit the statement. District shall ensure that any audit conducted pursuant to this IGA is performed by an independent certified public accountant and submitted to County within six months of completion of District's fiscal year unless a different time is specified by County. The audit submitted must include District's responses, if any, to audit findings. District is responsible for all costs for any audit required or requested pursuant to this Section 8.0, unless the cost was specifically included in the approved budget(s) under this IGA. District shall timely submit the required or requested audit(s) to:

Jenifer Darland Homeless Division Manager Community and Workforce Development Department 2797 E. Ajo Way, 3 rd Floor Tucson, AZ 85713

9.0 Insurance.

- 9.1 District will procure and maintain at its own expense insurance policies (the "Required Insurance") satisfying the below requirements (the "Insurance Requirements") until all of its obligations under this Contract have been met. The below Insurance Requirements are minimum requirements for this Contract and in no way limit District's indemnity obligations

under this Contract. The County in no way warrants that the required insurance is sufficient to protect the District for liabilities that may arise from or relate to this Contract. If necessary, District may obtain commercial umbrella or excess insurance to satisfy the Insurance Requirements.

9.2 Insurance Coverages and Limits:

9.2.1 Commercial General Liability (CGL): Occurrence Form covering liability arising from premises, independent contractors, personal injury, bodily injury, broad form contractual liability and products-completed operations with minimum limits not less than \$2,000,000 Each Occurrence and \$2,000,000 General Aggregate.

9.2.2 Business Automobile Liability: Coverage for any owned, leased, hired, and/or non-owned autos assigned to or used in the performance of this Contract with minimum limits not less than \$1,000,000 Each Accident.

9.2.3 Workers' Compensation (WC) and Employers' Liability:

9.2.3.1 Workers' Compensation with Employers Liability limits of \$1,000,000 each accident and \$1,000,000 each employee – disease. Workers' Compensation statutory coverage is compulsory for employers of one or more employees.

9.2.3.2 Note: The Workers' Compensation requirement does not apply if District is exempt under A.R.S. § 23-901, and has executed the appropriate Pima County Sole Proprietor (Independent Contractor) Waiver form.

9.3 Additional Coverage Requirements:

9.3.1 Insurer Financial Ratings: Coverage must be placed with insurers acceptable to the County with A.M. Best rating of not less than A- VII, unless otherwise approved by the County.

9.3.2 Additional Insured: The General Liability policy must be endorsed to include Pima County and all its related special districts, elected officials, officers, agents, employees and volunteers (collectively "County and its Agents") as additional insureds with respect to liability arising out of the activities performed by or on behalf of the District. The full policy limits and scope of protection must apply to the County and its Agents as an additional insured, even if they exceed the Insurance Requirements.

9.3.3 Waiver of Subrogation: Commercial General Liability and Workers' Compensation coverages must each contain a waiver of subrogation in favor of County and its Agents for losses arising from work performed by or on behalf of the District.

9.3.4 Primary Insurance: The Required Insurance policies, with respect to any claims related to this Contract, must be primary and must treat any insurance carried by County as excess and not contributory insurance. The Required Insurance policies may not obligate the County to pay any portion of a District's deductible or Self Insurance Retention (SIR).

9.3.5 Subcontractors: District must either (a) include all subcontractors as additional insureds under its Required Insurance policies, or (b) require each subcontractor to separately meet all Insurance Requirements and verify that each subcontractor has done so, District must furnish, if requested by County,

appropriate insurance certificates for each subcontractor. District must obtain County's approval of any subcontractor request to modify the Insurance Requirements as to that subcontractor.

9.4 Verification of Coverage:

- 9.4.1 Insurer or Broker of District must evidence compliance with the Insurance Requirements by furnishing certificates of insurance executed by a duly authorized representative of each insurer. Each certificate must include:
 - 9.4.1.1 The Pima County tracking number for this Contract, which is shown on the first page of the Contract, and a project description, in the body of the Certificate,
 - 9.4.1.2 A notation of policy deductibles or SIRs relating to the specific policy, and
 - 9.4.1.3 Certificates must specify that the appropriate policies are endorsed to include additional insured and subrogation waiver endorsements for the County and its Agents.
- 9.4.2 Each Required Insurance policy and appropriate endorsements must be in effect not less than fifteen (15) days prior to commencement of work under this Contract. A renewal certificate must be provided to County not less than fifteen (15) days prior to the policy's expiration date to include actual copies of the additional insured and waiver of subrogation endorsements. Failure to maintain the Required Insurance, or to provide evidence of renewal, is a material breach of this Contract.
- 9.4.3 County reserves the right to, at any time, require complete copies of any or all Required Insurance policies.
- 9.4.4 Cancellation Notice: District's insurance policies and endorsements shall not be permitted to expire, be cancelled, suspended or materially changed from the agreed upon Insurance Requirements for any reason without thirty (30) days advance written notice to the County of the policy cancellation, suspension or material change. District must provide written notice to County within two (2) business days of receipt of notice. For cancellation of non-payment, Insurer is to provide County with written notice ten (10) days prior to cancellation of policy.

9.5 Approval and Modifications:

The Pima County Risk Manager may approve a modification of the Insurance Requirements without the necessity of a formal Contract amendment, but the approval must be in writing. Neither the County's failure to obtain a required insurance certificate or endorsement, the County's failure to object to a non-complying insurance certificate or endorsement, or the County's receipt of any other information from the District, its insurance broker(s) and/or insurer(s), constitutes a waiver of any of the Insurance Requirements.

10.0 Indemnification

Each party (as Indemnitor) agrees to indemnify, defend and hold harmless the other party (as Indemnitee) from and against any and all claims, losses, liability, costs or expenses (including reasonable attorney's fees) (hereinafter collectively referred to as "claims") for bodily injury of any person (including death) or property damage, but only to the extent that such injury or damage is

caused or alleged to be caused by a negligent or intentionally wrongful act or omission of the Indemnitor, or of any of its officers, officials, agents, employees, or volunteers..

11.0 Suspension

County reserves the right to suspend District's performance and payments under this IGA immediately upon notice delivered to District's designated agent in order to investigate District's activities and compliance with this Agreement. In the event of an investigation by County, District will cooperate fully and provide all requested information and documentation. At the conclusion of the investigation, or within 45 days, whichever is sooner, District will be notified in writing that the IGA will be immediately terminated or that performance may be resumed.

12.0 Termination

12.1 Without Cause: Either party may terminate this IGA at any time, without cause, by notifying the other party, in writing, at least 30 days before the effective date of the termination. In the event of such termination, the County's only obligation to District will be payment for services rendered prior to the date of termination.

12.2 With Cause: Either party may terminate this IGA at any time without advance notice and without further obligation if either party finds the other party to be in default of any provision of this Agreement.

12.3 Non-Appropriation: Notwithstanding any other provision in this IGA, this IGA may be terminated if for any reason the Pima County Board of Supervisors or the District does not appropriate sufficient monies for the purpose of maintaining this IGA. In the event of such cancellation, the parties will have no further obligations under this IGA other than for payment for services rendered prior to cancellation.

13.0 Compliance with Laws

The parties will comply with all federal, state and local laws, rules, regulations, standards and Executive Orders. The laws and regulations of the State of Arizona will govern the rights of the parties, the performance of this IGA and any disputes. Any action relating to this IGA will be brought in a court in Pima County.

14.0 Non-Discrimination

The parties shall not discriminate shall not discriminate against any employee, client or any other individual in any way because of that person's age, race, creed, color, religion, sex, disability or national origin. The parties will comply with all provisions and requirements of Arizona Executive Order 2009-09 including flow down of all provisions and requirements to any subcontractors.

15.0 Americans with Disabilities Act

The parties shall comply with Title II of the Americans with Disabilities Act (Public Law 110-325, 42 U.S.C. §§12101-12213) and the federal regulations for Title II (28 C.F.R. Part 35).

16.0 Cancellation for Conflict of Interest

This IGA is subject to cancellation for conflict of interest pursuant to ARS § 38-511, the pertinent provisions of which are incorporated into this IGA by reference.

17.0 Severability

If any provision of this IGA, or any application of a provision to the parties or any person or circumstance, is found by a court to be invalid, that invalidity will not affect other provisions or applications of this IGA that can be given effect without the invalid provision or application.

18.0 Legal Authority

Neither party warrants to the other its legal authority to enter into this IGA. If a court, at the request of a third person, should declare that either party lacks authority to enter into this IGA, or any part of it, then the IGA, or parts of it affected by such order, will be null and void, and no recovery may be had by either party against the other for lack of performance or otherwise.

19.0 Worker's Compensation

Each party will comply with the notice of A.R.S. § 23-1022 (E). For purposes of A.R.S. § 23-1022, irrespective of the operations protocol in place, each party is solely responsible for the payment of Worker's Compensation benefits for its employees.

20.0 No Joint Venture

It is not intended by this IGA to, and nothing contained in this IGA will be construed to, create any partnership, joint venture or employment relationship between the parties or create any employer-employee relationship between a party and the employees of the other party. Neither party will be liable for any debts, accounts, obligations or other liabilities whatsoever of the other, including (without limitation) the other party's obligation to withhold Social Security and income taxes for itself or any of its employees.

21.0 No Third-Party Beneficiaries

Nothing in this IGA is intended to create duties or obligations to or rights in third parties not parties to this IGA or affect the legal liability of either party to the IGA by imposing any standard of care with respect to the maintenance of public facilities different from the standard of care imposed by law.

22.0 Notice

Any notice required or permitted to be given under this IGA must be in writing and served by delivery or by certified mail upon the other party as follows (or at such other address as may be identified by a party in writing to the other party):

<u>County:</u>	<u>District:</u>
Jenifer Darland Homeless Division Manager Pima County Community & Workforce Development 2797 E. Ajo Way 3 rd Floor Tucson, AZ 85713	Steve Holmes Superintendent Sunnyside Unified School District 2238 East Ginter Road Tucson, AZ 85706

23.0 Counterparts

The parties may execute this IGA in any number of counterparts, each counterpart is considered an original, and together such counterparts constitute one and the same instrument.

24.0 Entire Agreement

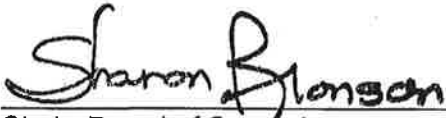
This document, and any exhibits attached to it, constitutes the entire agreement between the parties pertaining to the subject matter addressed, and all prior or contemporaneous agreements and understandings, oral or written, are superseded and merged into this IGA. This IGA may not be modified, amended, altered or extended except through a written amendment signed by the parties.

SIGNATURE PAGE TO FOLLOW

In Witness Whereof, County has caused this Intergovernmental Agreement to be executed by the Chair of its Board of Supervisors, upon resolution of the Board, and attested to by the Clerk of the Board, and District has caused this Intergovernmental Agreement to be executed by the Governing Board President upon resolution of the Governing Board and attested to by Governing Board Clerk.

PIMA COUNTY:

DISTRICT:



Chair, Board of Supervisors **MAY 18 2021**

Governing Board President

ATTEST

ATTEST



Clerk of the Board

Governing Board Clerk

Approval

The foregoing Intergovernmental Agreement between County and District has been reviewed by the undersigned and is hereby approved as to content.

 5/12/21

C.H. Huckelberry, Pima County Administrator

Intergovernmental Agreement Determination

The foregoing Intergovernmental Agreement between County and the District has been reviewed by the undersigned, each of whom has determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona to the party he or she represents.

PIMA COUNTY

DISTRICT



Stacey Roseberry, Deputy County Attorney

District Attorney

In Witness Whereof, County has caused this Intergovernmental Agreement to be executed by the Chairman of its Board of Supervisors, upon resolution of the Board, and attested to by the Clerk of the Board, and District has caused this Intergovernmental Agreement to be executed by the Governing Board President upon resolution of the Governing Board and attested to by Governing Board Clerk.

PIMA COUNTY:

DISTRICT:

Chair, Board of Supervisors



Governing Board President

ATTEST

Clerk of the Board

ATTEST


Governing Board Clerk

Approval

The foregoing Intergovernmental Agreement between County and District has been reviewed by the undersigned and is hereby approved as to content.

C.H. Huckelberry, Pima County Administrator

Intergovernmental Agreement Determination

The foregoing Intergovernmental Agreement between County and the District has been reviewed by the undersigned, each of whom has determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona to the party he or she represents.

PIMA COUNTY:

DISTRICT

Deputy County Attorney



[Title] General Legal Counsel
5/11/2021

EXHIBIT A – PROGRAM SERVICE
PIMA EARLY EDUCATION PROGRAM (“the Program”)

1. **Family Eligibility:** To be eligible for the Program, families must have children ages three to five not eligible for Kindergarten, with a household income at or below 200% of the Federal Poverty Level.
2. **District Eligibility:**
 - 2.1. Districts shall (1) operate preschool classes at least six hours a day for 10 months of the year, (2) be contracted with DES to accept child care subsidies for DES eligible children, and (3) be considered “high-quality” meaning they have a Quality First rating of 3-5 stars, be a Head Start program, or be Nationally Accredited by one of the following organizations considered by DES as high quality: National Association for the Education of Young Children, American Montessori Society, Association for Christian Schools International, National Accreditation Commission for Early Care and Education Programs, National Early Childhood Program Accreditation. District shall provide County with a copy of the District’s current certification by DES prior to submitting District’s first invoice.
 - 2.2. If a District site is not rated high quality, but District operates preschool classes at other District sites that are rated high quality, the new classes shall be designed and operated to replicate those existing high quality classes and District shall submit proof of application for Quality First or another eligible high quality accreditation prior to submitting District’s first invoice.
3. **Program Locations:** District shall provide the Program at the following locations:
 - 3.1. Ocotillo Early Learning Center, 5702 S Campbell Ave, Tucson, AZ 85706, 1 class
4. **District responsibilities:** District shall:
 - 4.1. Commence operation of new preschool classes of up to 18-20 children each, dependent on age, by August 31, 2021, or at the latest by January 10, 2022.
 - 4.2. Operate the new classes according to the High Quality standards as defined by the preschool’s applicable accreditation.
 - 4.3. Market the classes to eligible families.
 - 4.4. Confirm age, birthdate, and income eligibility for all children. Income eligibility shall be based on household income and size. The income eligibility check is only required when the child first enters the preschool program. If family income increases after that, the child is still age eligible and may continue to attend.
 - 4.5. For families with incomes at or below 165% of the Federal Poverty Level, (1) request the family apply for a DES childcare subsidy, (2) provide the family with information about how to apply, and (3) require the family to accept the subsidy if awarded and to notify District of the award.
 - 4.6. Provide families with a Family Award Notification Letter when enrollment is complete, provide County with a copy, and keep copy on file (sample letter attached as Exhibit C, to include attestation for age and income eligibility, race and ethnicity, other data used for program evaluation, DES eligibility and attestation language, and acknowledgement of Pima County funding).
 - 4.7. Have a written attendance policy in place and provide the policy to families.
 - 4.8. Make a good faith effort to fill class vacancies within 30 calendar days.

- 4.9. Offer to provide snacks and meals to all children in the class, regardless of whether they qualify for free or reduced lunch.
- 4.10. Attend quarterly coordination meetings with County and other Districts.
- 4.11. If District's site provides infant/toddler care, District's site may not reduce the number of classes for that age group.

END OF EXHIBIT A

PIMA COUNTY

Invoice and Performance Report for Pima Early Education Program

Invoice for the month of _____, 2021-2022

SEND INVOICE TO THE ATTN **Pima County Kino Service Center**

OF: 2797 E. Ajo Way

Tucson, AZ 85713

Attention:

AGENCY

INVOICE IS

FOR:

Agency Contract #

Invoice #

Date:

APPROVED BUDGET & BILLING DETAILS

[illegible]

Performance Report

Demographics

[illegible]

I certify that this billing is complete and accurate to the best of my knowledge and that all expenses are for the purposes set forth in the Contract/Agreement with Pima County.

Prepared by - please print & sign

Date _____

Contact Phone Number/Extension

Authorized Agency Signature - please print & sign

Date _____

Contact Phone Number/Extension

CT-CR-21-430

EXHIBIT C

Pima Early Education Program

Draft Family Award Notification Letter
(Final to be provided in English and Spanish)

[Insert school/enrollment year(s) here]

Thank you for enrolling your child in a high quality preschool class! This class is funded by Pima County and your school district, as part of the Pima Early Education Program (PEEP). The PEEP mission is built on research which shows that children who attend high quality preschool programs are better prepared for kindergarten. There are long term benefits, too: Children are more likely to graduate high school, have higher incomes, and have better health. High quality preschool benefits not only children, but also families, schools and our community as a whole. Congratulations on your decision to participate!

[District/school] has confirmed that your child is age and income eligible to attend this class for free, and the school is only allowed to charge you for before or after school care.

The following section is to be completed by School Personnel, with a copy provided to parents/guardians, Pima County, and kept on file by the School.

Today's Date _____

Name of Child _____

Anticipated date child will start preschool _____

Child is age eligible for this class? Yes or No

Child's family income is 200% or below the Federal Poverty Level. Yes or No

Child's family income is 165% of below the Federal Poverty Level. Yes or No.

If Yes, has family been provided with application information for DES child care subsidy? Yes, No, N/A

School District Name _____

School Name _____

School Address _____

Form completed by – please print and sign

Date

Contact Phone number



SUNNYSIDE UNIFIED SCHOOL DISTRICT NO. 12
2238 East Ginter Road
Tucson, Arizona 85706

BOARD ACTION ITEM

MEETING OF: 7/13/2021

BOARD AGENDA NO.: CA - Business and Finance 1.

TITLE OF AGENDA ITEM:

Three Year End of Term Bond Advisory Committee
Members

ACTION TYPE:

Info/Action

PREVIOUS ACTION OF AGENDA ITEM:

SUBMITTED BY:

Hector M. Encinas, Chief Financial Officer

DESCRIPTION/JUSTIFICATION:

The appointment of two (2) Bond Advisory Committee (BAC) Members that were chosen by a Governing Board member through the application process ended their three (3) year term at the end of June 2021. They have expressed their desire to continue to serve on the Bond Advisory Committee (BAC) for another three (3) years.

The reappointment recommendation is needed by three (3) Bond Advisory Committee (BAC) members and the Governing Board approval for members that are reapplying for the Bond Advisory Committee (BAC).

The following Bond Advisory Committee (BAC) members are requesting reappointment to a new 3 year term:

Mr. Daniel Hernandez (Board appointed)

Ms. Gloria Lopez (Board appointed)

The following members rescind their previous request not to serve on the Bond Advisory Committee and have requested to remain and serve for another three (3) years:

Mr. Herman Verdugo

Ms. Guadalupe Romero

We are approaching the end of the remaining Bond Funds which will expire at the end of June 30, 2022. The BAC members which currently serve on the committee have extensive knowledge and experience, most of which have served since its inception.

Respectfully request Governing Board approval to reappoint and approve the committee members currently serving and whose terms to end upon the expenditure of remaining bond funds.

POLICY CONSIDERATIONS:

LEGAL CONSIDERATIONS:

BUDGET INFORMATION:

REVIEWED BY: Mr. Steve Holmes, Superintendent

SUPERINTENDENT'S RECOMMENDATION/MOTION:

To approve to reappoint the Bond Advisory Committee candidates as submitted.
Governing Board approval to reappoint and approve the committee members currently serving and whose terms to end upon the expenditure of remaining bond funds.

CREATION:

Date/Time:

7/2/2021 9:11 AM

Department:

Business and Finance

REVIEWERS:

Date	Action	Department
7/6/2021 - 7:25 PM	Approved	Business and Finance
7/7/2021 - 9:02 AM	Approved	Superintendent



SUNNYSIDE UNIFIED SCHOOL DISTRICT NO. 12
2238 East Ginter Road
Tucson, Arizona 85706

BOARD ACTION ITEM

MEETING OF: 7/13/2021

BOARD AGENDA NO.: CA - Business and Finance 2.

TITLE OF AGENDA ITEM:

Renewal - RFP 20-21-24 Fresh Produce

ACTION TYPE:

Info/Action

PREVIOUS ACTION OF AGENDA ITEM:

SUBMITTED BY:

Hector M Encinas, Chief Financial Officer, and Brenda
Maloney, Director of Financial Operations

DESCRIPTION/JUSTIFICATION:

Request renewal of RFP 20-21-24 Fresh Produce. Attached is a letter from the successful bidder, Stern Produce indicating their desire to renew with no increases in prices.

POLICY CONSIDERATIONS:

LEGAL CONSIDERATIONS:

BUDGET INFORMATION:

Food Service Fund Budget


REVIEWED BY:

Mr. Steve Holmes, Superintendent

SUPERINTENDENT'S RECOMMENDATION/MOTION:

To approve as submitted

ATTACHMENTS:

File Name	Description	Type
 RFP_20-21-24_Renewal_Letter_from_Stern_Produce.pdf	Stern Produce Renewal letter	Cover Memo

CREATION:**Date/Time:**

6/16/2021 4:15 PM

Department:

Business and Finance

REVIEWERS:

Date	Action	Department
7/6/2021 - 7:27 PM	Approved	Business and Finance
7/7/2021 - 8:52 AM	Approved	Superintendent



Joel Martinez
Procurement Supervisor
Sunnyside Unified School District
PH: (520) 545-2052
6/16/21

Mr. Martinez,

We've received your request via email to express or desire to continue our contract for the 2021-2022 School Year. We are very excited to continue our partnership with **Sunnyside Unified School District!**

We are committed to providing as many of your food service needs as possible. Please let us know whatever you may need from us to expand our current service levels.

To that end, we will be extending our agreement for the 2021-2022 School year without AN increase in price, on ANY item.

Your committed partners,

Stern Produce

Ross Aston

Government and School Account Manager

Stern Produce
3200 S. 7th St.
Phoenix, AZ 85040
(602)



SUNNYSIDE UNIFIED SCHOOL DISTRICT NO. 12
2238 East Ginter Road
Tucson, Arizona 85706

BOARD ACTION ITEM

MEETING OF: 7/13/2021

BOARD AGENDA NO.: CA - Business and Finance 3.

TITLE OF AGENDA ITEM:

Award of Sealed Bid - SSHS Fire Alarm System and approval
of School Facilities Board (SFB) Terms and Conditions

ACTION TYPE:

Action

PREVIOUS ACTION OF AGENDA ITEM:

SUBMITTED BY:

Hector M Encinas, Chief Financial Officer and Ralph Smith,
Director of Operations

DESCRIPTION/JUSTIFICATION:

The Arizona School Facilities Board (SFB) approved Sunnyside Unified School District's request to replace the Fire Alarm System at Sunnyside High School.

Sealed bids were solicited numerous times but due to complications beyond the District's control, a fourth sealed bid was solicited that resulted in submitting the bid results to SFB for their review and approval. (Please refer to attached bid recap)

On June 30, 2021, the SFB approved Sunnyside's request to approve the awarding of the sealed bid to the low bidder - Benson Security Systems in the amount of \$1,500,000. In addition, the award notification letter (please refer to attached) notifies SUSD that the total SFB grant award is \$1,713,910 that includes the costs for Architect/Engineering Services, Construction Administration Services and 10% contingency.

Respectfully request Governing Board approval to award the bid to install a new "Fire Alarm System" at Sunnyside High School to Benson Security Systems in the amount of \$1,500,000.00 and to authorize the Governing Board President, Superintendent and CFO to execute the required "Terms and Conditions" document.

POLICY CONSIDERATIONS:

LEGAL CONSIDERATIONS:

BUDGET INFORMATION:




Arizona School Facilities Board funding BRG - Const-00534

REVIEWED BY: Mr. Steve Holmes, Superintendent

SUPERINTENDENT'S RECOMMENDATION/MOTION:

To approve to award the bid to install a new "Fire Alarm System" at Sunnyside High School to Benson Security Systems in the amount of \$1,500,000.00 and authorize the Governing Board President, Superintendent and CFO to execute the required "Terms and Conditions" document.

ATTACHMENTS:

File Name	Description	Type
 B-21-23-21_Sunnyside_High_School_Fire_Replacment_Project.pdf	SSHS Fire Alarm System Bid Recap	Cover Memo
 SSHS_Fire_Alarm_System__SFB_Award_Notification_Letter.pdf	SSHS Fire Alarm System SFB Award Notification Letter	Cover Memo
 SSHS_Fire_Alarm_System_SFB_T_C_BRG_-Const-00534.pdf	SSHS Fire Alarm System SFB T&C BRG -Const-00534	Cover Memo

CREATION:**Date/Time:**

7/1/2021 10:30 AM

Department:

Business and Finance

REVIEWERS:

Date	Action	Department
7/8/2021 - 3:21 PM	Approved	Business and Finance
7/8/2021 - 12:30 PM	Approved	Superintendent

SUNNYSIDE UNIFIED SCHOOL DISTRICT NO 12
PURCHASING DEPARTMENT
2241 EAST WIEDING ROAD
TUCSON ARIZONA 85706
B-21-23-21 Sunnyside High School Fire Alarm Replacement Project

			Common Wealth	Advanced Contorls	Benson Security Sys	JMAC Electric
Item #	Quantity	Description				
1		SHS Fire Alarm replacement. Pricing to include all labor material, taxes and transportation	\$1,939,500	\$2,100,000.00	\$ 1,500,000.00	1,787,650.00
				Notifier by Honeywell	VM Life Safety Sys	Edwards 3



Award Notification Letter

Dear ralph smith,

Congratulations! This is to inform you that your application is now awarded.

Project: Fire Alarm replacement - Debora Norris

Program: BRG Construction

Approval Date:

Approved Amount: \$1,713,910.00

Federal Awards: No federal funds were included in this award.

Other Awards:

- BRG General Appropriation-FY21:
\$1,713,910.00

Total Other: \$1,713,910.00

Total Match: \$0.00

Period of Performance: 06/02/2021 - 06/02/2022

**Award/Contract
Number:** BRG-CONST-00534

SCHOOL FACILITIES BOARD

Adopted: December 4, 2008

Modified: November 4, 2009, June 23, 2010, July 11, 2012, October 9, 2013, April 6, 2016, December 8, 2016, October 4, 2017, July 11, 2018, January 8, 2020, May 6, 2020

TERMS AND CONDITIONS FOR ACCEPTANCE OF MONIES FROM BUILDING RENEWAL GRANT FUND

School District: Sunnyside unified school district #12

School: Sunnyside High school

eCivis Project Number: BRG-Const-00534

(This number must match the eCivis Project
Number on Page 9 of 9)

eCivis Project Title: Fire alarm replacement

1. PURPOSE OF TERMS AND CONDITIONS

These Terms and Conditions apply to the distribution of monies by the Arizona School Facilities Board ("Board") from the Building Renewal Grant Fund ("Fund") pursuant to Arizona Revised Statutes, ("A.R.S.") §15-2032, §15-2001, and §15-2002.

These monies are being awarded to the District for the purpose of maintaining the adequacy of existing school facilities owned by school districts that are required to meet the minimum adequacy standards for student capacity and that fall below the minimum school facility guidelines. Districts are prohibited from using monies from the Fund awarded pursuant to these Terms and Conditions on any project that is in a building, or part of a building, that is being leased to another entity. All monies used must be in compliance with the statutory requirements found in A.R.S. §15-2032 and the Building Renewal Grant Policy adopted on October 2, 2008 and as subsequently amended, as well as any applicable session law.

2. TERM OF TERMS AND CONDITIONS

The term of these Terms and Conditions shall begin on the date of the District's signature and shall continue until the Completion Report, pursuant to Paragraph 4.2, is received by the Board and the Project is closed.

2.1 ABANDONMENT OF THE PROJECT

A Project is considered to be abandoned if construction has not begun within four months of Board approval of construction funding. In such an instance, any unspent monies advanced by the Board to the District must be returned to the Board within thirty (30) days.

3. FINANCIAL CONDITIONS

The District will accept a grant from the Fund in accordance with all applicable state statutes and rules, and will expend the funds in compliance with all provisions of such statutes and rules, including but not limited to, the following:

- a. Use of fiscal control and fund accounting procedures as prescribed in the Uniform System of Financial Records, which will ensure proper disbursement of, and accounting for, monies paid to the District from the Fund;
- b. Compliance with the School District Procurement Rules adopted by the Arizona State Board of Education, the USFR purchasing guidelines, and the School Facilities Board's policies for procurement, as applicable;
- c. Compliance with all applicable state, federal, and local codes and laws related to buildings and building access, including permitting requirements of the Department of Environmental Quality for any construction project;
- d. Compliance with any applicable federal, state and local health or safety requirements;
- e. Any award based on an estimate is subject to School Facilities Board staff approval of the procurement process and award of the bid or quote as applicable prior to distribution of funds to the district;
- f. The School Facilities Board will require a pre-award meeting with the selected contractor before any funding is made available. School district non-compliance with these Terms and Conditions and/or non-performance through Closeout of the project may result in the delay of payments until the issue is corrected.

3.1 UNIFORM SYSTEM OF FINANCIAL RECORDS

The District will maintain records as required by the Uniform System of Financial Records and provide access to those records to the Board as necessary to perform its duties. The District will cooperate with the Board or the Auditor General or any of their authorized representatives when audits are conducted as authorized by law. This cooperation includes access without unreasonable restrictions to the District's records and personnel for the purpose of obtaining relevant information.

3.2 SURPLUS FUNDS

If the final cost of the Project is less than the amount awarded by the Board, the District shall return the unspent monies to the Board.

3.3 UNFORESEEN CONDITIONS

The District shall notify SFB staff if any unforeseen conditions arise during project

implementation. SFB staff will direct the District on how to proceed. The District must submit an executable Change Order which includes the signature of the District Representative, Architect, and contractor prior to receiving written approval from SFB staff to proceed. The Change Order is not considered executed until signed by SFB staff. The Change Order will also indicate any changes to the contract value, contract schedule, and contract scope. No work shall proceed without a fully executed Change Order. Any work the school district approves prior to the executed change order is the financial responsibility of the school district.

Pursuant to A.R.S. 15-2001.J.2., if a school district approves (If the District issues a purchase order or authorizes start the work) work referenced in a change order before the Board ('The Board' for the purposes of this Change Order is interchangeable with 'SFB Staff') approves the Change Order, the school district is responsible for the cost and construction of the project ('The Project' is defined for the purposes of the Change Order as the work defined in the Change Order).

3.4 LOCAL FUNDS

If the District intends to supplement the Project with additional funds, the District shall provide to the Board an itemized purchase order signed by a District representative authorized to make the expenditure. The District's purchase order shall clearly indicate the amount being committed in each project.

3.5 SCOPE OF WORK

Any change in the scope of work shall be implemented by a Change Order. The District must submit an executable Change Order which includes the signature of the District Representative, Architect, and contractor prior to receiving written approval from SFB staff to proceed. The Change Order is not considered executed until signed by SFB staff. No work shall proceed without a fully executed Change Order. If changes in the scope of work are made without SFB staff approval, the SFB will not release any funding for the changes in the scope of work, and further may consider the Project abandoned. Any work the school district approves prior to the executed change order is the financial responsibility of the school district. The District shall return any unspent monies to the Board, and reimburse the Fund for monies spent without proper authorization from the Board within thirty (30) days of being notified by the Board.

3.6 FUTURE REPAIRS – THIS SECTION SURVIVES THE TERMINATION OF THIS AGREEMENT

To the extent allowed by law, if the District has contributed local funds to pay for an upgrade of the Project beyond that required by the minimum school facilities guidelines; any increase in the cost of a future repair or replacement shall be paid for proportional to the original cost sharing.

4. REPORTING REQUIREMENTS

The District will make reports to the Board as requested, and will cooperate with any evaluation of the grant and/or project as required by the Board. All expenditures and projects are subject to

audit. All construction and related contracts entered into by the District shall contain a clause that will permit the Board and/or the District to audit the contract.

4.1 PUBLIC RECORD

Any application, report or plan, including school designs or architectural drawings relating to the funded Project in the possession of the District or its agents or designees is deemed a public record as defined by Arizona law.

4.2 COMPLETION REPORT

The District shall provide a completion report in a format prescribed by the Board, and shall maintain records for five years following the completion of the project, which show:

- a. The amounts received from the Fund;
- b. How the District spent the monies received from the Fund;
- c. The total cost of the project;
- d. The share of the total cost provided from other sources;
- e. A list of all change orders that were approved and denied for a construction project.

5. INSURANCE REQUIREMENTS

For all construction projects, the District agrees to secure insurance coverage for purposes of general liability, property damage and workers' compensation and secure performance and payment bonds.

6. AUDIT OF RECORDS

Pursuant to A.R.S. §§ 35-214 and 35-215, the District shall retain and shall contractually require each subcontractor to retain all data, books and other records ("records") relating to these Terms and Conditions for a period of five years after completion of these Terms and Conditions. All records shall be subject to inspection and audit by the State for five years after the termination of these Terms and Conditions.

7. AVAILABILITY OF FUNDS

Every payment obligation of the State under these Terms and Conditions is conditioned upon the availability of funds allocated for the payment of such obligations. If funds are not allocated and available for the continuance of the Project, these Terms and Conditions may be terminated by the State at the end of the period for which funds are available. No liability shall accrue to the

State in the event this provision is exercised, and the State shall not be obligated or liable for any future payments or for any damages as a result of termination under this paragraph.

8. RESOLUTION OF DISPUTES

The Parties to these Terms and Conditions agree to resolve all disputes arising out of or relating to these Terms and Conditions through arbitration, after exhausting applicable administrative review (pursuant to Title 41, Chapter 6, Article 10), to the extent required by A.R.S. § 12-1518, except as may be required by other applicable statutes.

9. NON-DISCRIMINATION

The Parties shall comply with Executive Order 2009-09, which mandates that all persons, regardless of race, color, religion, sex, age, national origin or political affiliation, shall have equal access to employment opportunities and all other applicable State and Federal employment laws, rules, and regulations, including the Americans with Disabilities Act. The Parties shall take affirmative action to ensure that Districts for employment and employees are not discriminated against due to race, creed, color, religion, sex, national origin or disability. However, Indian tribes are exempt from the definition of employer for both Federal and State Civil Rights Act.

10. TERMINATION

Each party shall have the right to terminate this Agreement by notifying the other party in writing of the termination at least thirty (30) days prior to the effective date of said termination. If the Agreement is terminated by the Board, the District shall be paid for all the allowable costs incurred prior to the date of termination, and only cost determined appropriate by SFB staff to de-mobilize the contractor from the work site, if applicable.

The payment of costs may be subject to audit verification by the Board or its duly authorized representative.

11. ASSIGNMENT AND DELEGATION

Neither party may assign any rights hereunder without the express, prior written consent of both parties.

12. CANCELLATION FOR CONFLICT OF INTEREST

The parties acknowledge that these Terms and Conditions are subject to the cancellation provisions set forth in A.R.S. §38-511.

13. ENTIRE AGREEMENT

These Terms and Conditions contain the entire understanding of the parties hereto. There are no representations or provisions other than those contained herein. Any amendment or modification of these Terms and Conditions shall be consistent with Section 1 of these Terms and Conditions.

14. APPLICABLE LAW

These Terms and Conditions shall be governed and interpreted by the laws of the State of Arizona.

15. THIRD PARTY ANTITRUST VIOLATIONS

The District assigns to the State any claim for overcharges resulting from antitrust violations to the extent that such violations concern materials or services supplied by third parties to the District toward fulfillment of these Terms and Conditions.

16. PROGRAM REVIEW AND SITE VISITS

The Board has the right to make site visits at reasonable intervals for purposes of review of Project accomplishments and management control systems and to provide technical assistance, if required. The District will provide reasonable access to facilities, office space, resources, and assistance for the safety and convenience to the Board's representatives in the performance of their duties. All site visits and evaluations must be performed in a manner that does not unduly interfere with or delay the work.

17. RIGHT TO USE, DUPLICATE AND DISCLOSE

The Board may duplicate, use, and disclose in any manner and for any purpose whatsoever, within the limits established by Federal and State laws and regulations, all information relating to these Terms and Conditions.

The District agrees that any negotiations, agreements, and/or contracts between the District and Architect(s) for the design of the Project shall provide that the Board retains the right to use design documents limited to Site Plan, Exterior Elevations, Floor Plans, models, photographs, and renderings for the following, restricted purposes:

- a) To acknowledge Architects and their school designs successfully funded by the Board;
- b) To create a resource collection of promotional architectural designs for elementary, middle and high schools that will be available to other school districts to use as a school design resource.

It is understood that other school districts cannot use the District's design plans as their own as mandated by Code and Rules under the Arizona State Board of Technical Registration. Artistic representations shall not contain confidential nor proprietary information, but shall include professional credit for the architect and engineers of the successful project.

18. FEDERAL IMMIGRATION AND NATIONALITY ACT

By entering into the Contract, the District warrants compliance with the Federal Immigration and Nationality Act (FINA) and all other Federal immigration laws and regulations related to the immigration status of its employees. The District shall obtain statements from its contractors and its subcontractors certifying compliance and shall furnish the statements to the Board upon request. These warranties shall remain in effect through the term of the Terms and Conditions. The District and its contractor and its subcontractors shall also maintain Employment Eligibility Verification forms (I-9) as required by the U.S. Department of Labor's Immigration and Control Act, for all employees performing work under the Contract. I-9 forms are available for download at USCIS.GOV.

The State may request verification of compliance for any of the District's contractors or subcontractors performing work under these Terms and Conditions. Should the State suspect or find that the District or its contractor or any of its subcontractors are not in compliance, the State may pursue any and all remedies allowed by law, including, but not limited to: suspension of work, termination of the Terms and Conditions for default, and suspension and/or debarment of the contractor. All costs necessary to verify compliance are the responsibility of the contractor.

19. E-VERIFY REQUIREMENTS PURSUANT TO A.R.S. § 41-4401

19.1 WARRANT COMPLIANCE

The District's contractors must warrant compliance with all Federal immigration laws and regulations relating to employees and warrant its compliance with A.R.S. § 23-214(A). (That subsection reads: After December 31, 2007, each employer, after hiring an employee, shall verify the employment eligibility of the employee through the E-verify program.)

19.2 BREACH OF WARRANTY

A breach of warranty regarding compliance with immigration laws and regulations shall be deemed a material breach of contract and the contractor may be subject to penalties up to and including termination of the contract.

19.3 FAILURE TO COMPLY

Failure to comply with a Board audit process to randomly verify the employment of contractors and subcontractors shall be deemed a material breach of contract and the contractor may be subject to penalties up to and including termination of the contract.

19.4 INSPECTION

The Board retains the legal right to inspect the papers of any employee who works on the Project to ensure that the contractor or subcontractor is complying with the warranty under Paragraph 19.1.

20. REIMBURSEMENTS FOR INVESTIGATIONS, ASSESSMENTS, REPAIRS AND REPLACEMENTS.

The Board may enter into additional agreements with the District that authorize the District to utilize Board funded investigations, assessments, repairs or replacements for construction defect litigation. This agreement may require the District to reimburse the Board an agreed upon amount for the expenses incurred in obtaining those investigations, repairs or replacements if, upon the completion of the legal action, the District receives damages.

21. PROHIBITED BEHAVIOR-BOYCOTT OF ISRAEL

The District warrants that its contractors are not engaged in a boycott of Israel as defined by A.R.S. §35-393.01.

22. FLOW-DOWN REQUIREMENTS

The District shall comply with requirements of applicable Federal, State and local laws, regulations, policy and guidance, and shall flow down the requirements of applicable Federal, State, and local laws, regulations, policy and guidance to contractors and subcontractors at any tier to the extent necessary to ensure compliance with the requirements.

The District shall comply with all laws, statutes, ordinances, rules, codes, and regulations applicable to any school district.

23. CERTIFICATION / AUTHORIZATION

These Terms and Conditions must be signed by the President of the Governing Board, Superintendent, and CFO/Business Manager of the District and certifies that he or she has read these Terms and Conditions and represents and warrants that he or she is duly authorized to agree and accept and therefore sign these Terms and Conditions on behalf of the District.

See Page 9 for signature blocks.

Governing Board President (signature)

Beki Quintero
Name (printed/typed)

Superintendent (signature)

Steven D Holmes
Name (printed/typed)

CFO/Business Manager (signature)

Hector M Encinas
Name (printed/typed)

July 13, 2021

Date

Sunnyside Unified School Dist #12
School District

July 13, 2021

Date

July 13, 2021

Date

eCivis Project Number: BRG-Const-00534
(This number must match the eCivis Project Number on Page 1 of 9)



SUNNYSIDE UNIFIED SCHOOL DISTRICT NO. 12
2238 East Ginter Road
Tucson, Arizona 85706

BOARD ACTION ITEM

MEETING OF: 7/13/2021

BOARD AGENDA NO.: CA - Business and Finance 4.

TITLE OF AGENDA ITEM:

AZ School Risk Retention Trust - FY22 Property/Liability
Insurance Renewal

ACTION TYPE:

Info/Action

PREVIOUS ACTION OF AGENDA ITEM:

SUBMITTED BY:

Hector M Encinas, Chief Financial Officer and Brenda
Maloney, Director of Financial Operations

DESCRIPTION/JUSTIFICATION:

Attached for the Governing Board's review and ratification is the AZ School Risk Retention Trust FY22 Property/Liability proposal and invoice. that was issued on 7-1-2021.

As can be seen, the cost of insurance has increased approx 13% and is primarily due to increased cost of "Unemployment Insurance". During the pandemic, Sunnyside, like many other employers, experienced a dramatic increase in unemployment claims. A vast majority of which were fraudulent and required extensive efforts on the part of District personnel and the TRUST to identify and successfully challenge.

The initial cost for insurance quoted is \$1,603, 375. However, after application of Loyalty Credit and \$100,000 credit rebate for COVID-19 Liability Premium Coverage (\$-0- claims were filed for this additional liability coverage), the net cost for FY 22 will be \$1,437,241.18. (FY21 \$1,272,123)

Respectfully request Governing Board approval and ratification of the FY 22 Property and Liability insurance cost as presented.

POLICY CONSIDERATIONS:

LEGAL CONSIDERATIONS:

BUDGET INFORMATION:

For FY 22, cost is being paid from ESSER Funds.



REVIEWED BY:

Mr. Steve Holmes, Superintendent

SUPERINTENDENT'S RECOMMENDATION/MOTION:

To approve and ratify the FY 22 Property and Liability insurance cost as presented.

ATTACHMENTS:

File Name	Description	Type
 Sunnyside_USD_No._12_PAF_2021.pdf	FY 22 Property/Liability Proposal	Cover Memo
 Invoice_#120-2021-1__The_Trust.pdf	FY 22 TRUST Property/Liability Insurance Invoice	Cover Memo

CREATION:

Date/Time:

7/1/2021 9:59 AM

Department:

Business and Finance

REVIEWERS:

Date	Action	Department
7/6/2021 - 7:38 PM	Approved	Business and Finance
7/7/2021 - 8:36 AM	Approved	Superintendent



General Liability (including School Governing Board and Teachers Professional Liability)			
Limit	Aggregate Limit	Deductible	Contribution
\$10,000,000/Occurrence, Offense, or Wrongful Act	\$10,000,000 Employee Benefit Administration Liability \$10,000,000 Professional Liability	\$0/Occurrence, Offense, or Wrongful Act	\$259,031
\$2,000,000 Employers Liability/Accident or Disease	\$2,000,000 Employers Liability/Accident or Disease	\$500,000 Employers Liability/Accident or Disease	
\$1,000,000 Professional Liability for Clinical Practicum Students/Occurrence/Student	\$3,000,000 Professional Liability for Clinical Practicum/Student	\$0/Occurrence, Offense, or Wrongful Act	
\$1,000,000 Cyber Liability/Occurrence	\$1,000,000 Cyber Liability, District Annual Aggregate \$15,000,000 Cyber Liability, Pool Shared Annual Aggregate	\$5,000 Cyber Liability/Occurrence	

Automobile Liability			
Limit	Aggregate Limit	Deductible	Contribution
\$10,000,000/Occurrence	\$10,000,000 Annual Aggregate	\$0/Occurrence	\$103,884
Uninsured Motorist: \$15,000 each Person	\$250,000 each Accident		
Underinsured Motorist: \$15,000 each Person	\$250,000 each Accident		

Administrative Practices Liability (Appendix A.1, Endorsement No. 6A)			
Limit	Aggregate Limit	Deductible	Contribution
\$150,000/Claim Coverage A and B	\$300,000 Annual Aggregate	No Deductible/Occurrence	\$35,000
\$100,000/Claim Coverage C	\$200,000 Annual Aggregate		

For Profit Activities (Appendix A.1, Endorsement No. 8): 2 Activities			
Limit	Aggregate Limit	Deductible	Contribution
\$1,000,000/Occurrence	\$1,000,000 Annual Aggregate	No Deductible/Occurrence	\$7,000

Pandemic Liability (Appendix A.1, Endorsement 10)			
Limit	Aggregate Limit	Deductible	Contribution
\$1,000,000/Occurrence, including Defense Costs and Indemnity payments	\$2,000,000 District Annual Aggregate \$25,000,000 Pool Shared Annual Aggregate	\$0/Occurrence, or \$10,000/Occurrence, or \$20,000/Occurrence as outlined in Appendix A.1, Endorsement 10	\$50,000
\$10,000/Claimant in indemnity coverage, provided that the other limits identified herein are not exhausted			

Excess Liability			
Limit			Contribution
First Excess: \$10,000,000 excess of \$10,000,000/Occurrence and underlying aggregate limit, where applicable			\$29,828
Second Excess: \$5,000,000 excess of \$20,000,000/Occurrence and underlying aggregate limit, where applicable			\$5,220
Third Excess: \$10,000,000 excess of \$25,000,000/Occurrence and underlying aggregate limit, where applicable			\$4,474
Fourth Excess: \$15,000,000 excess of \$35,000,000/Occurrence and underlying, \$50,000,000 aggregate limit, where applicable			Included at no charge



Sunnyside USD No. 12
 Proposal Acceptance Form (PAF)
 Date Generated: 6/23/2021
 Contribution Terms: 7/1/2021 until 6/30/2022
 Trust Agreement Number: 120-2021

All Risk Property (including Flood and Earthquake)			
Limit	Aggregate Limit	Deductible	Contribution
Total Insurable Value: \$399,692,976	Total Insurable Value: \$399,692,976 Annual Aggregate	\$1,000/Occurrence	\$609,332
Maximum Flood Limit: \$100,000,000/Occurrence	\$100,000,000 Pool Shared Annual Aggregate		
Maximum Earthquake Limit: \$100,000,000/Occurrence	\$100,000,000 Pool Shared Annual Aggregate		
Mold Coverage Reinstatement of Limit Program (Appendix A.3, Endorsement No. 1)			
Limit	Aggregate Limit	Deductible	Contribution
\$25,000/Occurrence of Fungus, Bacteria, or Wet or Dry Rot Remediation by Location	\$75,000/Agreement Period (Coverage Year)	\$1,000/Occurrence	Available, but Not Accepted
Course of Construction (Appendix A.3, Endorsement No. 3)			
Limit		Deductible	Contribution
Total Insurable Value of the renovation project		\$1,000/Occurrence	Available, but Not Accepted
Automobile Physical Damage			
Limit		Deductible	Contribution
Actual Cash Value		Comprehensive: \$250/Accident/Vehicle Collision: \$250/Accident/Vehicle	\$23,826
Equipment Breakdown			
Limit	Aggregate Limit	Deductible	Contribution
\$100,000,000/Accident, Property Damage and Extra Expense Combined <i>Sublimits apply</i>	\$100,000,000/Accident, Property Damage and Extra Expense Combined	\$1,000/Accident	\$7,500
Commercial Crime			
Limit	Aggregate Limit	Deductible	Contribution
\$1,500,000/Occurrence	\$1,500,000/Occurrence	\$100/Occurrence	\$8,166
Storage Tank System Third Party Liability and Cleanup: 2 AST, 0 UST			
Limit	Aggregate Limit	Deductible	Contribution
\$2,000,000 each Claim	\$4,000,000 Annual Aggregate for Third Party Claims and First Party Remediation Costs \$2,000,000 Annual Aggregate for Legal Defense Expenses	\$10,000/Claim Retroactive Date Per Schedule	\$1,733
Pre-Paid Legal Services Indemnity			
Aggregate Limit		Deductible	Contribution
\$300,000		None	\$190,685
Unemployment Insurance Liability (Appendix A.9)			
Aggregate Limit		Deductible	Contribution
Statutory, as outlined in A.R.S. § 11-952.01(S)		None	\$238,196



Sunnyside USD No. 12
Proposal Acceptance Form (PAF)
Date Generated: 6/23/2021
Contribution Terms: 7/1/2021 until 6/30/2022
Trust Agreement Number: 120-2021

Annual Contribution Subtotal:	\$1,573,875
Authorized Insurance Representative (AIR) or AAS Fee:	\$4,500
Trust Administration Fee:	\$25,000
Annual Trust Contribution Grand Total:	\$1,603,375

I, the undersigned, as the District Authorized Representative of Sunnyside USD No. 12 do hereby accept, on behalf of the above-named District, the coverage indicated above. I understand that for any type of coverage listed above that states "Available, but Not Accepted," no coverage is being provided by the Trust in connection therewith for the applicable coverage period. In addition, no coverage, even if accepted, is in place if the corresponding annual contribution has not been paid to the Trust by the due date established by the Trust. I further represent and confirm that all information previously provided to the Trust by the District in the Values Collection for the applicable coverage period is accurate and complete.

Signature: _____ Date: _____
Title: _____

The Trust reserves the right to modify coverage limits, terms and conditions, including overall coverage structure, based on the results of reinsurance negotiations. The District will be notified if any such modifications result in reduction in coverage or an increase in contribution. Nothing in this document is intended to expand the coverage provided pursuant to the Trust's Coverage Agreements, and the terms, limits, conditions, definitions, and exclusions of such Coverage Agreements will control the scope of coverage provided by the Trust.



THE TRUST

INVOICE

Date	Invoice #
7/1/2021	120-2021-1

BILL TO
Sunnyside USD No. 12 2238 East Ginter Road Tucson, AZ 85706

DESCRIPTION	CONTRIBUTION
2021/2022 Annual Contribution Subtotal*	\$1,573,875
2021/2022 Authorized Insurance Representative (AIR) Fee	\$4,500
2021/2022 Annual Administration Fee	\$25,000
2021/2022 Contribution	\$1,603,375
Trust Loyalty Credit (5% of 20/21 Contribution)	(\$66,135)
20/21 Loss Fund Adjustment	(\$100,000)
Total Due This Invoice	\$1,437,240

Please contact your member services coordinator with any questions
Jessica Schuler: (602) 200-2405 or jschuler@the-trust.org

*Please review the 2021/2022 Proposal Acceptance Form (PAF) to review contributions related to individual lines of coverage. Contact your member services coordinator with any questions.

Please remit contribution payment in one of the following ways by July 31, 2021.

If paying via ACH:

Wells Fargo Bank, Arizona School Risk Retention Trust, Inc., Operating Account
Routing No.: 122105278, Account No.: 7000393707

Please provide a description of the payment (e.g., "2021/2022 Trust Contributions") in the reference field.

If paying via check:

1. Provide a description of the payment (e.g., "2021/2022 Trust Contributions") on the check stub.
2. Attach a copy of the corresponding invoice.
3. Send the check and invoice to P.O. Box 842275, Los Angeles, CA 90084-2275



SUNNYSIDE UNIFIED SCHOOL DISTRICT NO. 12
2238 East Ginter Road
Tucson, Arizona 85706

BOARD ACTION ITEM

MEETING OF: 7/13/2021

BOARD AGENDA NO.: CA - Business and Finance 5.

TITLE OF AGENDA ITEM:

Request to Dispose Via Public Surplus Auction

ACTION TYPE:

Info/Action

PREVIOUS ACTION OF AGENDA ITEM:

SUBMITTED BY:

Hector M Encinas, CFO, and Brenda Maloney, Director of
Financial Operations

DESCRIPTION/JUSTIFICATION:

Respectfully request Governing Board approval to proceed with the disposal of surplus property, equipment, supplies and materials via "Public Surplus Auction" of the attached items. (Please refer to attachment).

POLICY CONSIDERATIONS:

LEGAL CONSIDERATIONS:

BUDGET INFORMATION:


REVIEWED BY:

Mr. Steve Holmes, Superintendent

SUPERINTENDENT'S RECOMMENDATION/MOTION:

To approve as submitted

ATTACHMENTS:

File Name	Description	Type
 Approval_of_Disposal_of_Surplus_Property_07-13-2021.pdf	Approval of Disposal of Surplus Property - 7-13-2021	Cover Memo

CREATION:**Date/Time:****7/7/2021 2:28 PM****Department:****Business and Finance****REVIEWERS:**

Date	Action	Department
7/7/2021 - 5:31 PM	Approved	Business and Finance
7/8/2021 - 7:39 AM	Approved	Superintendent



**GOVERNING BOARD AGENDA ITEM
SUNNYSIDE UNIFIED SCHOOL DISTRICT NO. 12**

DATE OF MEETING: 07/13/2021

TITLE: Approval of Disposal of Surplus Property via PublicSurplus.Com

BACKGROUND: With Governing Board approval the Administration asks for permission to dispose of listed items via an online auction that will be conducted on,.07/14/2021-07/28/2021 the following surplus property will be up for auction on www.publicsurplus.com

Minimum Bid Amt.	Description	Minimum Bid Amt.	Description
.50	7 Lenovo thinkcentre, 2 Dell OptiPlex 280, 2 Dell OptiPlex 740, 4 Dell OptiPlex 380, dell OptiPlex 740, dell OptiPlex 3010, Dell OptiPlex GX1, Dell OptiPlex 620, Dell OptiPlex 520	.50	150 Lenovo S10-3, 41lenovo checkered
.50	17 Lenovo checkered, 180 Asus Eee PC	.50	7 lenovo x200, Dell insperon , 23 Lenovo s10-3, 12 HP probooks, 23samsung 303c, 16 Lenovo checkered,

RECOMMENDATION: The Administration recommends the Governing Board approve the disposal of surplus property at a competitive public auction.

INITIATED BY: Oscar Vazquez, Property Control Specialist

Hector Encinas, Chief Financial Officer

Date: ,

07/07/21 12:27 PM



SUNNYSIDE UNIFIED SCHOOL DISTRICT NO. 12
2238 East Ginter Road
Tucson, Arizona 85706

BOARD ACTION ITEM

MEETING OF: 7/13/2021

BOARD AGENDA NO.: CA - Business and Finance 6.

TITLE OF AGENDA ITEM:

FY 22 Governing Board Approval - Vendor Purchases in
Excess of \$100,000

ACTION TYPE:

Info/Action

PREVIOUS ACTION OF AGENDA ITEM:

SUBMITTED BY:

Hector M Encinas, CFO, and Brenda Maloney, Director of
Financial Operations

DESCRIPTION/JUSTIFICATION:

Sunnyside School District Governing Board Regulation #DHE-RA requires that any contract purchase that exceeds \$100,000 must be approved by the Governing Board. We are expecting various vendors under consortium contracts (Mohave, T CPN, OMNIA, SAVE, IGPA, State of Arizona, NIPA, KPN, NJPA & NCPA) along with multi-year contracts and various utilities to exceed \$100,000 in purchases over the upcoming FY 2021/2022.

Attached is the listing of the vendors with a brief description.

Respectfully request Governing Board approval to utilize all of the vendors and companies indicated on the attached list for the 2021/2022 fiscal year.

POLICY CONSIDERATIONS:

LEGAL CONSIDERATIONS:


BUDGET INFORMATION:

REVIEWED BY: Mr. Steve Holmes, Superintendent

SUPERINTENDENT'S RECOMMENDATION/MOTION:

To approve the request as submitted.

ATTACHMENTS:

File Name	Description	Type
 2022_VENDORS_IN_EXCESS_OF_\$100K.pdf	FY 22 Board Approved Vendors in excess of \$100K	Cover Memo

CREATION:**Date/Time:**

7/8/2021 10:01 AM

Department:

Business and Finance

REVIEWERS:

Date	Action	Department
7/8/2021 - 1:18 PM	Approved	Business and Finance
7/8/2021 - 12:40 PM	Approved	Superintendent

OrderName	Service Provided	Procurement Method
ADVANCED PRINT MANAGEMENT	Mailing Services	RFP 16-14-21
Alice Sherron	Speech Language Pathologist	RFP 20-11-24
Apple Computer Inc.	Computers and Supplies	State of Arizona
Arizona School Alliance	Worker's Comp	Arizona State Approved
ARIZONA SCHOOL RISK RETENTION TRUST	Liability Insurance carrier	State Approved
Arizona State Retirement	Employee Benefits	Arizona State Approved
ASDB CO-OP	Exceptional Education Services	ADE Approved
ASPIN/MOHAVE	Foodservice Supplies	MOHAVE
BACKBONE COMMUNICATIONS	Grades 3-12 Credit Recovery Courses	RFP 20-23-24
Brown's Partmasters	Water Bottle Filling Stations District Wide	S.A.V.E.
CDW GOVERNMENT INC	Computer Software, Peripherals, Supplies	MOHAVE
CITY OF TUCSON-WATER & SEWER	Water and Sewage	Sole Source
College Board	Digital Curriculum	RFP 19-02-23
COLONIAL LIFE & ACCIDENT INSURANCE CO	Employee Benefits	Employee Benefits
Continental Flooring	Installation & Purchase of Flooring	B-18-25-23
CORONA ACADEMY	Student Day care Facility	RFP 20-10-24
COX BUSINESS	Dark Fiber Lease/ Internet Access	RFP 16-18-21/ RFP 20-05-24
DAVE BANG/MOHAVE	Playground Equipment	MOHAVE
Dell Marketing	Computer Hardware	State of Arizona
DES/FBOA RSA	Rehabilitation Services	State Approved
DG SOUTHWEST SOLAR PORTFOLIO	Solar Utilities	Sole Source
DG WEST 1, LLC	Electrical Power (Solar Utilities)	Sole Source
Diggins Enviromental	Waste Management Services	RFP 22-06-26
EDUCATIONAL SERVICES INC	Employee Staffing And Leaseback	1GPA
EMC2 Group	Architectual Services	1GPA
Equitable/ Equi-Vest (The)	Employee Benefits	Employee Benefits
Express Employment Professionals	Substitute Teachers	21-10-25
Ferguson Enterprise	Maintenance Supplies and Equipment	1GPA
FRUTH GROUP	Printer Maintenance and Supplies	MOHAVE
Grainger	Maintenance Repair Operations, Supplies, Parts, and Equipment	NIPA 192163
HOLSUM BAKERY/MOHAVE	Foodservice Baked Goods	MOHAVE
Horace Mann Auto Insurance CO - 587	Employee Benefits	Districted Selected

Illuminate Education	Data and Assessment Management	Sole Source
Lake Shore Learning	Various Instructional and Office Supplies	1GPA
Lexia Learning	Core5 Reading Student Subscription	1GPA
Liberty Fence & Supply	Fencing	RFP 19-23-24
McGraw Hill	Digital Curriculum	SAVE
Merles Automotive Supply	Automotive Supplies and Equipment	State Of Arizona
MidState Energy	Energy Conservation/ HVAC Maintenance/ Bipolar Ionization	1GPA
MUTUAL OF OMAHA	employee Benefits	RFP 17-15-21
NORCON INDUSTRIES INC	SSHS West Gym Bleacher replacement	1GPA / MOHAVE
Nvision Networking	Network Support, Peripherals, and Supplies	MOHAVE
OFF DUTY MANAGEMENT INC	Off Duty Officer Services	Sole Source
OFFICE DEPOT	School/Office Supplies	OMNIA
Pepsi-Cola Bottling Company Co of Tucson	Food Service Beverage Provider	RFP 17-03-21
PLAY IT SAFE PLAYGROUNDS / MOHAVE	Playground Equipment	MOHAVE
Power School	Education Management Software	Sole Source
PowerSchool	Software for Student Attendance, Scheduling, Grades, Online Enrollment, and Data Warehouse	Sole Source
Pro Petroleum	Fuel	State Of Arizona
REFRIGERATION SUPPLIES DIST	HVAC Parts and Supplies	ADSP017-181043 / B-22-03-22
School Specialty	Classroom, Office Supplies and Equipment	1GPA / OMNIA
SCP 29 LLC	Solar Utilities	Sole Source
Senergy Petroleum	Fuel	State of Arizona
SHAMROCK DAIRY/MOHAVE	Foodservice Supplies	MOHAVE
SOUTHWEST FOODSERVICE EXCELLENCE LLC	Foodservice operations	RFP 20-04-24
SOUTHWEST GAS CORPORATION	Utilities	Sole Source
Specialized Education of Arizona	Special Education Services	ADE Approved
STARS	Physical Therapy, Augmentative Communication, and Occupational Therapy Services	RFP 20-12-24
STERN PRODUCE CO	Foodservice Supplies	RFP 20-21-24
Sunnyside Education Association	Employee Benefits	Employee Benefits

Sunnyside Insurance Holding	Employee Benefits	In House Special Insurance holding account
SUNNYSIDE PRINT SHOP	In House Printing Service	In House Printing
Sunnyside School District Warehouse	Copy Paper Supplies	OMNIA / MOHAVE
Sunnyside Transportation Department	In House Transportation Services	In House
SUSD FSA HAS Acct	Employee Benefits	Employee Benefits
TUCSON ELECTRIC POWER CO	Utilities	Sole Source
TYLER TECHNOLOGIES	Administration and Accounting Software	MOHAVE
U OF A SPONSORED PROJECT SVCS	Pathway Placement	District Selected
VERITIV OPERATING COMPANY (2)	Custodial Supplies and Equipment	Keystone CO-operative
VERIZON WIRELESS	Cell Phone Services	State of Arizona Contract
WELLS FARGO	Banking Services	RFP 16-10-20 / Pending New RFP
WELLS FARGO - DIRECT DEPOSIT	Banking Services	RFP 16-10-20 / Pending New RFP
WELLS FARGO- ACR - 005R	Banking Services	RFP 16-10-20 / Pending New RFP
WELLS FARGO BANK SWH	Banking Services	RFP 16-10-20 / Pending New RFP
WELLS FARGO DIRECT DEPOSIT- BENEFITS	Banking Services	RFP 16-10-20 / Pending New RFP
WELLS FARGO EFT ACCT	Banking Services	RFP 16-10-20 / Pending New RFP
West ED	Coaching Support	Board Approved
ZIONS FIRST A DIVISION OF ZB NAT ASSOC 1	Financing	Energy Retrofit Financing



SUNNYSIDE UNIFIED SCHOOL DISTRICT NO. 12
2238 East Ginter Road
Tucson, Arizona 85706

BOARD ACTION ITEM

MEETING OF: 7/13/2021

BOARD AGENDA NO.: CA - Business and Finance 7.

TITLE OF AGENDA ITEM:

Request to purchase items in excess of \$100,000 - District
Wide Water Fountains with Bottle Fillers

ACTION TYPE:

Info/Action

PREVIOUS ACTION OF AGENDA ITEM:

SUBMITTED BY:

Hector M Encinas, CFO, and Brenda Maloney, Director of
Financial Operations

DESCRIPTION/JUSTIFICATION:

Recently, the Governing Board was informed of the District's need to purchase and install new indoor water fountains with bottle fillers throughout the District's facilities. This was in conjunction with our efforts to mitigate the spread of COVID-19 and the expenditure is to be paid from ESSER Funds.

In order to expedite the purchase and installation, the District contacted vendors that supply this item through approved consortium contracts (i.e. Mohave, 1GPA, S.A.V.E., State Contract, etc).

Two vendors responded to our request to purchase 120 water fountains utilizing the State of Arizona's State Contracts - CTR#s:

- a. Brown's Partsmater, Inc \$111,541.25 (CTR 047673)
- b. Ferguson Enterprises, LLC 2002 \$115,765.50 (CTR 047692-1)

Respectfully request Governing Board approval to proceed with the purchase of 120 water fountains with bottle fillers from the low bidder - Brown's Partsmaster, Inc in the amount of \$111,541.25 . Funding Source - ESSER II

NOTE: This is for the purchase of the equipment only. Installation will be initiated by District personnel. Preliminary costs proposals for the installation of the equipment exceeded \$190,000.00 and would require the solicitation of sealed bids that would comply with federally mandated "Davis-Bacon" requirements. This would result in further delays. All schools currently have at least two (2) of these types of water fountains and those identified as having higher need will be scheduled for immediate installation upon receipt of the equipment.

POLICY CONSIDERATIONS:

LEGAL CONSIDERATIONS:

BUDGET INFORMATION:



ESSER II (Fund 336)

REVIEWED BY: Mr. Steve Holmes, Superintendent

SUPERINTENDENT'S RECOMMENDATION/MOTION:

To approve to proceed with the purchase of 120 water fountains with bottle fillers from the low bidder - Brown's Partsmaster, Inc in the amount of \$111,541.25 . Funding Source - ESSER II

ATTACHMENTS:

File Name	Description	Type
 Brown_s_Partsmaster__INC._Water_Fountain_and_Bottle_filler_quote_7-6-21.pdf	Brown's Partsmaster Water Fountain Cost Proposal	Cover Memo
 Ferguson__Water_Fountain_and_bottle_filler_Quote._(1).pdf	Ferguson's Water Fountain Cost Proposal	Cover Memo

CREATION:

Date/Time:

7/7/2021 2:52 PM

Department:

Business and Finance

REVIEWERS:

Date	Action	Department
7/7/2021 - 6:56 PM	Approved	Business and Finance
7/8/2021 - 7:52 AM	Approved	Superintendent





Joel Martinez <joelma@susd12.org>

Fwd: REVISED

Michael Afleje <michael.afleje@bpisite.com>
To: Ralph Smith <ralphs@susd12.org>
Cc: "joelma@susd12.org" <joelma@susd12.org>

Tue, Jul 6, 2021 at 12:51 PM

Ralph,

It was brought to my attention last week that one of my fellow employees did a revised quote while I was on vacation last week and added the filters. I was aware of this until I got back today and the last quote I sent to you with the revised price of 851.20 per unit includes the filter and housing. Michael



Michael Afleje
Director of Government Sales
State of Arizona Contract# CTR047673

S.A.V.E. # 171207-C
Direct# : 623-792-6011
Fax# : 623-792-6034
Email: michael.afleje@bpisite.com
Website: www.bpisite.com

From: Ralph Smith <ralphs@susd12.org>
Sent: Tuesday, July 6, 2021 12:18 PM
To: Michael Afleje <michael.afleje@bpisite.com>
Subject: Re: FW: REVISED

you were the highest. Thank you for your time.



Ralph Smith

Director of Operation | Transportation | Maintenance

ralphs@susd12.org

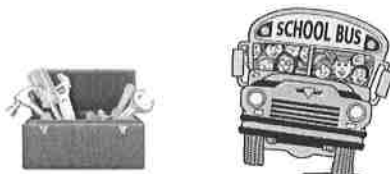
ph (520) 545-2105

www.susd12.org

"Every child... College, Career and Community Ready."

Maintenance Dept. and Transportation Survey:

Please click on the Toolbox for Maintenance and the Bus for Transportation below to complete a brief survey to let us know how we are doing, your feedback is appreciated.



On Tue, Jul 6, 2021 at 12:16 PM Michael Afleje <michael.afleje@bpsite.com> wrote:

Good afternoon Ralph,

Following up to see where we stand on this bid, also if you need help with anything else. Michael

[Quoted text hidden]

Price Quotation # B122711

FERGUSON ENTERPRISES, LLC 2002

2201 EAST MEDINA ROAD
SUITE 100
TUCSON, AZ 85756-7040
Phone : 520-792-1700
Fax : 520-884-1084

Bid No.....: B122711
Bid Date...: 06/21/21
Quoted By: BJS
Customer.: SUNNYSIDE UNIFIED SCH DIST #12
2238 E GINTER RD
DISTRICT NO 12
ATTN ACCTS PAYABLE
TUCSON, AZ 85706

Cust Phone: 520-545-2223
Terms.....: NET 10TH PROX
Ship To.....: CUSTOMER PICK-UP

Cust PO#..:

Job Name.:

Item	Description	Quantity	Net Price	UM	Total
SP-MWF1	1-MICRON LEAD REDUCTION FILTER	120	75.000	EA	9000.00
SP-MBFEZS168	COMPACT BOTTLE FILLER, STAINLESS ST	120	812.500	EA	97500.00

Subtotal: \$106500.00

Inbound Freight: \$0.00

Tax: \$9265.50

Order Total: \$115765.50

Quoted prices are based upon receipt of the total quantity for immediate shipment (48 hours). SHIPMENTS BEYOND 48 HOURS SHALL BE AT THE PRICE IN EFFECT AT TIME OF SHIPMENT UNLESS NOTED OTHERWISE. QUOTES FOR PRODUCTS SHIPPED FOR RESALE ARE NOT FIRM UNLESS NOTED OTHERWISE.

CONTACT YOUR SALES REPRESENTATIVE IMMEDIATELY FOR ASSISTANCE WITH DBE/MBE/WBE/SMALL BUSINESS REQUIREMENTS.

Seller not responsible for delays, lack of product or increase of pricing due to causes beyond our control, and/or based upon Local, State and Federal laws governing type of products that can be sold or put into commerce. This Quote is offered contingent upon the Buyer's acceptance of Seller's terms and conditions, which are incorporated by reference and found either following this document, or on the web at <https://www.ferguson.com/content/website-info/terms-of-sale>. Govt Buyers: All items quoted are open market unless noted otherwise.

LEAD LAW WARNING: It is illegal to install products that are not "lead free" in accordance with US Federal or other applicable law in potable water systems anticipated for human consumption. Products with *NP in the description are

NOT lead free and can only be installed in non-potable applications. Buyer is solely responsible for product selection.

HOW ARE WE DOING? WE WANT YOUR FEEDBACK!

Enter the following link to complete a survey about your bids:
<https://survey.medallia.com/?bidsorder&fc=5804&on=438159>



SUNNYSIDE UNIFIED SCHOOL DISTRICT NO. 12
2238 East Ginter Road
Tucson, Arizona 85706

BOARD ACTION ITEM

MEETING OF: 7/13/2021

BOARD AGENDA NO.: CA - Business and Finance 8.

TITLE OF AGENDA ITEM:

Request to issue LEXIA Learning Systems purchase order in excess of \$100,000

ACTION TYPE:

Info/Action

PREVIOUS ACTION OF AGENDA ITEM:

SUBMITTED BY:

Hector M Encinas, CFO, and Brenda Maloney, Director of Financial Operations

DESCRIPTION/JUSTIFICATION:

Teaching and Learning (T&L) requests Governing Board approval to issue a purchase order to **Lexia Learning Systems, LLC** in the amount of \$255,721.10 to purchase **TWO YEARS** (July 1, 2021 to June 30, 2023) of OPTION 2- "Core5 Reading/Powerup Literacy unlimited School Subscriptions" 1GPA18-06DP-24. (Please refer to attached proposal). The cost of this expenditure will be paid from ESSER II funds (Fund 336).

Option 2 -	\$235,254.00
TAX	\$ 20,467.10
TOTAL	\$255,721.10

This is being purchased to support unfinished learning in elementary grades in the area of phonics and comprehension. The licences will support all readers in k-3 and will fulfill the intervention requirement of MOWR. It will also support 4-5 struggling readers.

Respectfully request Governing Board approval as submitted.

ADDITIONAL ITEM INFORMATION:

Lexia Learning was awarded contract #18-06DP-24 with 1GPA based on the following:
Lexia Learning, A Rosetta Stone Company, being a highly respected reading-technology company. Lexia Reading Core5® has set the standard for technology-based reading instruction by providing explicit, systematic, personalized learning on fundamental literacy skills for elementary students of all abilities. With the addition of Lexia PowerUp Literacy for non-

proficient readers in grades six and above, and Lexia RAPID Assessment for screening and monitoring reading and language skills for students in grades K–12, Lexia continues its promise to improve student literacy by leveraging technology to personalize learning and simplifying the use of data to drive instruction.

POLICY CONSIDERATIONS:

LEGAL CONSIDERATIONS:

BUDGET INFORMATION:


ESSER II Fund 336

REVIEWED BY: Mr. Steve Holmes, Superintendent

SUPERINTENDENT'S RECOMMENDATION/MOTION:

To approve as submitted

ATTACHMENTS:

File Name	Description	Type
 Lexia_Learning_Systems_LLC_Quote..pdf	Lexia Learning Systems cost Proposal 3-3-21	Cover Memo

CREATION:

Date/Time:

7/7/2021 11:28 AM

Department:

Business and Finance

REVIEWERS:

Date	Action	Department
7/8/2021 - 12:58 PM	Approved	Business and Finance
7/8/2021 - 12:46 PM	Approved	Superintendent

QUOTE



Lexia Learning Systems LLC

300 Baker Avenue, Suite 320

Concord, MA 01742 USA

Phone: (978) 405-6200

Fax: (978) 287-0062

Quote #: Q-452261-2
Created Date: 3/3/2021 3:04 PM

Prepared By: Destiny Chirello
Email: destiny.chirello@lexialearning.com

Quote To:
Carmen Castro
Sunnyside Unified School District 12
Accounts Payable
2238 East Ginter Road
Tucson, AZ 85706 US

Bill To:
Sunnyside Unified School District 12
Accounts Payable
2238 East Ginter Road
Tucson, AZ 85706 US

Unlimited School Licenses Option 1 Year OPTION 1

Start Date	End Date	Quantity	Line Item Description	Sales Price	Total Price
7/1/2021	6/30/2022	328	Lexia Core5 Reading Student Subscription Renewal - Ocotillo, Sierra	\$30.00	\$9,840.00
7/1/2021	6/30/2022	3	Lexia Core5 Reading Unlimited License with Virtual Implementation Success Partnership Renewal - Drexel, Elvira, Rivera	\$9,900.00	\$29,700.00
7/1/2021	6/30/2022	9	Lexia Core5 Reading/PowerUp Literacy Unlimited School Subscription - Summit ViewCraycroftEsperanzaGallego PrimaryLibertyLos AmigosLos NinosMission ManorSanta Clara	\$9,000.00	\$81,000.00
7/1/2021	6/30/2022	11	Lexia Academy	\$600.00	\$6,600.00
Unlimited School Licenses Option 1 Year Total Price:					\$127,140.00

Unlimited School Licenses Option 2 Year OPTION 2

Start Date	End Date	Quantity	Line Item Description	Sales Price	Total Price
7/1/2021	6/30/2023	328	Lexia Core5 Reading Student Subscription Renewal - Ocotillo, Sierra	\$55.50	\$18,204.00

Start Date	End Date	Quantity	Line Item Description	Sales Price	Total Price
7/1/2021	6/30/2023	3	Lexia Core5 Reading Unlimited License with Virtual Implementation Success Partnership Renewal - Drexel, Elvira, Rivera	\$18,000.00	\$54,000.00
7/1/2021	6/30/2023	9	Lexia Core5 Reading/PowerUp Literacy Unlimited School Subscription - Summit ViewCraycroftEsperanzaGallego PrimaryLibertyLos AmigosLos NinosMission ManorSanta Clara	\$16,650.00	\$149,850.00
7/1/2021	6/30/2023	11	Lexia Academy	\$1,200.00	\$13,200.00
Unlimited School Licenses Option 2 Year Total Price:					\$235,254.00

K-3 Individual Student Licenses 1 Year **OPTION 3**

Start Date	End Date	Quantity	Line Item Description	Sales Price	Total Price
7/1/2021	6/30/2022	3	Lexia Core5 Reading Unlimited License with Virtual Implementation Success Partnership Renewal -Drexel, Elvira, Rivera	\$9,900.00	\$29,700.00
7/1/2021	6/30/2022	3,256	Lexia Core5 Reading/PowerUp Literacy Student Subscription - OcotilloSierraSummit ViewCraycroftEsperanzaGallego PrimaryLibertyLos AmigosLos NinosMission ManorSanta Clara	\$30.00	\$97,680.00
7/1/2021	6/30/2022	11	Lexia Academy	\$600.00	\$6,600.00
K-3 Individual Student Licenses 1 Year Total Price:					\$133,980.00

K-3 Individual Licenses 2 Year **OPTION 4**

Start Date	End Date	Quantity	Line Item Description	Sales Price	Total Price
7/1/2021	6/30/2023	3	Lexia Core5 Reading Unlimited License with Virtual Implementation Success Partnership Renewal -Drexel, Elvira, Rivera	\$18,000.00	\$54,000.00
7/1/2021	6/30/2023	3,256	Lexia Core5 Reading/PowerUp Literacy Student Subscription - OcotilloSierraSummit ViewCraycroftEsperanzaGallego PrimaryLibertyLos AmigosLos NinosMission ManorSanta Clara	\$55.50	\$180,708.00
7/1/2021	6/30/2023	11	Lexia Academy	\$1,200.00	\$13,200.00
K-3 Individual Licenses 2 Year Total Price:					\$247,908.00

When submitting purchase order or paying by credit card, please include applicable sales tax.

Fax or email Purchase Orders with quote number Q-452261-2 AND Option Number to the following:

Attn: Destiny Chirello

Email: destiny.chirello@lexialearning.com

Fax: (978) 287-0062



SUNNYSIDE UNIFIED SCHOOL DISTRICT NO. 12
2238 East Ginter Road
Tucson, Arizona 85706

BOARD ACTION ITEM

MEETING OF: 7/13/2021

BOARD AGENDA NO.: CA - Business and Finance 9.

TITLE OF AGENDA ITEM:

Renewal of RFP #19-23-24 Fencing and Installation Services

ACTION TYPE:

Info/Action

PREVIOUS ACTION OF AGENDA ITEM:

SUBMITTED BY:

Hector M Encinas, CFO, and Brenda Maloney, Director of
Financial Operations

DESCRIPTION/JUSTIFICATION:

Liberty Fence and Supply was originally awarded RFP #19-23-24 "Fencing and Installation Services" in 2019. This was for year 1 with options for an additional 4 years.

They have informed us that they are willing to extend the contract for the 2021-22 year with no changes. All terms and conditions to remain the same (Please refer to attached letter).

Respectfully request Governing Board approval to renew the 2021-22 contract with Liberty Fence and Supply as presented.

POLICY CONSIDERATIONS:

LEGAL CONSIDERATIONS:

BUDGET INFORMATION:

Can only be used for District M&O (001) , Capital Outlay (610) and Bond Fund (638) projects.
Pricing does not comply with Federally mandated "Davis-Bacon" requirements for installation and construction.

REVIEWED BY: Mr. Steve Holmes, Superintendent

SUPERINTENDENT'S RECOMMENDATION/MOTION:

To approve to renew the 2021-22 contract with Liberty Fence and Supply as presented.

ATTACHMENTS:

File Name	Description	Type
 Liberty_Fence_FY_22_Renewal_Letter_for_RFP_19-23-24.pdf	FY 22 Liberty Fence & Supply Renewal of Contract Letter	Cover Memo

CREATION:

Date/Time:
7/7/2021 2:13 PM

Department:
Business and Finance

REVIEWERS:

Date	Action	Department
7/7/2021 - 5:26 PM	Approved	Business and Finance
7/8/2021 - 7:38 AM	Approved	Superintendent



ROC 326365 *Licensed · Bonded · Insured*
2025 W. Gardner Lane Tucson, AZ 85705
520.882.8779 – Office 520.882.8798 – Fax
(offices in Tucson, Phoenix, Show Low and San Antonio)

July 7, 2021

Sunnyside Unified School District
Attn: Yolanda Gradillas

Subject: Renewal of Contract – 2021/2022 School Year (RFP 19-23-24)

Dear Yolanda,

Liberty Fence & Supply, LLC will extend our current contract with no changes for the 2021 / 2022 School Year. All terms and conditions shall remain the same. Total of contract shall be determined.

Exclusions: Staking, Permits, Repairs to existing utilities, hard dig, clearing and grounding.

Terms: As per our agreement

Thank you for the opportunity. Please call me at 520-665-1331 or email to prodriguez@libertyfenceaz.com if you have any questions or if I can be of assistance.

Sincerely,
Phillip Rodriguez
Cell: 520-665-1331

Licensed

Bonded

Insured



SUNNYSIDE UNIFIED SCHOOL DISTRICT NO. 12
2238 East Ginter Road
Tucson, Arizona 85706

BOARD ACTION ITEM

MEETING OF: 7/13/2021

BOARD AGENDA NO.: CA - Business and Finance 10.

TITLE OF AGENDA ITEM:

Award RFP 22-06-26 Refuse Collection, Recycling and
Composting Program Services

ACTION TYPE:

Info/Action

PREVIOUS ACTION OF AGENDA ITEM:

SUBMITTED BY:

Hector M Encinas, Chief Financial Officer, and Brenda
Maloney, Director of Financial Operations

DESCRIPTION/JUSTIFICATION:

The District's evaluation committee has reviewed responses received for RFP 22-06-26, **"Refuse Collection and Composting Program Services"**.

Two vendors responded - Republic Services of Arizona LLC and Diggins Environmental Services.

Recommendation: to Award Diggins Environmental Services for Year 1 with option to renew for up to an additional 4 years (year to year).

POLICY CONSIDERATIONS:

LEGAL CONSIDERATIONS:


BUDGET INFORMATION:

REVIEWED BY: Mr. Steve Holmes, Superintendent

SUPERINTENDENT'S RECOMMENDATION/MOTION:

To approve to award Diggins Environmental Services for year 1 with option to renew for up to an additional 4 years (year to year).

ATTACHMENTS:

File Name	Description	Type
 RFP_22-06-26_Refuse_Collection.pdf	RFP 22-06-26 Refuse Collection	Cover Memo

CREATION:

Date/Time:

7/6/2021 3:46 PM

Department:

Business and Finance

REVIEWERS:

Date	Action	Department
7/7/2021 - 1:46 PM	Approved	Business and Finance
7/7/2021 - 11:14 AM	Approved	Superintendent



PO Box 26906, Tucson, AZ 85726

Phone: 520-624-1744

Fax: 520-624-3554

www.digginsenvironmental.com

Pricing

School-Address	Container size	Monthly Pricing\$	X per week Serviced	Recycle	Serviced	Monthly Pricing\$
Craycroft 5455 East Littletown Road	2-6 yd front load	\$ 434	5	none	none	0
Drexel 801 East Drexel Road	2- 6 yd front load	\$ 434	5	1-6 yd rear load/S2	1	\$ 39
				1-3 yd front load/S3	1	\$ 20
Elvira 250 West Elvira Road	2-6 yd front load	\$ 434	5	1-6 yd front load/S2	1	\$ 39
Esperanza 2353 East Bantam Road	2-6 yd front load	\$ 434	5	none	none	0
Gallego 6200 South Hemisphere	1-8 yd front load	\$ 289	5	1-6 yd front load/S2	2	\$ 78
Liberty 5495 East Liberty Ave	1-8 yd front load	\$ 289	5	1-8yd frontload/S4	5	\$ 260
Los Amigos 2200 East Drexel Road	2-6 yd front load	\$ 347	4	1-6 yd front load/S2	2	\$ 78
Los Ninos 5445 South Alvernon Way	2-6 yd front load	\$ 434	5	none	none	0
Los Ranchitos 2054 East Ginter Road	2-6 yd front load	\$ 434	5	1-6 yd front load/S2	1	\$ 39
Mission Manor 600 West Santa Rosa	1-6yd front load	\$ 217	5	1-6 yd front load/S2	5	\$ 195
Ocotillo Learning Center 5702 South Campbell Ave	1-8 yd front load	\$ 231	4	1-6 yd front load/S2	2	\$ 78
Rivera 5102 South Cherry Ave	2-6 yd front load	\$ 347	4	1-6 yd front load/S2	2	\$ 78
Santa Clara 6910 South Santa Clara Ave	2-6 yd front load	\$ 434	5	1-6 yd front load/S2	1	\$ 39
Summit View 1900 East Summit Street	1-6 yd front load	\$ 217	5	1-6 yd front load/S2	5	\$ 195
Apollo 265 West Nebraska	1-6 yd front load	\$ 217	5	1-6 yd front load/S2	5	\$ 195
Lauffer 5385 East Littletown Road	1-8 yd front load	\$ 289	5	1-8yd frontload/S4	1	\$ 52
Challenger 100 East Elvira Road	2-6 yd front load	\$ 434	5	1-6 ydfront load /S3	2	\$ 78
Gallego Intermediate (uses locked bins) 3700 East Alvord	2-6 yd front load (lock service)	\$ 434	5	2-6 yd front load	5	\$ 390
Sierra 5801 South Del Moral	2-6 yd front load/S1	\$ 434	5	none	none	0
Desert View 4101 East Valencia Road	3-8 yd frontload/S1	\$ 867	5	2/6 yd frontload/S2	1	\$ 78
Sunnyside 1701 East Bilby Road	6-6 yd front load/S1	\$ 1302	5	1-6 yd front load/S2	2	\$ 78
STAR 5903 South Liberty Ave	1-6 yd front load/S1	\$ 130	3	1-4 yd frond load/S2	1	\$ 26
Administration	2 -6 yd front load /S1	\$ 434	5	1- 8 yd front load/S5	1	\$ 52
PCEC	1-8 yd front load/S1	\$ 116	2	none	none	0
Transportation	1-8 yd front load	\$ 289	5	none	none	0
	1-4 yd front load	\$ 145	5	none	none	0

Additional Charges and Information

Unit Description	Cost of Adding Unit	Cost of Removing Unit
Front Load 2 yd	\$ 30.00	0
Front Load 3 yd	\$ 30.00	0
Front Load 4 yd	\$ 30.00	0
Front Load 6 yd	\$ 30.00	0

Unit Description	Basic Monthly Rental or Service Fee	Basic Haul Fee if applicable	Landfill Disposal Fee	Recycling Disposal Fee
Rolloff 30 yd	0	90.00	27.00 / ton	0 or rebate
Rolloff 40 yd	0	90.00	27.00 / ton	0 or rebate

Unit Description	Daily rental Fee	Weekly rental fee	Monthly rental fee	Delivery/pick-up
Port-o-let	25.00	25.00	55.00	15.00

List any other applicable charges, taxes, admin fees, fuel recovery, etc., not covered above.

\$0.87 Per frontload unit added to monthly invoices to cover combined city and state taxes
8.70% tax on all Por-a-let charges



PO Box 26906, Tucson, AZ 85726 Phone: 520-624-1744 Fax: 520-624-3554 www.digginsenvironmental.com

Part 2: Recycling Program

Introduction: Currently Diggins Environmental Services provides front-load dumpsters for commingled recyclable commodities for the Sunnyside School District. The materials accepted in these dumpsters include paper, cardboard, glass, plastic and aluminum cans. Because of the reduced market value of commingled commodities we have recommended to Sunnyside that you implement programs for segregated materials which would maximize rebates for the school district. This program will involve constructing several new ideas for waste handling that we hope Sunnyside will take advantage of.

A. Segregated Office Paper

We can provide 95 gallon residential waste bins with green lids labeled "Paper Only" for the school district. The barrels will be housed inside the buildings and utilized by office and janitorial staff. Once per week Sunnyside maintenance staff will roll the bins to a designated outside area for our drivers to dump. We will dump the materials at Republic Services' Tucson Recycling Center and rebate checks will be sent directly to Sunnyside. We propose four barrels for the Administration building and the high schools, and two barrels for each elementary school, making 54 barrels total. Office paper can include white ledger, colored paper, construction paper, envelopes and shredded paper. No pilot program will be necessary for this service. Diggins Environmental is ready to begin as soon as training for Sunnyside staff is complete. Pricing for this service will be as follows:

\$ 45.00 per location per month (54 barrels total)

Additional Barrels: \$ 5.00 ea

Total cost per month: \$ 1,035.00 (based on 54 barrels at 23 locations, 1xW service)

Estimated rebate per month: \$ 113.40 (based on current market value of \$ 30.00 / ton)

Estimated Final Cost: **\$ 921.60** per month

This estimate is based on all 54 barrels being filled completely each week and weighing 140 lbs.

B. Classroom Paper Collection

In order to maximize paper collection at the schools we would need to promote the program in the classrooms to get the students motivated and excited to participate. To accomplish this goal we will provide 14 gallon totes for each classroom. We could then organize a contest in the classrooms for the children to decorate their boxes. These contests will provide an opportunity to learn about recycling and get directly involved. The students could vote on the best designed recycling tote and the winning class would be presented with a prize. Our idea is to purchase a toy garbage truck and present it as a trophy for the winning classroom. The trophy can be moved from class to class on a rotating basis.

14 gallon totes: \$ 7.50 ea

Alternatively, if purchasing of classroom totes is cost prohibitive we have proposed that Sunnyside provides each classroom with unused cardboard boxes, and those could be redecorated by the children. We like this idea as it provides the students with an example of reusing, which is an important part of "Closing the Loop."

C. Commingled Recycling

While going over this RFP we were reminded that 3 of Sunnyside's schools do not do any recycling at all. Our first step in creating a new recycling program will be to visit those schools, examine their waste streams and recommend immediate introduction of front-load commingled recycling bins. For instance, Craycroft has two 6yd dumpsters serviced 5xWk. If we simply made one of those 6yd dumpsters for recycling that school could reduce its monthly bill immediately. We estimate that we could save Sunnyside more than \$ 200.00 per month by October 1st, simply by introducing recycling and reducing the waste service at those 3 facilities.

D. Food Waste Composting Program

Currently composting post-consumer food waste is not viable within Pima County due to the fact that there are no facilities providing food-composting service. Previously the UofA's Compost Cats Program was offering composting services on Tohono O'odham land, but unfortunately that program has been closed since 2019. However, the City of Tucson is currently operating a pilot program for food waste composting at the Los Reales Landfill. The program is currently only available to the City of Tucson Environmental Services, but if approved by the City Council it will be opened to private waste haulers in the future. Once this service is available then Diggins Environmental will offer the following service to the Sunnyside School District:

We have proposed that Sunnyside implement a composting program in order to reduce the school district's landfill impact. We have started similar programs at both TUSD and Raytheon and believe it to be a very exciting direction for recycling in Tucson.

We believe the most efficient and cost-effective way to start a composting program will be to use 2 yard front-load cans on wheels, one at each school, serviced once per week. These cans will be stationed near the schools' cafeterias to be used by Sunnyside Food Services staff for disposing of their food scraps. The composting cans will have lockable yellow lids and will be clearly labeled "Organics Only." They will also be plastic and on wheels, making them easier to move for Sunnyside staff. To avoid contamination issues we recommend that only Food Services staff have access to the containers. To help offset the costs of the program we will offer rebates on the material we take to Compost Cats. Pricing will be as follows:

2yd Compost 1xWk: \$ 150.00 / mo

Rebate: \$ 10.00 / ton

\$ 150.00 x 22 schools = \$ 3,300 / mo

Estimated Rebate: \$ 740 / mo (\$ 33.64 / school)

Estimated Final Cost: **\$ 2,560** / mo district wide or roughly **\$ 116.00** per school per month

Estimate is based on dumpsters being filled completely on a weekly basis and weighing 1,555 lbs.

Pricing includes deodorizing the containers monthly and fully cleaning them every year during Summer Break.

To begin a pilot program all we need to do is consult with Sunnyside representatives to figure out which schools would be able to generate the most food waste. We recommend starting with 5 facilities. We will work with Compost Cats to train the cafeteria staff and begin the program as soon as the new containers are delivered to us. We have the resources to purchase containers for all 22 facilities, so full implementation can begin as soon as the containers are available, which would be roughly 30-60 days.

E. Training and Education

Training of the Sunnyside staff and educating students will be an essential aspect of ensuring the success of the programs we are proposing. To accomplish this we will enlist the participation of our recycling partners Republic Service (formerly ReCommunity) and Compost Cats. Republic Services offers free recycling educational programs at their recycling facility for Grades 5 and up. They have a long history of this and have helped educate students from Amphitheater School District, St. Gregory's as well as the University of Arizona. Guided walk-through tours of their facility are also available for interested staff.

Compost Cats is renowned for their educational outreach. Their participation will be invaluable for setting up the composting program and training Food Services personnel. They also have excellent educational programs for younger students to explain how food waste can be recycled and used to grow new crops. We have worked with them on starting a similar program at TUSD and they are excited to help us at Sunnyside.

Our own staff will also be heavily involved in training and guiding faculty and staff in the workings of the new recycling programs. We will be available for classroom visits to explain to students why they should recycle, and what their "garbage" can be turned into. We will also closely watch the new programs, and coordinate directly with Sunnyside personnel to help guide the programs to success. All training and education programs will be available at no additional cost to Sunnyside.

G. Recycling Program Price Schedule Summary

Service	Cost	Current Rebate Value*
95 gal Office Paper Barrels	\$ 45.00 / facility / mo	\$ 30.00 / ton
2 yd Compost Front-load	\$ 150.00 / facility / mo	\$ 10.00 / ton
14 gal Classroom Paper Totes	\$ 7.50 ea	x
Education & Training	Free	x

* Rebates are based on current market conditions as of June 2021 and are subject to change due to shifts in commodity values and/or contamination. All rebates will be passed on 100% to Sunnyside School District either directly from our recycling partners, or applied as credits to our monthly invoices.



SUNNYSIDE UNIFIED SCHOOL DISTRICT NO. 12
2238 East Ginter Road
Tucson, Arizona 85706

BOARD ACTION ITEM

MEETING OF: 7/13/2021

BOARD AGENDA NO.: General Functions a.

TITLE OF AGENDA ITEM:

FY 22 Adopted Annual Expenditure Budget

ACTION TYPE:

Info/Action

PREVIOUS ACTION OF AGENDA ITEM:

SUBMITTED BY:

Hector M Encinas, Chief Financial Officer, and Brenda Maloney, Director of Financial Operations

DESCRIPTION/JUSTIFICATION:

Attached for the Governing Board's review and approval is the "Adopted FY 2021-22 Annual Expenditure Budget".

Please be advised that the "Adopted" budget is identical to the "Proposed" budget which the Governing Board approved on June 22, 2021.

As previously indicated, the FY 22 Annual Expenditure Budget was calculated based on information on hand as of June 22, 2021, a projected FY 22 100th day ADM of 13,775 (FY21 - 14,121) and a projected FY21 ending Budget Balance Carryforward (BBCF) of \$7,220,389 (FY21 \$2,458,816). Depending on actual enrollment and actual ending BBCF, we will have to revise our budget prior to December 15, 2021. Arizona Department of Education (ADE) will be advising us in November 2021.

Respectfully request Governing Board adoption of the "FY 2021-22 Adopted Annual Expenditure Budget" as presented.

POLICY CONSIDERATIONS:

LEGAL CONSIDERATIONS:


BUDGET INFORMATION:

REVIEWED BY: Mr. Steve Holmes, Superintendent

SUPERINTENDENT'S RECOMMENDATION/MOTION:

To approve that the Governing Board adopt the "FY 2021-22 Adopted Annual Expenditure Budget" as presented.

ATTACHMENTS:

File Name	Description	Type
 2022EXPBUDAdopted.pdf	FY 2021-22 Adopted Annual Expenditure Budget	Cover Memo

CREATION:**Date/Time:**

7/1/2021 11:05 AM

Department:

Business and Finance

REVIEWERS:

Date	Action	Department
7/6/2021 - 6:58 PM	Approved	Business and Finance
7/7/2021 - 8:38 AM	Approved	Superintendent

DISTRICT CONTACT INFORMATION

Prefix	First Name	Last Name	Email Address	Telephone Number	Extension
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Mr.	Hector	Encinas	hectore@susd12.org	520-545-2220	
Mr.	Hector	Encinas	hectore@susd12.org	520-545-2220	
Dr.	Debra	Bergman	debbieb@susd12.org	520-545-2009	
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Mr.	Javier	Baca	javierb@susd12.org	520-545-2062	
Mr.	Ralph	Smith	ralphs@susd12.org	520-545-2166	
Ms.	N J	Katusz-Utter	nju@susd12.org	520-545-2163	
Mr.	Hans	Schott	hanss@susd12.org	520-545-2164	
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Ms.	Lisette	Nunez	lisetten@susd12.org	520-545-2022	
Mr.	Matthew	Taylor	mattewt@susd12.org	520-545-2022	

Superintendent
 Executive Assistant to Superintendent
 Chief Financial Officer
 Business Manager 1
 Business Manager 2
 Business Consultant
 School District Employee Report (SDER) Coordinator
 SPED Data Reporting Coordinator
 AZEDS/ADM Data Coordinator
 Transportation Data Reporting Coordinator
 CTE Coordinator
 Poverty Coordinator
 Assessments Coordinator
 Curriculum Coordinator
 Information Technology (IT) Director
 Bookstore Manager
 Governing Board Member
 Governing Board Member
 Governing Board Member
 Governing Board Member
 Governing Board Member
 Governing Board Member
 Governing Board Member
 Governing Board Member
 Governing Board Member

SELECT from Dropdown

PowerSchool (PowerSchool)

Infinite Visions

Bluebear

susd12.org

Student Information Systems (SIS) Vendor
 Accounting Information System
 Bookstore Cash Receipting System
 District's website home page address

FUND 001 (M&O)

MAINTENANCE AND OPERATION (M&O) FUND

Expenditures	FTE		Salaries 6100	Employee Benefits 6200	Purchased Services 6300, 6400, 6500	Supplies 6600	Other 6800	Totals		% Increase/ Decrease
	Prior FY	Budget FY						Prior FY 2021	Budget FY 2022	
100 Regular Education										
1000 Instruction	583.00	590.00	32,641,039	8,160,260	300,000	300,000	10,000	37,004,223	41,411,299	11.9%
2000 Support Services										
2100 Students	66.00	68.00		625,000	25,000	35,000	1,300	3,186,300	3,186,300	0.0%
2200 Instructional Staff	34.00	34.00	1,600,000	400,000	80,000	80,000	2,000	2,162,000	2,162,000	0.0%
2300 General Administration	12.00	11.00	1,200,000	300,000	200,000	15,000	20,000	1,185,000	1,735,000	46.4%
2400 School Administration	95.00	95.00	5,000,000	1,250,000	100,000	50,000	10,000	3,988,182	6,410,000	60.7%
2500 Central Services	25.00	25.00	1,500,000	375,000	1,500,000	100,000	20,000	3,220,000	3,495,000	8.5%
2600 Operation & Maintenance of Plant	208.00	220.00	4,760,000	1,190,000	2,200,000	3,314,564	1,000	10,792,965	11,465,564	6.2%
2900 Other	0.00	0.00						0	0	0.0%
3000 Operation of Noninstructional Services	4.00	2.00	82,400	20,600	125,000	300,000		528,000	528,000	0.0%
610 School-Sponsored Co-curricular Activities	0.00	0.00	95,000	23,750	2,000	2,800	5,000	128,800	128,550	-0.2%
620 School-Sponsored Athletics	3.00	4.00	610,000	152,500	75,000	50,000	20,000	880,000	907,500	3.1%
630 Other Instructional Programs	0.00	0.00						0	0	0.0%
700, 800, 900 Other Programs	2.88	0.00	102,000	25,500				129,000	127,500	-1.2%
Regular Education Subsection Subtotal (lines 1-13)	1,032.88	1,049.00	50,090,439	12,522,610	4,607,000	4,247,364	89,300	63,204,470	71,556,713	13.2%
200 and 300 Special Education										
1000 Instruction	285.00	285.00	8,800,000	2,250,347	1,000,000	20,000	20,000	12,090,347	12,090,347	0.0%
2000 Support Services										
2100 Students	49.00	49.00	2,800,000	700,000	1,250,000	2,000	0	4,752,000	4,752,000	0.0%
2200 Instructional Staff	3.00	3.00	250,000	62,500	15,000	2,000	0	329,500	329,500	0.0%
2300 General Administration	0.00	0.00						0	0	0.0%
2400 School Administration	0.00	0.00						0	0	0.0%
2500 Central Services	0.00	0.00						0	0	0.0%
2600 Operation & Maintenance of Plant	1.00	1.00	20,000	4,500				24,500	24,500	0.0%
2900 Other	0.00	0.00						0	0	0.0%
3000 Operation of Noninstructional Services	0.00	0.00						0	0	0.0%
Subtotal (lines 15-23)	358.00	338.00	11,870,000	3,017,347	2,265,000	24,000	20,000	17,196,347	17,196,347	0.0%
400 Pupil Transportation	92.00	92.00	2,380,000	595,000	90,000	587,626	400	3,188,000	3,653,026	14.6%
510 Desegregation (from Districtwide Desegregation Budget, page 2, line 44)										
530 Dropout Prevention Programs	0.00	0.00		0	0	0	0	0	0	0.0%
540 Joint Career and Technical Education and Vocational Education Center			195,000	50,572				245,572	245,572	0.0%
550 K-3 Reading Program	0.00	0.00		0	0	0	0	0	0	0.0%
Total Expenditures (lines 14, and 24-29) (Cannot exceed page 7, line 11)	2.00	4.00	870,101	100,000	90,000	96,000		886,000	1,156,101	30.5%
	1,464.88	1,483.00	65,405,540	16,285,529	7,052,000	4,954,990	109,700	84,720,389	93,807,759	10.7%

The district has budgeted an amount in the M&O Fund equal to the General Budget Limit as calculated on page 7 of 8.

SPECIAL EDUCATION PROGRAMS BY TYPE (M&O Fund Programs 200 and 300)

(A.R.S. §§ 15-761 and 15-903)

1. Total All Disability Classifications
2. Gifted Education
3. Remedial Education
4. ELL Incremental Costs
5. ELL Compensatory Instruction
6. Vocational and Technical Education (non-CTED)
7. Career Education (non-CTED)
8. Career Technical Education (CTED)
9. Total (lines 1 through 8. Must equal total of line 24, page 1)

Prior FY	Budget FY
14,246,347	14,246,347
1,100,000	1,100,000
0	0
250,000	250,000
0	0
1,600,000	1,600,000
0	0
17,196,347	17,196,347

10. IEP required pupil transportation costs coded within Program 400

30,000

Proposed Ratios for Special Education
(A.R.S. §§15-903.E.1 and 15-764.A.5)

Teacher-Pupil 1 to 12
Staff-Pupil 1 to 5

Estimated FTE Certified Employees

Expenditures Budgeted for Audit Services

M&O Fund - Nonfederal	6350	58400
All Funds - Federal	6330	0

FY 2022 Performance Pay (A.R.S. §15-920)

Amount Budgeted in M&O Fund for a Performance Pay Component \$ -

Do not report budgeted amounts for the Performance Pay Component of the Classroom Site Fund on this line.

Expenditures Budgeted in the M&O Fund for Food Service

Amount budgeted in M&O for Food Service (Fund 001, Function 3100) \$ 300,000
(This amount will be used to determine district compliance with state matching requirements pursuant to Code of Federal Regulations (CFR) Title 7, §210.17(a))

FUND 010 (CSF) CLASSROOM SITE FUND (CSF)

Expenditures	Salaries 6100	Employee Benefits 6200	Purchased Services 6300-6400, 6500	Supplies 6600	Property 6700	Debt Service and Miscellaneous 6800	Total FY 2021 FY 2022	% Increase/ Decrease
1000 Instruction	8,800,000	1,804,000					8,004,122	31.7%
2100 Support Services - Students	1,400,000	251,055					615,084	168.6%
2200 Support Services - Instructional Staff	500,000	102,560					578,000	12.0%
2300 Support Services - General Administration							0	0.0%
2500 Central Services							0	0.0%
3300 Community Services Operations							0	0.0%
4000 Facilities Acquisition and Construction							0	0.0%
5000 Debt Service							0	0.0%
Total Expenditures (lines 1-8)	10,700,000	2,158,425	0	0	0	0	9,207,206	39.7%

The district has budgeted an amount in Fund 010 equal to the Classroom Site Fund Budget Limit as calculated below.

Classroom Site Fund Budget Limit Calculation

FY 2021 Classroom Site Fund Budget Limit (from FY 2021 fiscal revised Budget, page 8, line B 7)	9,207,206
FY 2021 Actual Expenditures (For budget adoption use actual expenditures to date plus estimated expenditures through fiscal year-end.)	9,623,997
Unexpended Budget Balance (line 8 minus 9)	47,809
Interest Earned in the Classroom Site Fund in FY 2021	15,000
FY 2022 Classroom Site Fund Allocation (provided by ADE, based on \$755)	127,966
Adjustments to FY 2022 Classroom Site Fund Budget Limit (1) through (4) (2)	0
FY 2022 Classroom Site Fund Budget Limit (Sum of lines 10 through 14) (2)	128,584

- (1) This line may be used to recapture lost CSF budget capacity that resulted from underbudgeting in prior fiscal years.
 (2) The amounts budgeted on line 7 cannot exceed the respective amounts on this line.

FUND 610 (UCO) UNRESTRICTED CAPITAL OUTLAY (UCO) FUND

Expenditures	Rentals 6440	Library Books, Textbooks, & Instructional Aids (2) 6641-6643	Property (2) 6700	Redemption of Principal (3) 6831, 6832	Interest (4) 6841, 6842, 6850	All Other Object Codes (excluding 6900)	Totals Prior FY 2021	Budget FY 2022	% Increase/ Decrease
Unrestricted Capital Outlay Override (1)	1.							0	0.0%
Unrestricted Capital Outlay Fund 610 (6)	2.						6,000,000	9,000,000	50.0%
1000 Instruction		5,000,000	4,000,000						
2000 Support Services									
2100, 2200 Students and Instructional Staff		100,000	150,000			100,000	350,000	350,000	0.0%
2300, 2400, 2500, 2900 Administration			100,000		3,000		228,000	103,000	-54.8%
2600 Operation & Maintenance of Plant			900,000			2,000,000	962,493	2,900,000	201.3%
2700 Student Transportation			920,893				474,645	920,893	94.0%
3000 Operation of Noninstructional Services (5)			400,000				327,709	400,000	22.1%
4000 Facilities Acquisition and Construction			300,000				271,294	300,000	10.6%
5000 Debt Service							0	0	0.0%
Total Unrestricted Capital Outlay Fund (lines 2-9)	10.	0	6,770,893	0	3,000	2,100,000	8,614,141	13,973,893	62.2%

The district has budgeted an amount in the UCO Fund equal to the Unrestricted Capital Budget Limit as calculated on Page 8 of 8.

(1) Amounts in the Unrestricted Capital Outlay Override line 1 above must be included in the appropriate individual line items for Fund 610 and in the Budget Year Total Column.

(2) Detail by object code:

Unrestricted Capital Outlay	
6641 Library Books	\$ 100,000
6642 Textbooks	2,500,000
6643 Instructional Aids	2,500,000
673X Furniture and Equipment	1,795,893
673X Vehicles	1,000,000
673X Tech Hardware & Software	3,975,000

(3) Includes principal on Capital Equity Fund loans of

\$ - , principal on capital leases of

\$ - , and principal on bonds of

\$ -

(5) Expenditures Budgeted in Unrestricted Capital Outlay (UCO) Fund for Food Service
Enter the amount budgeted in UCO for Food Service [Amount will be used to determine district compliance with state matching requirements pursuant to CFR Title 7, §210.17(a)]

\$ 15,000

(6) Expenditures, if any, budgeted in the Unrestricted Capital Outlay Fund on lines 2-9 for the K-3 Reading Program as described in A.R.S. §15-211.

\$ 200,000

(4) Includes interest on Capital Equity Fund loans of

\$ - , interest on capital leases of

\$ - , and interest on bonds of

\$ -

OTHER FUNDS—REQUIRED CAPITAL EXPENDITURE DETAIL (A.R.S. §15-904.(B))

Expenditures	UNRESTRICTED CAPITAL OUTLAY Fund 610		BOND BUILDING Fund 630		NEW SCHOOL FACILITIES Fund 695		ADJACENT WAYS Fund 620 (2)	
	Prior FY	Budget FY	Prior FY	Budget FY	Prior FY	Budget FY	Prior FY	Budget FY
Total Fund Expenditures								
1. Select Object Codes Detail (1)	8,614,141	13,973,893	7,260,000		0	0	68,200	70,000
2. 6150 Classified Salaries	0		50,000	50,000	0	0	0	0
3. 6200 Employee Benefits	0		10,000	10,000	0	0	0	0
4. 6450 Construction Services	0	0	0		0	0	68,200	70,000
5. 6710 Land and Improvements	0		1,200,000	1,000,000	0	0	0	
6. 6720 Buildings and Improvements	0		2,000,000	2,350,350	0	0	0	
7. 673X Furniture and Equipment	5,900,000	1,795,893	2,000,000		0	0	0	
8. 673X Vehicles	1,000,000	1,000,000	0		0	0	0	
9. 673X Technology Hardware & Software	1,714,141	3,975,000	2,000,000	2,256,300	0	0	0	
10. 6831, 6832 Redemption of Principal	0		0		0	0	0	
11. 6841, 6842, 6850, 6860 Interest and Debt-Insurance Costs	0		0		0	0	0	
12. Total (lines 2-11)	8,614,141	6,770,893	7,260,000	5,666,650	0	0	68,200	70,000
Total amounts reported on lines 2-11 above for:								
Renovation	0	0	3,260,000	5,666,650			68,200	70,000
New Construction	0	0	0	0	0	0	0	0
Other	8,614,141	6,770,893	4,000,000		0	0	0	0
16. Total (lines 13-15, must equal line 12)	8,614,141	6,770,893	7,260,000	5,666,650	0	0	68,200	70,000

(1) Lines 2-11 may not include all budgeted expenditures of the fund. Total budgeted expenditures for each fund should be included on Line 1.

(2) Amount budgeted on line 1 for the Adjacent Ways Fund that will result in a tax levy in FY 2022

\$

SPECIAL PROJECTS

FEDERAL PROJECTS

- 1. 100-130 ESEA Title I - Helping Disadvantaged Children
- 2. 140-150 ESEA Title II - Prof. Dev. and Technology
- 3. 160 ESEA Title IV - 21st Century Schools
- 4. 170-180 ESEA Title V - Promote Informed Parent Choice
- 5. 190 ESEA Title III - Limited Eng. & Immigrant Students
- 6. 200 ESEA Title VII - Indian Education
- 7. 210 ESEA Title VI - Flexibility and Accountability
- 8. 220 IDEA Part B
- 9. 230 Johnson-O'Malley
- 10. 240 Workforce Investment Act
- 11. 250 AEA - Adult Education
- 12. 260-270 Vocational Education - Basic Grants
- 13. 280 ESEA Title X - Homeless Education
- 14. 290 Medicaid Reimbursement
- 15. 374 E-Rate
- 16. 378 Impact Aid
- 17. 300-399 Other Federal Projects (Besides E-Rate & Impact Aid)
- 18. Total Federal Project Funds (lines 1-17)

STATE PROJECTS

- 19. 400 Vocational Education
- 20. 410 Early Childhood Block Grant
- 21. 420 Ext. School Yr. - Pupils with Disabilities
- 22. 425 Adult Basic Education
- 23. 430 Chemical Abuse Prevention Programs
- 24. 435 Academic Contests
- 25. 450 Gifted Education
- 26. 456 College Credit Exam Incentives
- 27. 457 Results-based Funding
- 28. 460 Environmental Special Plate
- 29. 465-499 Other State Projects
- 30. Total State Project Funds (lines 19-29)
- 31. Total Special Projects (lines 18 and 30)

INSTRUCTIONAL IMPROVEMENT FUND (020)

- 1. Teacher Compensation Increases
- 2. Class Size Reduction
- 3. Dropout Prevention Programs (M&O purposes)
- 4. Instructional Improvement Programs (M&O purposes)
- 5. Total Instructional Improvement Fund (lines 1-4)

OTHER FUNDS

- 1. 050. County, City, and Town Grants
- 2. 071 English Language Learner (1)
- 3. 072 Compensatory Instruction (1)
- 4. 500 School Plant (2)
- 5. 510 Food Service
- 6. 515 Civic Center
- 7. 520 Community School
- 8. 525 Auxiliary Operations
- 9. 526 Extracurricular Activities Fees Tax Credit
- 10. 530 Gifts and Donations
- 11. 535 Career & Technical Education Projects
- 12. 540 Fingerprint
- 13. 545 School Opening
- 14. 550 Insurance Proceeds
- 15. 555 Textbooks
- 16. 565 Litigation Recovery
- 17. 570 Indirect Costs
- 18. 575 Unemployment Insurance
- 19. 580 Teacherage
- 20. 585 Insurance Refund
- 21. 590 Grants and Gifts to Teachers
- 22. 595 Advertisement
- 23. 596 Career Technical Education
- 24. 597 Arizona Industry Credentials Incentive
- 25. 639 Impact Aid Revenue Bond Building
- 26. 650 Gifts and Donations-Capital
- 27. 660 Condemnation
- 28. 665 Energy and Water Savings
- 29. 686 Emergency Deficiencies Correction
- 30. 691 Building Renewal Grant
- 31. 700 Debt Service
- 32. 720 Impact Aid Revenue Bond Debt Service
- 33. 850 Student Activities
- 34. Other 855 Health Insurance

INTERNAL SERVICE FUNDS 950-989

- 1. 9 Self-Insurance
- 2. 955 Intergovernmental Agreements
- 3. 9 OPEB
- 4. 9

(1) From Supplement, line 10 and line 20, respectively.
(2) Indicate amount budgeted in Fund 500 for M&O purposes

	FTE		TOTAL ALL FUNCTIONS	
	Prior FY	Budget FY	Prior FY	Budget FY
6000	150.00	150.00	9,500,000	10,000,000
6000	4.00	4.00	1,300,000	1,400,000
6000	0.00		1,350,000	1,400,000
6000	0.00		0	0
6000	3.00	3.00	800,000	800,000
6000	3.00	3.00	110,000	110,000
6000	0.00		0	0
6000	85.00	85.00	3,800,000	3,800,000
6000	0.00		122,000	125,000
6000	0.00		0	0
6000	0.00		0	0
6000	3.00	3.00	550,000	550,000
6000	2.00	2.00	215,000	215,000
6000	3.00	3.00	400,000	800,000
6000	0.00		1,000,000	500,000
6000	0.00		0	0
6000	3.00	3.00	35,000,000	80,000,000
6000	256.00	256.00	54,145,000	99,700,000
6000	0.00		160,000	160,000
6000	0.00		0	0
6000	0.00		0	0
6000	0.00		0	0
6000	0.00		0	0
6000	0.00		0	0
6000	0.00		7,300	27,000
6000	0.00		1,065,000	1,100,000
6000	0.00		0	0
6000	5.00	5.00	600,000	600,000
6000	5.00	5.00	1,852,300	1,887,000
6000	261.00	261.00	55,977,300	101,587,000

	Prior FY	Budget FY
6000	0	0
6000	0	0
6000	255,000	255,000
6000	370,000	370,000
6000	625,000	625,000

	Prior FY	Budget FY
6000	0	0
6000	0	0
6000	0	0
6000	177,000	200,000
6000	10,000,000	10,000,000
6000	100,000	100,000
6000	300,000	250,000
6000	500,000	500,000
6000	800,000	600,000
6000	0	0
6000	830	835
6000	0	0
6000	200,000	200,000
6000	30,000	30,000
6000	91,000	95,000
6000	1,600,000	1,600,000
6000	2,000	2,200
6000	0	0
6000	0	0
6000	0	0
6000	10,400	10,500
6000	1,500,000	1,500,000
6000	0	0
6000	0	0
6000	0	0
6000	0	0
6000	995,000	995,000
6000	0	0
6000	5,000,000	5,000,000
6000	6,000,000	6,100,000
6000	0	0
6000	500,000	500,000
6000	500,000	500,000
6000	0	0
6000	0	0
6000	0	0
6000	0	0

	Prior FY	Budget FY
6000	0	0
6000	0	0
6000	0	0
6000	0	0

\$ -

CALCULATION OF FY 2022 GENERAL BUDGET LIMIT
(A.R.S. §15-947.C)

		A. Maintenance and Operation	B. Unrestricted Capital Outlay
*1. FY 2022 Revenue Control Limit (RCL) (from APOR55 tab, page 4)	\$ <u>86,266,798</u>	\$ <u>86,266,798</u>	\$ <u>0</u>
*2. (a) FY 2022 District Additional Assistance (DAA) (from APOR55 tab, page 5)	\$ <u>6,851,352</u>		
(b) DAA Adjustment (from APOR55 tab, page 5)	\$ <u>0</u>		
(c) Total DAA (line 2.a plus 2.b)	\$ <u>6,851,352</u>		<u>6,851,352</u>
*3. FY 2022 Override Authorization (A.R.S. §§15-481 and 15-482 or 15-949 if small school adjustment phase down applies, see Calculations page, Calculation of Maximum Override for a District No Longer Eligible for a Small School Adjustment, line 6 and Calculation of Small School Adjustment Phase Down Limit, line 6)			
(a) Maintenance and Operation			
(b) Unrestricted Capital Outlay			
(c) Special Program			
*4. Small School Adjustment for Districts with a Student Count of 125 or less in K-8 or 100 or less in 9-12 (A.R.S. §15-949) (Up to \$50,000 if no election is chosen for phase down, see Calculations page, Calculation of Small School Adjustment Phase Down Limit, line 6)			
*5. Tuition Revenue (A.R.S. §§15-823 and 15-824)			
Local (Do not include full-day kindergarten or summer school tuition)			
(a) Individuals and Other Private Sources			
(b) Other Arizona Districts			
(c) Out-of-State Districts and Other Governments			
State			
(d) Certificates of Educational Convenience (A.R.S. §§15-825, 15-825.01, and 15-825.02)			
*6. State Assistance (A.R.S. §15-976) and Special Ed. Voucher Payments Received (A.R.S. §15-1204)			
*7. Increase Authorized by County School Superintendent for Accommodation Schools [not to exceed amount on Calculations page, Calculation of M&O Fund Budget Balance Carryforward, line 15(e)] (A.R.S. §15-974.B)			
8. Budget Increase for:			
(a) Desegregation Expenditures (A.R.S. §15-910.G-K)			
* (b) Tuition Out Debt Service (from Calculations page, Calculation of Tuition Out for High School Students, line 5) (A.R.S. §15-910.M)		<u>0</u>	
* (c) Budget Balance Carryforward (from Calculations page, Calculation of M&O Fund Budget Balance Carryforward, line 13) (A.R.S. §15-943.01)		<u>7,220,389</u>	
(d) Dropout Prevention Programs (Laws 1992, Ch. 305, §32 and Laws 2000, Ch. 398, §2)		<u>245,572</u>	
(e) Registered Warrant or Tax Anticipation Note Interest Expense Incurred in FY 2020 (A.R.S. §15-910.N)			
* (f) Joint Career and Technical Education and Vocational Education Center (A.R.S. §15-910.01)			
* (g) FY 2021 Performance Pay Unexpended Budget Carryforward (from Calculation page, Calculation of M&O Fund Budget Balance Carryforward, line 10.f) (A.R.S. §15-920)		<u>0</u>	
(h) Excessive Property Tax Assessed Valuation Judgments (A.R.S. §§42-16213 and 42-16214)			
* (i) Transportation Revenues for Attendance of Nonresident Pupils (A.R.S. §§15-923 and 15-947)			
*9. Adjustment to the General Budget Limit (A.R.S. §§15-272, 15-905.M, 15-910.02, and 15-915) Include year(s) and descriptions, as applicable.			
(a) Prior Year Over Expenditures/Resolutions:			
(b) Decrease for Transfer from M&O to Energy and Water Savings Fund		<u>(825,000)</u>	
(c) Increase for Energy and Water Savings Fund Transfer to M&O			
(d) Noncompliance Adjustment			
(e) ADM/Transportation Audit Adjustment			
(f) Other:			
*10. Estimated Allocation of Additional Funding (2016 Prop 123 & Laws 2015, 1st S.S., Ch. 1, §6)		<u>900,000</u>	
11. FY 2022 General Budget Limit (column A, lines 1 through 10) (A.R.S. §15-905.F) (page 1, line 30 cannot exceed this amount)		\$ <u>93,807,759</u>	
12. Total Amount to be Used for Capital Expenditures (column B, lines 1 through 10) (A.R.S. §15-905.F) (to page 8, line A.11)			\$ <u>6,851,352</u>

* Subject to adjustment prior to May 15 as allowed by A.R.S. Revisions are described in the instructions for these lines, as needed.

CALCULATION OF FY 2022 UNRESTRICTED CAPITAL BUDGET LIMIT AND CLASSROOM SITE FUND BUDGET LIMIT
(A.R.S. §15-947.D and A.R.S. §15-978)

UNRESTRICTED CAPITAL BUDGET LIMIT

1. FY 2021 Unrestricted Capital Budget Limit (UCBL) (from FY 2021 latest revised Budget, page 8, line A.12)	\$ 8,614,141
2. Total UCBL Adjustment for prior years as notified by ADE on BUDG75 report (For budget adoption, use zero.)	\$ 0
3. Adjusted Amount Available for FY 2021 Capital Expenditures (line A.1 + A.2)	\$ 8,614,141
4. Amount Budgeted in Fund 610 in FY 2021 (from FY 2021 latest revised Budget, page 4, line 10)	\$ 8,614,141
5. Lesser of line A.3 or the sum of line A.4 and any positive adjustment on line A.2	\$ 8,614,141
6. FY 2021 Fund 610 Actual Expenditures (For budget adoption use actual expenditures to date plus estimated expenditures through fiscal year-end.)	\$ 1,500,000
7. Unexpended Budget Balance in Fund 610 (line A.5 minus A.6) If negative, use zero in calculation, but show negative amount here in parentheses.	\$ 7,114,141
8. Interest Earned in Fund 610 in FY 2021	\$ 8,400
9. Monies deposited in Fund 610 from School Facilities Board for donated land (A.R.S. §15-2041.F)	\$ 0
10. Adjustment to UCBL for FY 2022 (A.R.S. §15-905.M) Include year(s) and descriptions, as applicable.	
(a) Prior Year Over Expenditures/Resolutions:	\$ 0
(b) ADM/Transportation Audit Adjustment	\$ 0
(c) Other:	\$ 0
11. Amount to be Used for Capital Expenditures (from page 7, line 12)	\$ 6,851,352
12. FY 2022 Unrestricted Capital Budget Limit (lines A.7 through A.11) (1)	\$ 13,973,893

(1) The amount budgeted on page 4, line 10 cannot exceed this amount.

SUPPLEMENT TO SCHOOL DISTRICT ANNUAL EXPENDITURE BUDGET FOR DISTRICTS THAT BUDGET FOR
ENGLISH LANGUAGE LEARNERS (A.R.S. §§15-756.04 and 15-756.11)

English Language Learners Supplement	FTE		Salaries 6100	Employee Benefits 6200	Purchased Services 6300, 6400, 6500	Supplies 6600	Property 6700	Other 6800	Totals		% Increase/ Decrease
	Prior FY	Budget FY							Prior FY 2021	Budget FY 2022	
Expenditures											
English Language Learner Fund 071 (A.R.S. §15-756.04)											
1000 Instruction	1.	0.00							0	0	0.0%
2000 Support Services	2.	0.00									0.0%
2100 Students	3.	0.00							0	0	0.0%
2200 Instructional Staff	4.	0.00							0	0	0.0%
2300 General Administration	5.	0.00							0	0	0.0%
2400 School Administration	6.	0.00							0	0	0.0%
2500 Central Services	7.	0.00							0	0	0.0%
2600 Operation & Maintenance of Plant	8.	0.00							0	0	0.0%
2700 Student Transportation	9.	0.00							0	0	0.0%
2900 Other	10.	0.00							0	0	0.0%
Total (lines 1-9) (to Budget, page 6, Other Funds, line 2)	11.	0.00							0	0	0.0%
Compensatory Instruction Fund 072 (A.R.S. §15-756.11)											
1000 Instruction	12.	0.00							0	0	0.0%
2000 Support Services	13.	0.00							0	0	0.0%
2100 Students	14.	0.00							0	0	0.0%
2200 Instructional Staff	15.	0.00							0	0	0.0%
2300 General Administration	16.	0.00							0	0	0.0%
2400 School Administration	17.	0.00							0	0	0.0%
2500 Central Services	18.	0.00							0	0	0.0%
2600 Operation & Maintenance of Plant	19.	0.00							0	0	0.0%
2700 Student Transportation	20.	0.00							0	0	0.0%
2900 Other											
Total (lines 11-19) (to Budget, page 6, Other Funds, line 3)											

I certify that the Budget of Sunnyside Unified School District, Pima County for fiscal year 2022 was officially proposed by the Governing Board on, June 22, 2021, and that the complete Proposed Expenditure Budget may be reviewed by contacting Hector M Encinas at the District Office, telephone (520) 545-2220 during normal business hours.

President of the Governing Board

1. Average Daily Membership:		Prior Year	Budget Year	4. Average Teacher Salaries (A.R.S. §15-903.E)	
	2020 ADM	2021 ADM	2022 ADM	1. Average salary of all teachers employed in FY 2022 (budget year)	57,720
Attending	14,751.506	14,143.314	13,755.000	2. Average salary of all teachers employed in FY 2021 (prior year)	56,588
2. Tax Rates:		Prior FY	Est. Budget FY	3. Increase in average teacher salary from the prior year	1,132
Primary Rate (equalization formula funding and budget add-ons not required to be in secondary rate)		3.8264	3.8264	4. Percentage increase	2%
Secondary Rate (voter-approved overrides, bonds, and Career Technical Education Districts, and desegregation, if applicable)		1.3266	1.3266	Comments on average salary calculation (Optional):	
3. Budgeted Expenditures and Budget Limits		Budgeted Expenditures	Budget Limit		
Maintenance & Operation Fund		93,807,759	93,807,759		
Classroom Site Fund		12,858,455	12,858,455		
Unrestricted Capital Outlay Fund		13,973,893	13,973,893		
				5. Average salary of all teachers employed in FY 2018	46,511
				6. Total percentage increase in average teacher salary since FY 2018	24%

MAINTENANCE AND OPERATION EXPENDITURES

	Salaries and Benefits		Other		TOTAL		% Inc./ (Decr.) from Prior FY
	Prior FY	Budget FY	Prior FY	Budget FY	Prior FY	Budget FY	
100 Regular Education							
1000 Instruction	36,394,223	40,801,299	610,000	610,000	37,004,223	41,411,299	11.9%
2000 Support Services							
2100 Students	3,125,000	3,125,000	61,300	61,300	3,186,300	3,186,300	0.0%
2200 Instructional Staff	2,000,000	2,000,000	162,000	162,000	2,162,000	2,162,000	0.0%
2300, 2400, 2500 Administration	6,378,182	9,625,000	2,015,000	2,015,000	8,393,182	11,640,000	38.7%
2600 Oper./Maint. of Plant	5,550,000	5,950,000	5,242,965	5,515,564	10,792,965	11,465,564	6.2%
2900 Other	0	0	0	0	0	0	0.0%
3000 Oper. of Noninstructional Services	103,000	103,000	425,000	425,000	528,000	528,000	0.0%
610 School-Sponsored Cocurric. Activities	119,000	118,750	9,800	9,800	128,800	128,550	-0.2%
620 School-Sponsored Athletics	735,000	762,500	145,000	145,000	880,000	907,500	3.1%
630, 700, 800, 900 Other Programs	129,000	127,500	0	0	129,000	127,500	-1.2%
Regular Education Subsection Subtotal	54,533,405	62,613,049	8,671,065	8,943,664	63,204,470	71,556,713	13.2%
200 and 300 Special Education							
1000 Instruction	11,050,347	11,050,347	1,040,000	1,040,000	12,090,347	12,090,347	0.0%
2000 Support Services							
2100 Students	3,500,000	3,500,000	1,252,000	1,252,000	4,752,000	4,752,000	0.0%
2200 Instructional Staff	312,500	312,500	17,000	17,000	329,500	329,500	0.0%
2300, 2400, 2500 Administration	0	0	0	0	0	0	0.0%
2600 Oper./Maint. of Plant	24,500	24,500	0	0	24,500	24,500	0.0%
2900 Other	0	0	0	0	0	0	0.0%
3000 Oper. of Noninstructional Services	0	0	0	0	0	0	0.0%
Special Education Subsection Subtotal	14,887,347	14,887,347	2,309,000	2,309,000	17,196,347	17,196,347	0.0%
400 Pupil Transportation	2,597,600	2,975,000	590,400	678,026	3,188,000	3,653,026	14.6%
510 Desegregation	0	0	0	0	0	0	0.0%
530 Dropout Prevention Programs	245,572	245,572	0	0	245,572	245,572	0.0%
540 Joint Career and Technical Education and Vocational Education Center	0	0	0	0	0	0	0.0%
550 K-3 Reading Program	700,000	970,101	186,000	186,000	886,000	1,156,101	30.5%
TOTAL EXPENDITURES	72,963,924	81,691,069	11,756,465	12,116,690	84,720,389	93,807,759	10.7%

SUMMARY OF SCHOOL DISTRICT PROPOSED EXPENDITURE BUDGET (Concl'd)

CTD NUMBER 100212000
 VERSION Adopted

TOTAL EXPENDITURES BY FUND				
Fund	Budgeted Expenditures		\$ Increase/(Decrease) from Prior FY	% Increase/(Decrease) from Prior FY
	Prior FY	Budget FY		
Maintenance & Operation	84,720,389	93,807,759	9,087,370	10.7%
Instructional Improvement	625,000	625,000	0	0.0%
English Language Learner	0	0	0	0.0%
Compensatory Instruction	0	0	0	0.0%
Classroom Site	9,207,206	12,858,455	3,651,249	39.7%
Federal Projects	54,145,000	99,700,000	45,555,000	84.1%
State Projects	1,832,300	1,887,000	54,700	3.0%
Unrestricted Capital Outlay	8,614,141	13,973,893	5,359,752	62.2%
New School Facilities	0	0	0	0.0%
Adjacent Ways	68,200	70,000	1,800	2.6%
Debt Service	6,000,000	6,100,000	100,000	1.7%
School Plant Fund	177,000	200,000	23,000	13.0%
Auxiliary Operations	500,000	500,000	0	0.0%
Bond Building	7,260,000	5,666,650	(1,593,350)	-21.9%
Food Service	10,000,000	10,000,000	0	0.0%
Other	12,149,230	11,903,535	(245,695)	-2.0%

M&O FUND SPECIAL EDUCATION PROGRAMS BY TYPE		
Program (A.R.S. §§15-761 and 15-903)	Prior FY	Budget FY
Total All Disability Classifications	14,246,347	14,246,347
Gifted Education	1,100,000	1,100,000
Remedial Education	0	0
ELL Incremental Costs	250,000	250,000
ELL Compensatory Instruction	0	0
Vocational and Technical Education (non-CTED)	1,600,000	1,600,000
Career Education (non-CTED)	0	0
Career Technical Education (CTED)	0	0
TOTAL	17,196,347	17,196,347

PROPOSED STAFFING SUMMARY				
Staff Type	Purchased Services Personnel FTE	Employee FTE	Total FTE	Staff-Pupil Ratio
Certified --				
Superintendent, Principals, Other Administrators	1	48	49	1 to 288.6
Teachers	10	818	828	1 to 17.1
Other	0	107	107	1 to 132.2
Subtotal	11	973	984	1 to 14.4
Classified --				
Managers, Supervisors, Directors	5	31	36	1 to 392.9
Teachers Aides	5	200	205	1 to 69.0
Other	0	577	577	1 to 24.5
Subtotal	10	808	818	1 to 17.3
TOTAL	21	1,781	1,802	1 to 7.8
Special Education --				
Teacher	2	147	149	1 to 12.0
Staff	2	179	181	1 to 5.0



SUNNYSIDE UNIFIED SCHOOL DISTRICT NO. 12
2238 East Ginter Road
Tucson, Arizona 85706

BOARD ACTION ITEM

MEETING OF: 7/13/2021

BOARD AGENDA NO.: General Functions b.

TITLE OF AGENDA ITEM:

Request to Hold a Special Governing Board Meeting

ACTION TYPE:

Info/Action

PREVIOUS ACTION OF AGENDA ITEM:

SUBMITTED BY:

Steve Holmes, Superintendent

DESCRIPTION/JUSTIFICATION:

A request to hold a Special Governing Board meeting on a date and time to be determined by the Board, but held no later than July 23, 2021.

POLICY CONSIDERATIONS:

LEGAL CONSIDERATIONS:

BUDGET INFORMATION:

REVIEWED BY:

Mr. Steve Holmes, Superintendent

SUPERINTENDENT'S RECOMMENDATION/MOTION:

To approve "DATE/TIME" as determined by the Governing Board.

CREATION:

Date/Time:

7/7/2021 11:55 AM

Department:

Superintendent

REVIEWERS:

Date

7/7/2021 - 12:20 PM

7/7/2021 - 12:22 PM

Action

Approved

Approved

Department

Superintendent

Superintendent



SUNNYSIDE UNIFIED SCHOOL DISTRICT NO. 12
2238 East Ginter Road
Tucson, Arizona 85706

BOARD ACTION ITEM

MEETING OF: 7/13/2021

BOARD AGENDA NO.: Suggestion for Future Agenda Items a.

TITLE OF AGENDA ITEM: Suggestions for Future Agenda Items

ACTION TYPE: Information

**PREVIOUS ACTION OF AGENDA
ITEM:**

SUBMITTED BY: Steve Holmes, Superintendent

DESCRIPTION/JUSTIFICATION:

This item is placed on the agenda to give the Governing Board Members the option to suggest future agenda items.

POLICY CONSIDERATIONS:

LEGAL CONSIDERATIONS:

BUDGET INFORMATION:

REVIEWED BY: Mr. Steve Holmes, Superintendent

SUPERINTENDENT'S RECOMMENDATION/MOTION:

Information Item.

CREATION:

Date/Time:

7/2/2021 11:07 AM

Department:

Superintendent

REVIEWERS:

Date

7/2/2021 - 11:10 AM

7/2/2021 - 11:10 AM

Action

Approved

Approved

Department

Superintendent

Superintendent